



Instructional Site Closure Form

An instructional site is a location in Virginia where a postsecondary school offers one or more courses on an established schedule and lacks administrative capabilities.

Site Closure Information

School Name:		Date:	
Street Address:			
City:			
State:			
Zip Code:			
Office Phone #:	()	Fax #:	
Site Contact Person:			
Title:			
Email:			
Date of Anticipated Closing:			
# Of Currently Enrolled Students:			
Describe reason(s) for closing:			
Where will the current students attend class(es)?			
Signed:		Date:	
Name (print)		Title:	

SCHEV Use Only:

Date Received: _____ Date Processed: _____

Processed By: _____