

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
ACADEMIC AFFAIRS COMMITTEE
JULY 18, 2011
MINUTES**

Ms. Haddad called the meeting to order at 3:00 p.m. in the SCHEV main conference room, Richmond, Virginia. Council members present: Gilbert Bland, Joann DiGennaro, Mary Haddad, and Julious Smith. Staff members present: Beverly Covington, Joseph DeFilippo, Darlene Derricott, Carmen Johansen, Monica Osei, Sylvia Rosa-Casanova, and Lee Ann Rung.

APPROVAL OF MINUTES

Ms. DiGennaro requested that the wording of the first sentence on page A2 read, "Her work as a member of the board of visitors of the National Defense Intelligence College has led her to believe..." With this change, the minutes from the May 16, 2011 meeting were unanimously approved.

LIAISON REPORT

Dr. DeFilippo reported that the Commission on Youth requested that SCHEV examine educational programs at institutions which train adolescents and youth. Dr. Osei is organizing and leading the effort. Dr. DeFilippo will report back to the Committee when the report is complete.

The two federal grants administered by SCHEV (Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) and the College Access Challenge Grant (CACG) have submitted applications for continuation of the grants. The GEAR UP grant application is for a continuation for the next seven years. Staff expects to know by fall if the grant is renewed. The CACG grant requires an annual application.

Dr. DeFilippo reported that staff has begun the six-year plan process with institutions as required in the new Higher Education Opportunity Act. He credited the Academic Affairs staff and said several will work with Jim Alessio and Peter Blake to read the materials submitted by the institutions and record the final outcomes of the meetings. The Council will receive final recommendations that result from these meetings at its October meeting.

In response to a request from one of the members, Dr. DeFilippo agreed to send a copy of the College Access Advisory Group minutes to the Council when they are available.

Dr. DeFilippo provided clarification about the institutional 6-year plans as required by the TJ21 legislation and explained how it dovetails with the SCHEV strategic plan.

A distance learning workgroup of the higher education advisory committee will be led by Dr. Glenn DuBois from the Virginia Community College System (VCCS). Dr. DeFilippo will participate in the group and make a presentation to the Higher Education Advisory Committee on August 22. Ms. Haddad requested a copy of Dr. DeFilippo's presentation when it is completed.

ACTION ON PROGRAMS AT PUBLIC INSTITUTIONS

Ms. Haddad introduced the following institutional representatives from George Mason (GMU) and thanked them for attending:

Dr. Daniel Menasce, Senior Associate Dean, Volgenau School of Engineering
Ms. Robin Parker, Director of Compliance, Office of the Provost

Dr. DeFilippo briefly reviewed the program and indicated that Virginia Tech had a similar program that was approved a few years ago but was never opened. Virginia Tech confirmed that the program will not be utilized and staff recommended approval of the GMU program. Ms. Osei answered a question from one of the members and on motion by Ms. DiGennaro and seconded by Mr. Smith, the following resolution was unanimously approved to be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Master of Science (M.S.) degree program in Management of Secure Information Systems (CIP: 43.0303), effective fall 2011.

Ms. Haddad introduced the following institutional representatives from Virginia Tech and thanked them for attending:

Dr. Bill Carstensen, Department Head, Department of Geology
Dr. Daniel Wubah, VP and Dean of Undergraduate Education, Deputy Provost
Dr. Robin Penneton, Director of the Office of Degree Management

Dr. DeFilippo provided brief background information about the program and indicated that Virginia Tech is the first Virginia institution to offer such a program. Staff recommended approval and on motion by Mr. Smith and seconded by Mr. Bland, the following resolution was unanimously approved to be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Virginia Polytechnic Institute and State University to initiate a Bachelor of Science (B.S.) degree program in Meteorology (CIP: 40.0404), effective spring 2012.

ACTION ON PRIVATE AND OUT-OF-STATE POSTSECONDARY EDUCATION (POPE) INSTITUTIONAL CERTIFICATIONS

Ms. Haddad asked members to raise any questions about the proposed programs. Dr. DeFilippo answered questions and spoke about the review process conducted by POPE. Ms. Haddad also informed members that she reviews the programs with staff in detail prior to the Academic Affairs Committee meetings, at which time some very specific questions are answered. On motion by Mr. Bland and seconded by Mr. Smith, the following resolutions were unanimously approved to be forwarded to the Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Centro De Capacitation Professional to operate a postsecondary institution in the Commonwealth of Virginia, effective July 19, 2011.

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Life Pacific College to operate a postsecondary institution in the Commonwealth of Virginia, effective July 19, 2011.

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Tech 2000, Inc. to operate a postsecondary institution in the Commonwealth of Virginia, effective July 19, 2011.

ACTION ON EXEMPT STATUS OF CERTAIN INSTITUTIONS OPERATING IN VIRGINIA

Dr. DeFilippo said this item follows up on an informational item at the last meeting to align Virginia practice with new federal regulations, which require that any institutions receiving Title IV funding must be authorized to operate by name. The affected institutions are those that have been operating under authorization either from SCHEV, the General Assembly, the Board of Education, or have been in operation for 10 years, which would exempt these institutions from the SCHEV oversight. As other institutions in these categories are added in the future, the Council will need to approve them by name as well. Dr. DeFilippo read the resolution and said a formal letter would be sent to each of the 35 institutions informing them that their institution had its authorization to operate in Virginia affirmed by name.

On motion by Ms. DiGennaro and seconded by Mr. Bland the following resolution was approved to be forwarded to the full Council:

BE IT RESOLVED that, pursuant to §23-276.4(C) of the Code of Virginia, the State Council of Higher Education for Virginia (SCHEV) affirms that the thirty-five (35) postsecondary institutions named below are

- (i) authorized to confer or grant academic or professional degrees beyond secondary education in the Commonwealth of Virginia; and
- (ii) exempt from the requirement of certification by SCHEV.

Appalachian School of Law	Mary Baldwin College
Averett University	Marymount University
Baptist Theological Seminary	National College
Bluefield College	Randolph College
Bridgewater College	Randolph-Macon College
Eastern Mennonite University	Regent University
Eastern Virginia Medical School	Roanoke College
ECPI College of Technology	Saint Paul's College
Emory and Henry College	Shenandoah University
Ferrum College	Stratford University
Hampden-Sydney College	Sweet Briar College
Hampton University	Union Presbyterian Seminary
Hollins University	University of Management and Technology
Institute for the Psychological Sciences	University of Richmond
Jefferson College of Health Sciences	Virginia Intermont College
Liberty University	Virginia Union University
Lynchburg College	Virginia Wesleyan College
	Washington and Lee University

UPDATE ON IMPLEMENTATION OF THE VIRGINIA PUBLIC HIGHER EDUCATION POLICY ON THE ASSESSMENT OF STUDENT LEARNING

Dr. DeFilippo reviewed the policy on assessment of student learning adopted by the Council in May 2010. He reported that assessment has become more important to accreditors and reminded the Committee that the Council allowed the institutions flexibility by providing them an option to design a schedule that aligns with the timing of accreditation reviews. Dr. DeFilippo indicated that implementation of the policy on assessment is now complete and he demonstrated the information that appears on the SCHEV website showing the institutional plans. Dr. DeFilippo answered questions from members and explained SCHEV's role as defined in the statutory language with regard to assessment. Committee members were also reminded that this is the first review

of the process since Council stepped away from value added assessment in 2010. Dr. Edwards explained his understanding of SCHEV's duty in the *Code of Virginia*, saying that SCHEV's review is a confirmation that the institutions followed the guidelines on six competencies. It is not an evaluation of performance.

SCHEV HIGHER EDUCATION STRATEGIC PLAN – 2011 UPDATE

Dr. DeFilippo said this is the fourth report provided since approval of the plan in 2007. He reminded members that one of the SCHEV duties in the *Code of Virginia* is to develop a statewide strategic plan for higher education. Italicized language in the document represents changes that were introduced in the Top Jobs for the 21st Century (TJ21) legislation. Activities of the Higher Education Advisory Committee are meant to inform SCHEV strategic planning efforts. The *Code* language sets out a schedule for the strategic plan to be reviewed at least every six years, which would mean that SCHEV should adopt a new plan in 2013. However, this could be done earlier. Ms. Haddad opened the floor for comments.

Dr. DeFilippo said some of the goals are enabled through the College Access Challenge Grant (CACG). He complimented Dr. Osei and her colleagues throughout SCHEV, including Ms. Paula Fisher, who is now the CACG grant director, for their work in developing the plans for implementing the CACG grant.

Dr. DeFilippo asked for input on improvements to the reporting of the strategic plan. It was the Committee's recommendation that the strategic plan be reviewed prior to the end of the 6-year cycle. Staff was asked to propose a timetable and scope of work to review the plan for discussion at the October Council meeting. Ms. Haddad thanked staff for providing the update.

ITEMS DELEGATED TO STAFF

This item was scheduled to be reviewed at the July 19 Council meeting.

BRIEFING ON 2011 NO CHILD LEFT BEHIND (NCLB) AWARDS

Ms. Derricott was introduced as the project manager for NCLB and coordinator for the Academic Common Market (ACM). Dr. DeFilippo reported that the NCLB program received a clean audit from the U.S. Department of Education. Ms. Derricott was credited for her diligent work in this regard.

Ms. Derricott provided information about the awards and provided background information about NCLB, requirements for implementation, and funds awarded

from FY2005-2010. SCHEV responsibilities, as well as federal requirements in the grant were reviewed. Attendees from the institutions that received awards were introduced. Some institutional representatives addressed the Committee and provided brief information about the program that received an award at their institution.

The meeting was adjourned at 5:00 p.m.

Mary Haddad
Chair, Academic Affairs Committee

Lee Ann Rung
Manager, Executive & Council Affairs

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
EXECUTIVE COMMITTEE MEETING
JULY 19, 2011
MINUTES**

Mr. Bland called the meeting to order at 8:35 a.m. in the SCHEV main conference room, Richmond, Virginia. Council members present: Gilbert Bland, Whittington Clement, Joann DiGennaro, Mary Haddad, Stephen Haner, G. Gilmer Minor, Julious Smith, and Katharine Webb.

Council member absent: Jim Dyke, Susan Magill

Staff members present: Peter Blake, Ellie Boyd, Thomas Daley, Alan Edwards, Tod Massa, and Lee Ann Rung.

UPDATE ON AGENCY BUDGET

Ms. Boyd provided handouts of FY2011 Total Appropriation and Actual Expenditures for the period ending June 30, 2011 (pre-close) and highlighted certain items. She also distributed and discussed FY2012 Total Appropriations for the period beginning July 1, 2011 and answered questions from members. Mr. Daley answered questions regarding the differences between the FY2011 and FY2012 agency budget.

Mr. Andes was asked for clarification on the SREB doctoral scholarship awards and answered questions from members.

Mr. Andes also explained the Tuition Assistance Grant (TAG) awards process and said that the lower enrollments from the prior years will be taken into account when drafting recommendations for FY13.

DISCUSSION OF COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2012

There was some discussion among members about the proposed dates but no objectives were raised. On motion by Ms. Haddad and seconded by Mr. Minor, the following resolution was unanimously approved to be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia approve the following meeting schedule for calendar year 2012 and distribute the information to all Council members:

Briefings on Monday Afternoon - Meetings on Tuesday

- **January 9-10 – SCHEV Offices (Richmond)**
- **March 19-20 – travel to public institution**
- **May 21-22 – travel to private institution (TBD)**

- **June 18 or 25 – meet with college and university presidents – (*date & location to be confirmed after consultation with COP*)**
- **July 16-17 – SCHEV Offices (Richmond)**
- **September 17-18 – (location TBD)**
- **October 29-30 – SCHEV Offices (Richmond)**

ADJOURNMENT

The meeting was adjourned at 9:00 a.m.

G. Gilmer Minor
Secretary

Lee Ann Rung
Manager for Council and Executive Affairs

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
COUNCIL MEETING
JULY 19, 2011
MINUTES**

Mr. Bland called the meeting to order at 9:08 a.m. in the SCHEV main conference room, Richmond, Virginia. Council members present: Gilbert Bland, Johanna Chase, Whittington Clement, Joann DiGennaro, Mary Haddad, Stephen Haner, G. Gilmer Minor, Julious Smith, and Katharine Webb.

Council members absent: Jim Dyke, Susan Magill

Staff members present: Jim Alessio, Lee Andes, Peter Blake, Beverly Covington, Thomas Daley, Joe DeFilippo, Alan Edwards, Dan Hix, Kathleen Kincheloe, Tod Massa, Kirsten Nelson, Monica Osei, Lee Ann Rung, Diane Vermaaten, and Linda Woodley. Jake Belue from the Office of the Attorney General was also in attendance.

PUBLIC COMMENT

No requests for public comment were received in advance of the meeting.

INTRODUCTION OF NEW MEMBERS

Mr. Bland introduced the two new members of the Council and welcomed Ms. Johanna Chase and Mr. Stephen Haner. Ms. Chase and Mr. Haner expressed their eagerness to join the Council in its important work.

NEW BUSINESS

Mr. Bland asked that the Nominating Committee report and Council elections be moved up on the agenda.

Report from Nominating Committee/Council Elections

Mr. Clement reported that the Nominating Committee (Dr. Elrod, Mr. Smith, and Mr. Clement, Chair) was charged with the responsibility of presenting a slate of candidates for this fiscal year. **The nominees presented by the Committee were as follows: Susan Magill, Council Chair; Gilbert Bland, Vice Chair; and G. Gilmer Minor, Secretary.** Mr. Clement indicated that each of the nominees has agreed to continue in his/her position. **Mr. Clement moved that the officers forwarded by the Nominating Committee be approved. The motion was seconded by Ms. DiGennaro and unanimously carried.**

APPROVAL OF MINUTES

On motion by Mr. Smith and seconded by Mr. Minor the minutes from the May 17, 2011 meeting were unanimously approved as submitted.

INTERIM DIRECTOR'S REPORT

Mr. Blake also welcomed the new members. He distributed a written report and discussed the Higher Education Opportunity Act and the upcoming schedule for the Higher Education Advisory Committee. Mr. Blake reported that SCHEV has been involved in presenting at the first meeting a discussion on restructuring lessons learned. SCHEV will also present to the Committee on July 21 on base budget adequacy and financial aid. Council will need to make recommendations in October once the Advisory Committee makes its recommendations. Mr. Blake indicated that he would continue to send members any presentations that staff makes to the Advisory Committee.

Ms. Webb requested that time be allotted on the September agenda to provide the Council with the materials that will be used in the Advisory Committee so they are up to speed before acting on the recommendations in October. Staff agreed to schedule a time and location for this item to be added to the September schedule.

Mr. Bland asked if staff time devoted to TJ21 was still being tracked. Staff is tracking the hours and Mr. Blake agreed to report these hours to the Council at a later date.

Mr. Blake informed the Council of the results of the Review of Coordination Needs Within Virginia's Education System conducted by the Joint Legislative Audit and Review Commission (JLARC). The report contained recommendations on establishing a coordinating council for education to be chaired by the Secretary of Education and consisting of leaders from all levels of education as well as representatives from the business community. It also recommended that SCHEV, the state Board of Education, and the Virginia Community College system (VCCS) provide a representative on each board to enhance communications among the three boards.

Mr. Blake also informed members of his recent visits to institutions; provided an update on Southside; and discussed his recent legislative visits.

BRIEFINGS AND DISCUSSION

Preliminary Discussion of Potential Budget Items for the 2012-14 Biennium

Mr. Hix referred to the overview of potential systemwide budget items and reminded members that further discussion of the items will be held at the September meeting, along with action on systemic items in SCHEV's budget. Action on the systemwide operating budget items will be brought to the Council for action in October.

Mr. Hix explained that the term “Cost of Education” is now being used when referring to the funding model. He also distributed a copy of last year’s transmittal to the money committees regarding budget amendment recommendations.

There was some discussion of each of the items and Mr. Hix answered questions from members regarding operation and maintenance for new facilities, and the tuition assistance grant.

Mr. Blake emphasized that the purpose of bringing the list of budget items to the Council in July was to ensure that members are comfortable with the proposed categories. If upon reflection members have additions, they were encouraged to contact Mr. Blake.

Report on Complete College America

Mr. Massa explained that in order to comply with this grant, the state needed to supply much data to gather a common set of metrics at the state and institutional level in an effort to uniformly measure progress and success, and identify where gaps exist. Students are categorized by age, minority status, income and remediation. The grant will help to develop an early warning system for community colleges to track student behavior to help ensure successful degree completion.

The grant award should be announced on July 20 and staff was requested to inform Council of the results. Mr. Massa explained more detail about the program and answered questions from members. Ten grants of \$1M each will be awarded and 41 states have applied. Mr. Blake indicated that SCHEV is fortunate to have Mr. Massa’s expertise as a national leader in this regard.

ACTION ITEMS

REPORT FROM EXECUTIVE COMMITTEE

Action on Council Meeting Schedule for Calendar Year 2012

Mr. Blake indicated that the agency closed FY 2011 with a zero balance for the 7th year in a row. The Executive Committee also received an outline of what is included in the Appropriation Act for the current FY2012.

The Executive Committee recommended its meeting schedule for calendar year 2012. Mr. Blake indicated that it is the Chair’s interest to hold meetings in the eastern part of the state in March and September. Once locations have been confirmed with institutions, the information will be shared with the Council. On motion by Mr. Minor and seconded by Mr. Haner, the following resolution was unanimously approved. Staff was asked to disseminate the meeting schedule to the members:

BE IT RESOLVED that the State Council of Higher Education for Virginia approve the following meeting schedule for calendar year 2012 and distribute the information to all Council members:

Briefings on Monday Afternoon - Meetings on Tuesday

- January 9-10 – SCHEV Offices (Richmond)
- March 19-20 – travel to public institution
- May 21-22 – travel to private institution (TBD)
- June 18 or 25 – meet with college and university presidents – *(date & location to be confirmed after consultation with COP)*
- July 16-17 – SCHEV Offices (Richmond)
- September 17-18 – (location TBD)
- October 29-30 – SCHEV Offices (Richmond)

REPORT FROM ACADEMIC AFFAIRS

Action on Programs at Public Institutions

Ms. Haddad welcomed the two new members and provided brief information on the proposed programs. Institutional representatives were asked to introduce themselves and Dr. Stearns from George Mason University (GMU) provided his input on the importance of the Master's program at GMU. On motion by Ms. DiGennaro and seconded by Mr. Minor, the following resolution was unanimously approved by the Council. GMU was commended for a thorough presentation to the Academic Affairs Committee:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Master of Science (M.S.) degree program in Management of Secure Information Systems (CIP: 43.0303), effective fall 2011.

Ms. Haddad reported that the meteorology program from Virginia Tech is the first of its kind in Virginia. On motion by Ms. DiGennaro and seconded by Mr. Smith, the following resolution was unanimously approved by the Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Virginia Polytechnic Institute and State University to initiate a Bachelor of Science (B.S.) degree program in Meteorology (CIP: 40.0404), effective spring 2012.

Action on Private and Out-of-State Post-Secondary Education (POPE) Institutional Certifications

Ms. Haddad provided brief information on the items and on motion by Mr. Smith and seconded by Mr. Minor the following resolutions were approved in block:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Centro De Capacitation Professional to operate a postsecondary institution in the Commonwealth of Virginia, effective July 19, 2011.

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Life Pacific College to operate a postsecondary institution in the Commonwealth of Virginia, effective July 19, 2011.

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Tech 2000, Inc. to operate a postsecondary institution in the Commonwealth of Virginia, effective July 19, 2011.

Action on Exempt Status of Certain Institutions Operating In Virginia

Ms. Haddad provided a brief introduction and asked Dr. DeFilippo to provide details on this item. Dr. DeFilippo said this item is prompted by a change to the federal regulations, which now require that any institution authorized to operate in Virginia under an exemption be authorized by name. This is a housekeeping item to bring Virginia into compliance with the new regulations and will provide institutions with documentation if audited for Title IV participation. Dr. DeFilippo indicated that another item in the regulations relates to complaints about any institutions, including those that are exempt. SCHEV will exercise informal authority in handling these complaints. As additional institutions satisfy the 10-year criterion for exemption, resolutions will be brought to the Council to approve them by name. Dr. DeFilippo answered questions from members about SCHEV's role in assisting students from schools that lose their accreditation. Ms. Linda Woodley was introduced and thanked for the good work of her staff on behalf of students. On motion by Ms. Webb and seconded by Mr. Minor, the following resolution was unanimously approved:

BE IT RESOLVED that, pursuant to §23-276.4(C) of the Code of Virginia, the State Council of Higher Education for Virginia (SCHEV) affirms that the thirty-five (35) postsecondary institutions named below are

- (i) authorized to confer or grant academic or professional degrees beyond secondary education in the Commonwealth of Virginia; and
- (ii) exempt from the requirement of certification by SCHEV.

**Appalachian School of Law
Averett University
Baptist Theological Seminary
Bluefield College
Bridgewater College
Eastern Mennonite University
Eastern Virginia Medical School
ECPI College of Technology
Emory and Henry College**

**Mary Baldwin College
Marymount University
National College
Randolph College
Randolph-Macon College
Regent University
Roanoke College
Saint Paul's College
Shenandoah University**

Ferrum College
Hampden-Sydney College
Hampton University
Hollins University
Institute for the Psychological
Sciences
Jefferson College of Health
Sciences
Liberty University
Lynchburg College

Stratford University
Sweet Briar College
Union Presbyterian Seminary
University of Management and
Technology
University of Richmond
Virginia Intermont College
Virginia Union University
Virginia Wesleyan College
Washington and Lee University

Action on 2011-12 Full Cost Report

Mr. Hix reviewed the origins of the full cost report and informed the Council that 2004-05 was the first year that the full cost study was based on the base adequacy guidelines. Based on the institutions' 2011-12 tuition charges, it is estimated that all institutions will have met the requirement that nonresident tuition and mandatory education and general (E&G) fee rates cover at least 100 percent of the average cost of their education in 2010-11. After some discussion, Ms. Haddad made a motion that was seconded by Mr. Minor, and the following resolution was unanimously approved:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the 2011-12 Full Cost Report.

Mr. Bland called for a break at 10:15 a.m. The Council resumed at 10:30 a.m.

Action on Faculty Salary Peer Group Report (A Limited Peer Review of Three Virginia Institutions)

Mr. Hix reminded members that this review was a result of the 2011 Acts of Assembly, which directed SCHEV to review and if necessary, update institutional peer groups of institutions that meet certain criteria. This resulted in three institutions being affected: George Mason University (GMU), the University of Mary Washington, and the Northern Virginia Community College (NVCC). As way of background information, he distributed a copy of the chronology of events related to the cost of living adjustment given to GMU and NVCC in years past. Mr. Hix also reviewed the history of the peer review process. Staff is not recommending additional funding at this time, but members were informed that revising the peer groups could eventually lead to future salary increases.

Mr. Hix answered questions from members. There was some discussion about the 60th percentile goal and its effectiveness, given that it has only been reached twice in approximately 20 years. Mr. Hix indicated that some institutions are closer to the 60th percentile goal than are others. Staff was requested to provide a more thorough analysis at the next meeting of how the Council should be looking at the 60th

percentile issue. Mr. Hix said he will bring a number of scenarios to reach that goal as part of the budget package that will be discussed in September.

Ms. Webb expressed an interested in determining the number of new faculty that will be required as a result of the Top Jobs for the 21st Century (TJ21) legislation.

On motion by Ms. DiGennaro and seconded by Ms. Webb, the following resolution was unanimously approved:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the 2011 Faculty Salary Peer Group Report and recommends that it be transmitted to the Governor and the Chairmen of the House Appropriations and Senate Finance Committees.

Special recognition was given to Mr. Hix and the Council members who met with institutions over the last several years on this issue. Maurice Scherrens from GMU expressed the institution's appreciation to SCHEV staff and Council members for dealing with this complex issue, and indicated that the institution is pleased with the outcome even though it is not the same as what was originally proposed.

Action on Recommended Amendments to the Virginia Tuition Assistance Grant (TAG) Regulations

Mr. Blake provided background information and Mr. Andes provided details on the recommended amendments. Mr. Andes assured the Council that a thorough legal review of the amendments has been conducted. The recommended changes have been shared with the financial aid community and no outstanding concerns were raised. Mr. Belue said the Office of the Attorney General agrees with the changes and he answered questions. Mr. Lambeth from the Council of Independent Colleges in Virginia was also called on and he expressed his belief that the private institutions agree with the changes and feel they are reasonable and appropriate. On motion by Mr. Smith and seconded by Ms. Haddad, the following resolution was unanimously approved:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the recommended changes to the regulations of the Virginia Tuition Assistance Grant Program and that the resulting eligibility of George Washington University's undergraduate programs should be delayed until fall 2012 when such eligibility can be considered within program funding recommendations.

Action on Valley Forge Christian College (VFCC) Request to Participate in the Virginia Tuition Assistance Grant (TAG) Program

Mr. Blake explained that this item requires no action at this time due to a letter that staff received from VFCC attorneys on July 18. The institution is experiencing complications regarding the Articles of Incorporation and the transfer of accreditation

status and requested an extension until September. By not acting on this request, VFCC students would not be eligible for TAG this year. Mr. Andes answered questions from members.

NEW BUSINESS

Action on Resolution for Departing Council Member

Mr. Bland asked Ms. Webb to read a resolution commending Mr. Lutz for his service to the Council. Ms. Webb read the following resolution which was unanimously approved by the Council. She added that a number of new Board of Visitors appointees commented to her on how well the orientation session was handled last fall and much of the credit goes to Mr. Lutz for his work in organizing the session. Because Mr. Lutz was not present, staff was asked to send the resolution to him:

WHEREAS, Jacob Lutz served as a dedicated member of the State Council of Higher Education for Virginia from 2009 to 2011; and

WHEREAS, Mr. Lutz demonstrated his unwavering commitment to enhancing Virginia's outstanding system of higher education through his guidance and good counsel on the Academic Affairs Committee; and

WHEREAS, his record of leadership and accomplishments in the legal profession and in community service benefited the Council in its public policy deliberations and recommendations to the Governor and the General Assembly; and

WHEREAS, Mr. Lutz provided his expertise as a former institutional board member and Rector by taking a leadership role in organizing a very enlightened and informative orientation session for new Boards of Visitors appointees; and

WHEREAS, Mr. Lutz' work on the Council was guided by his principle that quality academics are of the highest importance; and

WHEREAS, Mr. Lutz will continue to work to ensure that Virginia is advanced through higher education and serve as a valued and knowledgeable advisor to the Council as it continues its important work;

NOW, THEREFORE, BE IT RESOLVED, that the State Council of Higher Education for Virginia expresses its sincere gratitude and appreciation to **Jacob A. Lutz III** for his distinguished service and commitment to advancing the well-being of higher education in Virginia, and extends to him best wishes for continued success in all future endeavors.

ADDITIONAL NEW BUSINESS

Staff was requested to provide information at a future meeting about ways in which institutions can maximize increases in funding for research. Ms. DiGennaro also

asked that staff look at the Innovation and Entrepreneurship Investment Authority (IEIA) and see if SCHEV should have representation on the board. Mr. Blake indicated that staff can begin a conversation but does not have the resources for a thorough review of the matter. Mr. Smith indicated that staff should be devoting time to preparation of the biennial budget and to supporting the Higher Education Advisory Committee. Therefore, he recommended that staff be asked to provide this feedback in October rather than September.

ITEMS DELEGATED TO STAFF

The list of delegated items was briefly reviewed by Mr. Blake. As required, a list of the delegated actions is attached to these minutes.

ADJOURNMENT

The meeting was adjourned at 11:50 a.m.

G. Gilmer Minor
Secretary

Lee Ann Rung
Manager for Council and Executive Affairs

Items Delegated to Director/Staff

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council’s “Policies and Procedures for Program Approval and Changes,” the following items were approved as delegated to staff:

Program Actions

Institution	Degree/Program/CIP	Effective Date
George Mason University	Change the CIP code of the Master of Arts in History of Decorative Arts from 50.0703 to 50.0799.	Fall 2011
James Madison University	Change the title of the Bachelor of Science in Information Analysis to the Bachelor of Science in Intelligence Analysis (30.0601).	Fall 2011

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council’s “Policies and Procedures for Program Approval and Changes,” the following items were reported:

Institution	Degree/Program/CIP	Effective Date
George Mason University	Discontinue the Master of Science degree program in Enterprise Engineering and Policy (30.9999). [Program Approved: Date: April 17, 2001]	January 2012
Virginia Polytechnic Institute and State University	Initiate the Graduate Certificate program in Research in Translational Medicine (51.1199).	Fall 2011

Governor’s Career and Technical Academies

The following Governor’s Career and Technical Academy proposal was reviewed and approved as delegated to staff:

Title of Academy: Blue Ridge Crossroads Governor’s Academy for Technical Education

Location: Carroll County Public Schools, Grayson County Public Schools, Galax City Public Schools

Name of Lead Entity: Carroll County Public Schools

Collaborating Partners:

Carroll County Public Schools
Galax City Public Schools
Grayson County Public Schools
Crossroads Institute
Wytheville Community College
Virginia Tech
Virginia Cooperative Extension Service
New River/Mt. Rogers Workforce Investment Board
Chestnut Creek School for the Arts
Red Hill General Store
The Turman Group
Lowe's Home Improvement
Radford University
Medfit Systems
Professional Networks
Guardian
MOOG Industries

Date of Approval: June 15, 2011

Academy Operational Timeline: 2011-12

Approval of Institution State License Plate Scholarship Plan

As authorized by the Code of Virginia, § 46.2-749, state license plates may bear the seal, symbol, emblem, or logotype of an institution. Proceeds from sales of these license plates are then used by the institution for scholarships under a plan approved by SCHEV. In 2011, staff reviewed an amended plan submitted by Hollins University. The plan met the requirements of the Code of Virginia and, accordingly, SCHEV staff has approved the plan.

Institutional Student Financial Aid Plans

Pursuant to §4-5.01 b. of the annual Act of the Appropriation, staff have reviewed each individual institution's plan for expenditure of its appropriation for undergraduate student financial assistance and assumptions and calculations for determining the cost of education and student financial need. The institutions' reports have been received and reviewed in accordance with the Appropriation Act.