

For Distance Education Program Only:

Residential Training:	Location/City of Training:
Clock Hours:	Credit Hours:

For Programs Requiring Externship/Clinical Experiences:

If the program requires students to complete an externship/clinical experience, attach copies of agreements between the school and all clinical sites.

Program Breakdown by Course *(attach additional sheet if needed to include all courses offered in program) Unaccredited institutions must submit course descriptions.*

Course Number	Course Title	Clock Hours	Credit Hours

Inventory of Equipment

Quantity	Equipment Item	Brief Description of Equipment

Textbooks/Learning Resources *(Please include publishers and publication dates)*

Title	Publisher	Publication Date

Market/Employment Demand

Describe in 200 words or less the market/employment demands for the proposed program. Include possible position titles for which graduates would qualify and classified ads (no less than five) for such positions, within a 100 mile radius of the school. Provide employment projects from the Bureau of Labor Statistics and the Virginia Employment Commission to demonstrate future employment demands.

For Career/Technical Schools Only

Attach evidence that course of study conforms to state, federal, trade, or manufacturing standards of training for the occupational field.