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Commonwealth of Virginia

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## STUDENT TUITION GUARANTY FUND CLAIM REQUEST

**INSTRUCTIONS:**

- Only tuition claims from individual students who were enrolled in the below named school at the time of its closure will be considered for payment. The claim shall not include the cost of books, supplies, or fees that have been paid.
- Attach copies of your Enrollment Agreement, completed W-9 form, and proof of payment for all tuition payments made to the school (i.e. promissory note, school receipt, cancelled check, credit card receipt or statement).
- Claims from any business, government, or industry shall not be considered for payment from this fund.

Date \_\_\_\_\_

School Name \_\_\_\_\_

Student Name \_\_\_\_\_ SSN \_\_\_\_\_

Borrower's Name  
(if other than student) \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone \_\_\_\_\_ Work Telephone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Name of Paid Program(s) \_\_\_\_\_

Course Modules Completed \_\_\_\_\_

Remaining Course Modules \_\_\_\_\_

Name of Lender \_\_\_\_\_

With my signature and under penalty of perjury, I swear that to the best of my knowledge, all information I have provided in this document is true and accurate; and that I was a student at the above-named school at the time of its closure.

Signature \_\_\_\_\_ Date \_\_\_\_\_