

**STATE COUNCIL OF HIGHER EDUCATION
EXECUTIVE COMMITTEE MEETING
MARCH 8, 2005
MINUTES NO. 63**

Mr. Wurtzel called the Executive Committee meeting to order at 8:10 a.m. in the Drama Classroom, Dickinson Building at Piedmont Virginia Community College, Charlottesville, Virginia. Council members present: James Dyke, Mimi Elrod, Christine Milliken, Bittle Porterfield, and Alan Wurtzel. Staff present: Ellie Boyd, Nancy Cooley, Daniel LaVista, Elizabeth Wallace, and Lee Ann Rung. Anthony Meredith from the Office of the Attorney General was also present.

APPROVAL OF AGENDA

The agenda was approved as amended by Mr. Wurtzel. Given the fact that the Outreach Committee has a short agenda, it was suggested that the Outreach Committee meet from 10:45 – 11:00 a.m., followed by a tour of the Piedmont Virginia Community College campus.

APPROVAL OF MINUTES

The minutes of the January 11, 2005 meeting were unanimously approved as amended. On page E2 under the section entitled Update on SCHEV Enrollment Projections Process, the word “plural” should be deleted from the second to the last sentence.

LIAISON REPORT

Dr. LaVista informed the committee that Jerry Davis from the Lumina Foundation would provide a presentation on financial aid at the July briefing session.

SCHEV staff is beginning to plan for the next phase of the strategic plan and Dr. LaVista indicated that he would like to have participation from the Council and begin the process for the plan, which will be issued in July 2007. Mr. Wurtzel suggested that the agenda for this discussion be set by himself and Dr. LaVista.

COUNCIL RETREAT

Mr. Wurtzel requested a Council retreat to discuss SCHEV’s new responsibilities as they relate to the Restructuring Act and it was suggested that July 8 from 11:00 – 4:00 be held at this time. Materials will be sent to members in advance. Mr. Wurtzel indicated that if the Council does not feel that the retreat is needed, it would be canceled. Mr. Wurtzel offered to host the retreat at his farm.

UPDATE ON SCHEV'S BUDGET

Ms. Boyd distributed copies of the agency budget documents. A question was raised by Ms. Milliken about the possibility of partnering with ECVA for a pilot program for LTAC and moving any unused funds to this program in an effort to convey to the legislature what the potential would be next year. Ms. Boyd agreed to look into the possibility and report back to the Committee in May. Mr. Dyke suggested that dialogue begin with the money committee staff before moving forward with this.

APPROVAL OF MAY 10, 2005 AGENDA

After some discussion, the following agenda was unanimously approved for May 10, 2005, at Randolph Macon College, with the understanding that the Chairman, Vice Chairman, and Executive Director could make changes as necessary. Council members will be reminded that they are invited to attend the Private College Advisory Committee (PCAB) meeting on May 9.

The Committee also suggested that the Council consider inviting the new presidents of the College of William and Mary and Radford to attend a future Council meeting.

May 9 – Private College Advisory Board

(Time to be determined)

Executive Committee

1. Approval of Agenda
2. Approval of Minutes (March 8, 2005)
3. Liaison Report
4. Update on SCHEV's Budget
5. Update on Implications of the Restructuring Act
6. Approval of July 19, 2005 Agenda

Academic Affairs Committee

1. Approval of Agenda
2. Approval of Minutes (March 8, 2005)
3. Liaison Report
4. Action on Programs at Public Institutions
5. Action on Career College Advisory Board bylaws
6. Academic Common Market Presentation
7. Action on Research Report
8. Update on Implications of the Restructuring Act on the Work of the Committee
9. Report of Factors to Graduation Meeting
10. Discussion of Academic Affairs Issues/Agenda for next meeting

Resources Committee

1. Approval of Agenda
2. Approval of Minutes (March 8, 2005)
3. Liaison Report
4. Action on Annual Commonwealth Graduate Engineering Program
5. Update on Implications of the Restructuring Act on the Work of the Committee
6. Discussion of Resources Issues/Agenda for next meeting

Outreach Committee

1. Approval of Agenda
2. Approval of Minutes (March 8, 2005)
3. Liaison Report
4. Discussion of SCHEV's 50th Anniversary
5. Discussion of Outreach Committee Issues/Agenda for next meeting

Council Meeting

1. Approval of Agenda
2. Approval of Minutes (March 8, 2005)
3. Remarks by President Martin
4. Executive Director's Report
5. Delegated Items by Director/Staff
6. Public Comment Period
7. Report from Executive Committee
8. Report from Academic Affairs Committee
9. Report from Resources Committee
10. Report from Outreach Committee

The meeting was adjourned at 8:50 a.m.

Alan Wurtzel
Chairman

Lee Ann Rung
Council Secretary

**STATE COUNCIL OF HIGHER EDUCATION
ACADEMIC AFFAIRS COMMITTEE
MARCH 8, 2005
MINUTES NO. 24**

Ms. Milliken called the Academic Affairs Committee meeting to order at 8:59 a.m. at Piedmont Community College, Dickinson Building, Second Floor, Charlottesville, Virginia. Council members present: Mimi Elrod, Delceno Miles, Christine Milliken (Chair), Alan Wurtzel. Staff present: Nancy Cooley, Darlene Derricott, Alan Edwards, Frederick "Rick" Patterson. Office of the Attorney General: Anthony Meredith.

APPROVAL OF AGENDA

On a motion by Dr. Elrod and seconded by Ms. Miles, the committee unanimously approved the agenda as amended:

- Item #7 - Update on Academic Common Market (postponed until May 2005).
- Item #9 - Update on Research (Postponed until further notice).
- Item #10 - Update on Transfer Module is located on page A36.

APPROVAL OF MINUTES

On a motion by Ms. Miles and seconded by Dr. Elrod, the committee unanimously approved the minutes of January 11, 2005, as submitted.

LIAISON REPORT

Dr. Cooley reported that since the January Council meeting the Academic Affairs staff had been very busy and had made progress on multiple fronts.

Staff covered the 2005 General Assembly session, doing background preparation and providing documents and testimony. Dr. Cooley is currently working with the Office of the Secretary of Education and the Governor's D.C. Liaison Office on a request for congressional assistance that will lay the groundwork for federal funding for the systems biology initiative. Staff is planning a special meeting of the academic officers (IPAC) for March 17, 2005, to discuss the development of six-year institutional plans and reporting of performance indicators as required by the Restructuring Act.

Staff continued work assigned in previous General Assembly sessions. Academic program discontinuances (program closures) in critical shortage areas will be addressed through a revised policy and procedures document and the related template, which were shared with the academic officers at the February IPAC

meeting and subsequently implemented. Staff has continued to work with the K-12 Department of Education and public/private institutions of higher education to respond to bills from the 2004 General Assembly session related to transfer and articulation--specifically the development of a state transfer module, the development of a template for articulation of career and technical education courses, and a meeting of Chief Transfer Officers with colleagues from private institutions.

Staff continued work assigned in previous Council meetings—specifically the scheduling of two regional meetings in Roanoke and Tidewater, April 8 and April 27, respectively, to explore replication of the model for public-private partnerships to support nursing education, the scheduling of a March 25 meeting of academic and student affairs officers to discuss factors affecting graduation and to make recommendations for action, conducted research on the impact of Virginia's participation in the Academic Common Market and presented findings to the academic officers, and continued to finalize the report on academic research. Dr. Cooley noted that two academic research case studies have been prepared—North Carolina and Kentucky—and that the strategies employed by those states that were associated with gains in research productivity were essentially those outlined for Virginia under the research goal of SCHEV's *2002 Systemwide Strategic Plan for Higher Education*.

Staff advanced other Academic Affairs and Agency initiatives. At the request of the State Higher Education Executive Officers (SHEEO) association, staff prepared a report of the effectiveness of the GEAR-UP grant program; this report will be used by SHEEO and other groups to lobby for the restoration of funds in the FY '06 federal budget. Staff also prepared two requests for federal continuation funding for GEAR-UP, one that would fund a 6th year for students in the current cohort who have participated for the past five years, and another that would begin a second cohort of students for a new 6-year period. Staff is working to identify in-kind matching funds of up to \$3 million per year for each of the coming six years; there is NO state cash match requirement for either of the two proposals.

Staff implemented an internal reorganization in Academic Affairs and Planning. Key elements of that reorganization involve the GEAR-UP team reporting to Rick Patterson—a good fit with his other non-general fund duties—and Darlene Derricott assuming additional responsibilities for workflow management and process re-engineering. A part-time support vacancy has been filled by Lorraine Lintecum, and she is being trained on the complexities of state and agency policies and procedures. Although SCHEV received six new positions in the 2005 session, none will be assigned to Academic Affairs and Planning.

Staff continued to showcase Virginia and agency initiatives at state and national meetings of professional organizations. Dr. Scott presented SCHEV's competency assessment initiative at the annual conference of the American Association of Colleges and Universities (AAC&U), Dr. Edwards presented the Learning Technologies Advisory Council initiative at the Virginia Educational Technology Advisory Committee meeting, Rick Patterson represented the agency at the Achieving the Dream (Lumina Foundation) conference for state policy teams, and

Craig Herndon participated in the SREB Educational Technology Cooperative meeting.

Led by Rick Patterson, staff hosted a public hearing on the proposed regulations for Private, Out-of-State, and Post-secondary Education institutions. Linda Woodley, from that unit, has been particularly active in outreach to secondary school students regarding financial aid, through such activities as financial aid workshops at high schools and Super Saturday activities. Shortly after the Governor proclaimed February as "Financial Aid Month", at a public meeting Ms. Woodley presented him with the *Opportunities* book and statistics on the impact of Super Saturday events. (Incidentally, Ms. Woodley has been accepted into the Commonwealth Management Institute.)

Led by Dr. Edwards, staff organized the selection component of the Outstanding Faculty Awards Program and continued sponsor relations with the Dominion Foundation.

Staff organized two conference calls and a face-to-face meeting of the Learning Technologies Advisory Council (LTAC), which led to the identification of goals and objectives for the Commonwealth. Led by Gardner Campbell (UMW) the chairs of the goals subgroups will refine the document and develop an executive summary.

Staff organized and met at the University of Virginia for the February 18th IPAC meeting.

ACTION ON PROGRAMS AT PUBLIC INSTITUTIONS

- George Mason University
 - Bachelor of Arts in Latin American Studies
 - Master of Arts in Teaching in Art Education
 - Doctor of Philosophy in Mathematics

Motion made and seconded. The committee unanimously approved the following resolutions and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Bachelor of Arts (B.A.) degree program in Latin American Studies (CIP: 05.0107), effective fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Master of Arts in Teaching (M.A.T.) degree program in Art Education (CIP: 13.1302), effective fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Doctor of Philosophy (Ph.D.) degree in Mathematics (CIP: 27.0101), effective fall 2005.

- James Madison University
 - Bachelor of Science in Biotechnology

Motion made and seconded. The committee unanimously approved the following resolution and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to James Madison University to initiate a Bachelor of Science (B.S.) degree program in Biotechnology (CIP: 26.1201), effective fall 2005.

- Longwood University
 - Bachelor of Science in Communication Sciences and Disorders
 - Master of Science in Communication Sciences and Disorders

Motion made and seconded. The committee unanimously approved the following resolutions and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Longwood University to initiate a Bachelor of Science (B.S.) degree program in Communication Sciences and Disorders (CIP: 51.0204), effective fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Longwood University to initiate a Master of Science (M.S.) degree program in Communication Sciences and Disorders (CIP: 51.0204), effective summer 2006.

- Dabney S. Lancaster Community College
 - Associate in Applied Science in Culinary Arts and Management

Motion made and seconded. The committee unanimously approved the following resolution and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Dabney S. Lancaster Community College to initiate an Associate of Applied Science (A.A.S.) degree program in Culinary Arts and Management (CIP: 12.0504), effective fall 2005.

- Virginia Western Community College
 - Associate in Applied Science in Architectural/Civil Engineering Technology

Motion made and seconded. The committee unanimously approved the following resolution and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Virginia Western Community College to initiate an Associate in Applied Science (A.A.S.) degree program in Architectural and Civil Engineering Technology (CIP: 15.0101), effective fall 2005.

ACTION ON DRAFT REGULATIONS 40-31 GOVERNING THE CERTIFICATION OF CERTAIN INSTITUTIONS TO CONFER DEGREES AND CERTIFICATES

After a brief discussion about accountability and student rights, the committee postponed action until May 2005. Mr. Patterson provided timelines for the committee to consider in order to meet the permanent regulations deadline later this year.

ACTION ON GEAR UP CONTINUED FUNDING

Dr. Cooley informed the committee that staff is working on in-kind sponsors and will be meeting with superintendents on March 10. The proposal is being submitted for the maximum amount allowed. Dr. Cooley also stated there will not be a state match of scholarship funds for this award. Motion made and seconded. The committee unanimously approved the following resolution and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia adopts the 2005 GEAR UP Grant Proposal and authorizes the Executive Director to make modifications to the document as necessary before the April, 22, 2005 submission deadline.

UPDATE ON LEARNING TECHNOLOGY ADVISORY COMMITTEE (LTAC)

Dr. Edwards reported that the three committee subgroups have made progress toward further development and refinement of the first three LTAC goal statements and that Dr. Gardner Campbell of the University of Mary Washington is heading an effort to create a single document from the work of the subgroups for use as a guide in strategic planning efforts. Ms. Milliken thanked Drs. Edwards and Cooley and extended special thanks to Dr. Cooley for co-chairing the February 25 event with her. Although the bills submitted by Delegate Rust and Senator Potts were not

adopted by the General Assembly, LTAC will share updates at the May, 2005, meeting.

UPDATE ON RESEARCH REPORT

Postponed until further notice.

UPDATE ON TRANSFER MODULE (HB989)

Dr. Cooley informed the committee that the State Committee on Transfer (SCOT) reaffirmed the state policy on transfer. For students who haven't completed the associate's degree prior to transfer, a state transfer matrix is being developed. The Virginia Community College System (VCCS) has made a list of general education courses, and senior institutions are completing course equivalency templates due to SCHEV by April 1. By July 1, students will have access to the on-line self-advising tool showing how general education private courses transfer to each of the public higher education institutions in Virginia.

DISCUSSION OF ACADEMIC AFFAIRS ISSUES/AGENDA FOR NEXT MEETING

After a brief discussion, the committee agreed to continue to reflect on current priorities (transfer, articulation and competencies). The committee recommended that staff focus on what was learned when analyzing the competencies.

The meeting adjourned at 10:26 a.m.

Christine Milliken
Chair

Darlene Derricott
Committee Secretary

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
RESOURCES COMMITTEE
MARCH 8, 2005
MINUTES NO. 55**

Mr. Dyke called the Resources Committee to order at 8:55 a.m. in the Drama Classroom, Dickinson Building, Piedmont Virginia Community College in Charlottesville, Virginia. Council members present: Jean Cunningham, James Dyke, and Bittle Porterfield. Anthony Meredith from the Office of the Attorney General was also present. Staff present: Dan Hix, Daniel LaVista, and Lee Ann Rung

APPROVAL OF AGENDA

The agenda was unanimously approved as submitted.

APPROVAL OF MINUTES

The minutes of the January 11, 2005 meeting were unanimously approved as submitted.

LIAISON REPORT

Mr. Hix informed the Committee that the Finance Advisory Committee (FAC) met in March and discussed the budget. He reported that it was a productive meeting, with details of the budget provided by House Appropriations and Senate staff.

As a follow-up to a request made at the January meeting for feedback on the nursing funding partnerships, Mr. Hix informed the committee that meetings have been scheduled in the Tidewater region and the Roanoke region in an effort to replicate the model developed with the Richmond Memorial Health Foundation to support nursing education. Mr. Hix agreed to keep the committee informed as information from these meetings becomes available.

UPDATE ON GENERAL ASSEMBLY BUDGET ACTIONS FOR COLLEGES AND UNIVERSITIES

Mr. Hix distributed charts listing SCHEV's recommended budget as compared to the Governor's, the House and Senate, and what resulted from the conference committee. Mr. Dyke suggested that since the Council serves as an advocacy group for higher education, he would like to send a letter to the Governor and legislative leadership that indicates SCHEV's appreciation of the items that were funded in the

budget, but emphasizes that shortfalls still exist. He feels it is the Council's responsibility to continue to make the needs for higher education known. After some discussion, Mr. Porterfield agreed that the Council should continue to bring to the attention of policymakers the need for funding in the areas that the Council feels are important. While the current funding level is helping, it is still not sufficient to close the existing funding gap at a rate that is acceptable for the standards of quality the Council would like to see implemented. Ms. Cunningham indicated that a band-aid approach would only increase the funding gap.

The following motion was made, seconded, and unanimously approved:

BE IT RESOLVED that the Executive Committee requests staff to prepare a letter to the Governor and the Chairmen of the House Appropriations and Senate Finance Committees thanking them for the funding that has been provided in the amended 2004-06 budget, but explaining the perils of overlooking the need for additional funding in other areas such as: base operating budgets, undergraduate and graduate student financial assistance, the Tuition Assistance Grant (TAG) program, the student transfer initiative, and nursing enrollment growth.

Mr. Hix reviewed the duties assigned to SCHEV as a result of the 2005 General Assembly session as well as the additional positions that were approved for the agency.

DISCUSSION OF RESOURCES AGENDA FOR NEXT MEETING

After some discussion, it was decided that the following items would be added to the Resources agenda for May:

- Review of the Commonwealth Graduate Engineering Program (CGEP) budget
- Update on Southside and the Restructuring Act. Since there are implications for both the Academic Affairs Committee and the Resources Committee, this item will be placed on both agendas.

Mr. Dyke invited comments from the audience and there were none.

Mr. Dyke suggested that the Council consider inviting departing presidents from the College of William and Mary, Radford University, and the University of Mary Washington to attend a future meeting to allow the Council to thank them for their service. It was also suggested that the new presidents of these institutions be invited to a future meeting to be introduced to the Council.

INTRODUCTIONS

Tom Daley was introduced as SCHEV's Deputy Director. The committee was informed that Mr. Daley's recent service was with the Virginia Community College System (VCCS) but he also served as a member of the SCHEV finance section several years ago. Mr. Daley said he was honored to join the SCHEV staff and asked for input on ways in which he can assist the Council.

Since Ms. Fran Bradford, the College of William and Mary's director of government relations, was in attendance, Mr. Dyke asked for an update on the recruitment of the president at the College of William and Mary. Ms. Bradford reported that three names have been submitted to the full board and a meeting will be held over the weekend of March 12. A final decision should be made soon after that meeting, perhaps during the week of March 14. Once appointed, the new president will assume his/her duties in July.

The meeting was adjourned at 9:35 a.m.

James Dyke
Chairman

Lee Ann Rung
Council Secretary

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
OUTREACH COMMITTEE MEETING
MARCH 8, 2005
MINUTES NO. 13**

Dr. Elrod called the meeting to order at 10:40 a.m. in the Dickerson building at Piedmont Virginia Community College in Charlottesville. Present: Jean Cunningham, Mimi Elrod, Delceno Miles, Christine Milliken, Bittle Porterfield, and Alan Wurtzel. Staff Present: Daniel LaVista, Elizabeth Wallace and Alan Edwards

APPROVAL OF AGENDA

The agenda was approved as submitted.

APPROVAL OF MINUTES

The minutes of the January 11, 2005 meeting were approved as submitted.

LIAISON REPORT

Dr. Elrod spoke of the success of the Outstanding Faculty Awards ceremony held on February 15, 2005. Elizabeth Wallace and Alan Edwards attended a debriefing session with Dominion.

Dr. Edwards remarked that Dominion felt that overall the selection process went well and they were very pleased with both the ceremony and the luncheon.

Dr. Edwards also remarked that there have been some suggestions to improve the process for next year. Institutions would like the guidelines to go out in the spring semester so that the process can start before faculty leave for the summer. Nominations would then be due back to SCHEV in October. Two additional suggestions were: 1) Ask institutions to submit their mission statements specifically and clearly, and; 2) Encourage institutions to put time and effort into the format of the packages by referring applicants in the initial nomination letter to the SCHEV website to browse successful past recipients' packages.

Ms. Wallace spoke about of the possibility of having next year's ceremony in the evening, to include dinner. Ms. Wallace will look into possible locations and costs within the next couple of weeks.

Ms. Wallace stated that the 20th anniversary of the Outstanding Faculty Awards will be in 2006, as well as the 50th anniversary of SCHEV.

UPDATE ON OUTSTANDING FACULTY AWARDS

Discussion was included in the Liaison Report.

DISCUSSION OF OUTREACH COMMITTEE ISSUES/AGENDA FOR NEXT MEETING

Dr. LaVista stated that lines of communication between SCHEV and the Jack Kent Cooke Foundation have opened. However, at this time there does not appear to be an alignment in goals between the Foundation and SCHEV.

Ideas for the 50th SCHEV anniversary will be discussed at the May meeting.

The meeting was adjourned at 11:15 a.m.

Mimi Elrod
Chair

Kathy Robinson
Committee Secretary

**STATE COUNCIL OF HIGHER EDUCATION
COUNCIL MEETING
MARCH 8, 2005
MINUTES NO. 498**

Mr. Wurtzel called the Council meeting to order at 12:25 p.m. in the Main Stage, Dickinson Building at Piedmont Virginia Community College in Charlottesville, Virginia. Council members present: Jean Cunningham, James Dyke, Mimi Elrod, Delceno Miles, Christine Milliken, Bittle Porterfield, and Alan Wurtzel. Staff present: Nancy Cooley, Tom Daley, Dan Hix, Daniel LaVista, Lee Ann Rung and Elizabeth Wallace. Anthony Meredith from the Office of the Attorney General was also present.

APPROVAL OF AGENDA

The agenda was unanimously approved as submitted. It was noted that there were no requests for public comment at this meeting.

APPROVAL OF MINUTES

The minutes of the January 11, 2005, meeting were unanimously approved as submitted.

Dr. Friedman was thanked for hosting the Council and he thanked the Council for visiting the campus. He went on to say that he hoped the Council members realize how proud the staff of the Community College is of their institution. Since he provided all of the information about the Piedmont campus at the Council dinner on March 7, he had nothing further to present to the Council.

EXECUTIVE DIRECTOR'S REPORT

Dr. LaVista thanked Dr. Friedman and his staff for hosting the Council.

He also thanked the Council for their support during the General Assembly session and mentioned a few items of particular interest to the Council.

Dr. Elrod and her committee were commended for the success of this year's Outstanding Faculty Awards program.

Dr. LaVista introduced Tom Daley as SCHEV's new Deputy Director. Mr. Daley was formerly with the Virginia Community College System (VCCS) but he also served as a member of the SCHEV finance section several years ago.

Dr. LaVista informed the Council of SCHEV's new "What's New in Higher Education Today" web link and encouraged members to check it often. The link is a daily

snapshot of higher education news across the U.S. and the Commonwealth. Members were also encouraged to inform Elizabeth Wallace of any additional items that should be included in the digest.

DELEGATED ITEMS BY DIRECTOR/STAFF

Dr. LaVista reported on the following items that the Council has delegated to staff:

- Spin-off programs for the period January-March 2005
- Career and Technical Template (CTE)
- Human Capital Report

As required, the information regarding these items is included as part of the minutes.

UPDATE ON 2005 GENERAL ASSEMBLY SESSION

Ms. Wallace distributed a summary of relevant legislation that is still outstanding. She reviewed the bills for which SCHEV has a role and explained what would be expected of staff.

REPORT FROM EXECUTIVE COMMITTEE

Mr. Wurtzel said the committee received the results of SCHEV's recent audit report and budget for 2004. He also reported that the agency budget and expenditures are on target to date. Ms. Boyd was thanked for her role in these positive outcomes.

The Council's meeting schedule for the next few months was reviewed by the Executive Committee. The May 10, 2005 meeting will be held at Randolph-Macon College in Ashland. The Private College Advisory Board meeting with private college presidents will be held the afternoon of May 9. Council members were encouraged to attend.

The committee also discussed the need to schedule a time for Council to discuss the next phase of SCHEV's strategic plan. Once a date is agreed upon for this meeting, information will be distributed to members.

The July 19 meeting will be held at Christopher Newport University, with a briefing on financial aid the afternoon prior (July 18).

The Executive Committee suggested that a meeting be planned with Boards of Visitors later this year to provide them with information on the charter legislation.

The committee also recommended that the Council consider scheduling a retreat and Mr. Wurtzel asked members to hold July 8.

Mr. Wurtzel commended Ms. Miles for her four years of service to the Council. Ms. Miles indicated that this would be her last meeting because she is unable to attend the May meeting. Mr. Wurtzel thanked her for her attendance, participation, and good work on behalf of higher education in the Commonwealth.

REPORT FROM RESOURCES COMMITTEE

Mr. Dyke reported that the committee had no action items but reviewed SCHEV's analysis of the budget actions for colleges and universities from the 2005 General Assembly session. He indicated that the committee had proposed a resolution to include a commendation to legislators for making progress in certain areas but pointing out the need to push those issues of importance, specifically, base adequacy, financial aid, graduate financial aid, Tuition Assistance Grant (TAG), transfer grants, and nursing enrollment growth study. The following resolution was unanimously approved by the Council:

BE IT RESOLVED that the Executive Committee requests staff to prepare a letter to the Governor and the Chairmen of the House Appropriations and Senate Finance Committees thanking them for the funding that has been provided in the amended 2004-06 budget, but explaining the perils of overlooking the need for additional funding in other areas such as: base operating budgets, undergraduate and graduate student financial assistance, the Tuition Assistance Grant (TAG) program, the student transfer initiative, and nursing enrollment growth.

REPORT FROM ACADEMIC AFFAIRS COMMITTEE

Action on Programs at Public Institutions

Ms. Milliken informed the Council of the action taken on programs at public institutions and the following resolutions were unanimously approved by the Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Bachelor of Arts (B.A.) degree program in Latin American Studies (CIP: 05.0107), effective fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Master of Arts in Teaching (M.A.T.) degree program in Art Education (CIP: 13.1302), effective fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Doctor of Philosophy (Ph.D.) degree in Mathematics (CIP: 27.0101), effective fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to James Madison University to initiate a Bachelor of Science (B.S.) degree program in Biotechnology (CIP: 26.1201), effective fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Longwood University to initiate a Bachelor of Science (B.S.) degree program in Communication Sciences and Disorders (CIP: 51.0204), effective fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Longwood University to initiate a Master of Science (M.S.) degree program in Communication Sciences and Disorders (CIP: 51.0204), effective summer 2006.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Dabney S. Lancaster Community College to initiate an Associate of Applied Science (A.A.S.) degree program in Culinary Arts and Management (CIP: 12.0504), effective fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Virginia Western Community College to initiate an Associate in Applied Science (A.A.S.) degree program in Architectural and Civil Engineering Technology (CIP: 15.0101), effective fall 2005.

Ms. Milliken indicated that the committee requested further discussion at the May meeting about trends in higher education with regard to program approvals.

Action on Draft Regulations 40-31 Governing the Certification of Certain Institutions to Confer Degrees and Certificates

This item was deferred and will be brought back to the May meeting.

Action on GEAR UP Continued Funding

Ms. Milliken provided some background information on the GEAR UP program and the following resolution was unanimously approved by the Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia adopts the 2005 GEAR UP Grant Proposal and authorizes the Executive Director to make modifications to the document as necessary before the April, 22, 2005, submission deadline.

Ms. Milliken also informed the Council that the Academic Affairs Committee received an update on the Transfer Module (HB989).

REPORT FROM OUTREACH COMMITTEE

Dr. Elrod reported that the Outreach Committee had no action items to consider. The Committee did receive a report on the feedback received from the Outstanding Faculty Awards (OFA) event. She expressed the committee's appreciation to Dominion for providing funding for this worthwhile program. Dr. Elrod indicated that it was a pleasure to witness firsthand the many outstanding faculty members in the Commonwealth. Much of what they are doing is touching so many aspects of our society. Dr. Elrod encouraged Council members who may not have participated in the process in the past to become involved next year. Dr. Alan Edwards and Ms. Elizabeth Wallace were commended for their work on this event.

Dr. Elrod informed the Council that the committee also discussed next year's OFA event. It will be the 20th anniversary of the awards and the committee will discuss in May ways in which the event could be changed to recognize this milestone. The committee will also discuss in May what could be planned for SCHEV's 50th anniversary next year.

Mr. Wurtzel thanked Dr. Elrod and others for the successful event, which he felt was very inspiring and worthwhile. He indicated that the diversity of talent among the recipients was very impressive.

The Council meeting was adjourned at 1:10 p.m.

Alan Wurtzel
Chairman

Lee Ann Rung
Council Secretary

**Items Delegated to Director/Staff
Reported to Council
March 8, 2005**

Pursuant to the Council's action on March 20, 2002, the following items were approved as delegated to staff:

Spin-off Programs
January – March 2005

Institution	Degree/Program/CIP
University of Mary Washington	B.A. in Anthropology (CIP: 45.0201)
Old Dominion University	Ph.D. in Public Administration and Urban Policy (CIP: 44.0401)

HJ125 Career and Technical Template (CTE)

The framework for addressing this legislation was considered and approved by both the State Council of Higher Education and the Board of Education at their October meetings (VCCS did not meet in October). Council member Milliken requested that staff provide copies of the draft of the final report (at least 48 hours prior to the 11/30/04 deadline) to herself, Alan Wurtzel, and Dan LaVista. Council authorized Dr. LaVista to make modifications to the document as necessary before the reporting deadlines.

The Department of Education (DOE), on behalf of the three agencies, transmitted the report to the Advisory Council on Career and Technical Education on November 30, 2004. VCCS staff transmitted the final report to the Governor and General Assembly on January 12, 2005, following final approval by the three agencies (for SCHEV this was done by Dr. LaVista, Mr. Wurtzel, and Mrs. Milliken on behalf of Council).

Chapter 537 (Human Capital) Report

On February 3rd, staff submitted the report, *Response to Virginia Acts of Assembly (2004) Chapter 537: The "Human Capital" Report*, to Governor Warner, Secretary Wheelan, Delegate May (the patron of the enacting legislation, 2004's HB547), and the Division of Legislative Automated Systems, as required. An outline of this report was approved by the State Council at its October 19, 2004, meeting, and this final version was approved as a SCHEV issue brief by Council chair Alan Wurtzel and Council's Academic Affairs Committee chair Christine Milliken.