

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
EXECUTIVE COMMITTEE
JULY 11, 2006
MINUTES NO. 71**

Mr. Wurtzel called the Executive Committee to order at 8:35 a.m. in the Hope Classroom of the Southern Virginia Higher Education Center, South Boston, Virginia. Council members present: Whittington Clement, Mimi Elrod, Eva Hardy, Christine Milliken, Alan Wurtzel. Staff members present: Ellie Boyd, Tom Daley, Alan Edwards, Daniel LaVista, Lee Ann Rung, and Elizabeth Wallace. Anthony Meredith from the Office of the Attorney General was also present.

APPROVAL OF AGENDA

The agenda was approved as amended. Mr. Wurtzel added two discussion items pertaining to Council participation in the performance standards review for institutions and the systemwide strategic plan.

APPROVAL OF MINUTES

The minutes of the May 9, 2006 meeting were unanimously approved as amended. On page E2, APPROVAL OF JULY 11, 2006 AGENDA, second sentence, the word Southwest should be changed to Southside.

LIAISON REPORT

Dr. LaVista informed that the Committee that Monday, November 13, is the date that is being held for the Boards of Visitors (BOV) meeting. The Committee approved of this date, subject to additional feedback. The meeting will be held from approximately 11:00 to 3:00.

Dr. LaVista informed the Committee that staff is prepared to conduct an orientation once the new member appointments are made and before the September Council meeting.

ACTION ON COUNCIL MEETING SCHEDULE FOR 2007

After some discussion, the Committee unanimously approved the schedule as submitted. Because there was not a quorum of the full Council, the following resolution will be forwarded to the full Council for approval in September:

BE IT RESOLVED that the State Council of Higher Education for Virginia approve the following meeting schedule for calendar year 2007 and distribute the information to all Council members:

Meetings on second Tuesday (except in October)

- **January 9, 2007 – SCHEV Offices (Richmond)**
- **March 13, 2007 – travel to public institution (Richard Bland College)**
- **May 8, 2007 – travel to private institution TBD**
- **July 10, 2007 – travel to public institution (Norfolk State University)**
- **September 11, 2007 – SCHEV Offices (Richmond)**

UPDATE ON SCHEV BUDGET

Ms. Boyd provided an update of the agency budget for FY 2006 and said the year ended with \$.65, which was due to a rounding calculation. The fiscal year is still being closed and should be complete by July 25. Ms. Boyd also distributed the SCHEV FY 2007 budget, showing the initial appropriations in all of the programs for 2007.

DISCUSSION OF COUNCIL SELF-EVALUATION

Dr. LaVista distributed a sample of the board self-evaluation done by the Virginia Community College System (VCCS). The VCCS document includes a personal evaluation and a component that asks each member to comment on the overall performance of the board. Dr. LaVista had a good discussion with the Association of Governing Boards (AGB). The AGB offered their services to develop an instrument for SCHEV that would fit our needs. After some discussion, it was decided that this would be a useful internal exercise for the Council, but a consultant would not be needed. Dr. LaVista was asked to work with the AGB to rework the form and bring it back to the Council for further discussion.

APPROVAL OF SEPTEMBER 12, 2006 AGENDA

The agenda for the September 12 meeting was reviewed and discussed and the following agenda was approved with the understanding that changes could be made between the Executive Director and the Chairman. All items that were on the July agenda for approval should be carried forward to September:

AGENDA
September 12, 2006
SCHEV Offices

Executive Committee

1. Approval of Agenda
2. Approval of Minutes (July 11, 2006)
3. Liaison Report
4. Update on SCHEV Budget
5. Approval of October 17, 2006 Agenda

Academic Affairs Committee

1. Approval of Agenda
2. Approval of Minutes (May 9, 2006 and July 11, 2006)
3. Liaison Report
4. Action on Programs at Public Institutions
5. Action on Degree Escalation of a Public Institution
6. Action on Organizational Changes at Public Institutions
7. Preliminary Discussion of Budget Initiatives
8. Discussion of or Action on Draft Assessment Guidelines
9. Update on No Child Left Behind Institutional Grants
10. Update on Committee Priorities
 - Persistence: Action on Report of the Impacting Student Persistence Committee
 - Instructional Technology: Upcoming SCHEV Presentation to SREB Educational Technology Cooperative Meeting
 - Program Approval: None

Resources Committee

1. Approval of Agenda
2. Approval of Minutes (May 9, 2006 and July 11, 2006)
3. Liaison Report
4. Action on Full Cost Report
5. Action on 2006-08 Systemic Programs in SCHEV's Budget
6. Discussion of 2006-08 Systemwide Operating and Capital Outlay Budget Items
7. Discussion of Resources Committee Issues/ Agenda for Next Meeting

Outreach Committee

1. Approval of Agenda
2. Approval of Minutes (March 14, 2006 and July 11, 2006)
3. Discussion of Outstanding Faculty Awards
4. Discussion of SCHEV's 50th Anniversary
5. Discussion of Liaison Visits to Campuses

LUNCH

Council Meeting

1. Approval of Agenda
2. Approval of Minutes (May 9, 2006 and July 11, 2006)
3. Remarks by President
4. Executive Director's Report
5. Delegated Items by Director/Staff
6. Public Comment Period
7. Report/Action on Budget Priorities
8. Council Elections
9. Report from Executive Committee
10. Report from Resources Committee
11. Report from Academic Affairs Committee
12. Report from Outreach Committee
13. New Business

DISCUSSION OF STRATEGIC PLAN

Dr. LaVista would like to work with the Council to improve the process and get constituent involvement, including the private institutions and the community colleges. It was decided that this item would be held until the new members are appointed before a committee is appointed. Mr. Clement was asked to chair the committee, and it was decided that the matter would be discussed further at the September meeting.

EXECUTIVE SESSION

Mr. Wurtzel announced that in accordance with §2.2-3711 (A) (1) of the Code of Virginia, the Executive Committee of the State Council of Higher Education for Virginia would convene in executive session at 9:15 a.m. to discuss performance matters related to the Executive Director.

The Executive Committee reconvened from the executive session at 9:35 a.m. A roll call vote was taken on a resolution certifying that to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the executive session. The resolution passed by a vote of 5-0 and is attached.

The Executive Committee meeting was adjourned at 9:40 a.m.

Alan L. Wurtzel
Chairman

Lee Ann Rung
Council Secretary

RESOLUTION NO. 40
MEETING DATE: July 11, 2006

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Executive Committee of the State Council of Higher Education for Virginia has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3711 of the *Code of Virginia* requires a certification by the State Council of Higher Education for Virginia that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the State Council of Higher Education for Virginia hereby certifies that, to the best of each members' knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the State Council of Higher Education for Virginia.

VOTE

AYES: 5 (*Clement, Elrod, Hardy, Milliken, Wurtzel*)

NAYS: 0

Alan L. Wurtzel
Chairman
State Council of Higher Education for Virginia

**STATE COUNCIL OF HIGHER EDUCATION
ACADEMIC AFFAIRS COMMITTEE
JULY 11, 2006
MINUTES NO. 32**

Ms. Milliken called the Academic Affairs Committee meeting to order at 9:50 a.m. at the Southern Virginia Higher Education Center, Hope Classroom, 2nd Floor, South Boston, Virginia.

Council members present: Whittington Clement, Mimi Elrod, Eva Hardy, Christine Milliken (Chair), Alan Wurtzel. Staff present: Darlene Derricott, Alan Edwards, Craig Herndon, Daniel LaVista, Monica Osei, Maricel Quintana-Baker, Stephen Scott, Marlon Strain. Other: Anthony Meredith, Office of the Attorney General.

APPROVAL OF AGENDA

Given that a quorum was not present, the committee proceeded with a straw poll. Motion made and seconded, and the committee unanimously approved the agenda informally and deferred a formal approval until the September 12, 2006, meeting.

APPROVAL OF MINUTES

Given that a quorum was not present, the committee proceeded with a straw poll. Motion made and seconded, and the committee unanimously approved the minutes informally and deferred a formal approval until the September 12, 2006, meeting.

LIAISON REPORT

Dr. Alan Edwards reported the following Academic Affairs activities:

Section Personnel Changes

Dr. Edwards reported that a new administrative assistant, Mr. Marlon Strain, had been hired to support the work of the Academic Affairs and Planning section; included in Mr. Strain's eventual duties would be the role of committee secretary. He also indicated that the administrative assistant position for the No Child Left Behind program had been filled.

On behalf of the Academic Affairs and Planning staff, Dr. Edwards thanked the Council for its advocacy during the legislative session for additional positions. He reported that SCHEV had been authorized a new Transfer Coordinator position as well as four non-general fund positions to assist with the No Child Left Behind grant

program, the GEAR UP grant program, and the Private and Out-of-state Postsecondary Education certification unit.

Instructional Technology

Dr. Edwards reported that Ms. Darlene Derricott had represented SCHEV at a faculty institute conducted in May by the Old Dominion University Center for Learning Technologies, where participants had shared pedagogical expertise and methodology in relation to instructional technology and had discussed advantages and disadvantages in teaching online courses. He indicated that Ms. Derricott had informed participants of the committee's interest in, and prioritization of, learning-technology issues, and that participants had expressed interest and willingness in providing assistance to the Committee and the Council.

SHEEO Initiative

Dr. Edwards reported that, also in May, he represented SCHEV and Virginia on one of three nationwide working groups convened as a part of a new "Access and Excellence" initiative launched by the State Higher Education Executive Officers (SHEEO) group. His working group sought to identify policy indicators related to issues of cost, affordability, resources and return on investment in higher education. He pledged to keep the Committee informed as the initiative advanced.

VCCS Program Proposals

Dr. Edwards reported that a training workshop on community-college degree-program proposal preparation had been conducted jointly by staff from SCHEV and the Virginia Community College System (VCCS) office in June. The day-long event was attended by 22 representatives from 11 colleges and was led by a team consisting of Dr. Maricel Quintana-Baker from SCHEV, Dr. Susan Wood and Mr. Bill Hightower from the VCCS and Ms. Sheri Robertson of Northern Virginia Community College. A variety of adult-centered instructional methodologies had been used to review Council's program-approval guidelines and to explore ideas and methods for developing strong program proposals. Subsequent participant evaluations indicated that the event was valuable and suggested such workshops be conducted regularly.

Staff Presentation

Dr. Edwards reported that Mr. Craig Herndon had attended the International Assessment and Retention Conference in Phoenix, Arizona in June, where he made two presentations: "Balancing accountability and autonomy;" and "Improving assessment through the use of peer-review." At the conference, Mr. Herndon had also been asked to facilitate a discussion on the topic of institutional responses to state accountability requirements.

Regulations

Dr. Edwards reported that the regulations governing the certification of private and/or out-of-state institutions and schools to operate in Virginia, which the committee approved at its May meeting, had been approved by the offices of the Secretary of

Education and the Governor and were expected to be in place before the expiration of the emergency regulations in November.

Teacher-training Grant

Dr. Edwards also reported that a proposal prepared by the GEAR UP staff had been selected in the AT&T Foundation's 2006 National Council for Community and Education Partnerships (NCCEP) Promoting Excellence and Innovation in Education grants. He indicated that the \$50,000 grant would be used to provide computer-software instruction to approximately 60 teachers from the 11 Virginia school districts that participate in the GEAR UP program.

Ms. Milliken commented about the transfer position and commended the committees for their cooperation and volunteerism.

ACTION ON PROGRAMS AT PUBLIC INSTITUTIONS

University of Mary Washington – Master of Science in Management Information Systems

Given that a quorum was not present, the committee proceeded with a straw poll. Motion made and seconded, and the committee unanimously approved and deferred a formal approval until the September 12, 2006, meeting. (The proposed program's start date was spring 2007.)

J. Sargeant Reynolds Community College – Associate of Applied Science in American Sign Language–English Interpretation

Given that the program proposed by J. Sargeant Reynolds Community College (JSRCC) carried a fall 2006 start date, Ms. Milliken inquired about the impact of Council delaying action on the proposal until the September meeting. The response of the JSRCC representative was that such a delay would cause no significant impact because the courses listed in the program proposal were already being offered via a certificate program. The committee proceeded with a straw poll. Motion made and seconded, and the committee unanimously approved and deferred a formal approval until the September 12, 2006, meeting.

PRESENTATION ON CORE COMPETENCIES

Ms. Milliken provided background on the six student competency areas and explained the competency-assessment process. She noted the recent completion of the final two competency assessments by four-year public institutions and the formulation of the Assessment of Student Learning Task Force.

Mr. Craig Herndon, Associate for Academic Affairs and Research Policy Analyst at SCHEV, made a presentation entitled, “*Assessment of Student Learning in the Commonwealth*”, which provided Virginia’s history of assessment and core competencies. In 2000, the Governor’s Blue Ribbon Commission identified six areas of student competency: written communication, technology/information literacy, quantitative reasoning, scientific reasoning, critical thinking, and oral communication. Mr. Herndon provided the committee with general observations on the methods used and the results generated by institutions in the recent assessment of the oral communication and critical thinking competency areas.

Dr. T. Dary Erwin, Associate Provost of James Madison University (JMU), informed the committee that JMU used four analytical approaches of assessment. Dr. Erwin’s presentation, “*Assessment Activities*” focused on two approaches, value added and change over time. In addition, he discussed briefly the periods used for collecting data, explained the samples of quantitative data compiled from freshmen entering during 2002, 2003 and 2004 academic years, and provided the results of score differences for students who had taken courses and those who had not.

Dr. Robin Anderson, Director of Institutional Research and Effectiveness at Blue Ridge Community College (BRCC), provided an overview of the assessment of student competency at the Virginia Community College System (VCCS). Dr. Anderson explained the use of advisory groups and methods used. She introduced the next speaker and informed the committee that Patrick Henry Community College assessment is conducted via a capstone course.

Mr. Kevin Shropshire, Coordinator of Institutional Research at Patrick Henry Community College, reported to the committee on the use of data to make informed decisions. He distributed two handouts, “*Maximizing Student Potential at PHCC*” and “*Breaking Down QR/SR Competency Objectives*”. Mr. Shropshire noted that his institution receives funds from the Lumina Foundation as part of the Achieving the Dream initiative. He explained the strategies, issues and action taken and the results of each finding.

The committee thanked Dr. Erwin, Dr. Anderson, and Mr. Shropshire for their presentations and commended them on the information provided. In response to a committee question on the use of placement tests, Mr. Shropshire stated that math is a good predictor of success, and Dr. Monty Sullivan of the VCCS commented that in the past 5 years, the system used cut scores which indicated that placement does impact assessment.

After a brief discussion on the importance of sharing assessment results with representatives from K-12 and the P-16 Council, the committee requested that the Assessment of Student Learning Task Force (ASLTF) draft a report that would review student-competency assessment in the Commonwealth and would include a set of guidelines for conducting future competency assessments. Based on previous testimony of the ASLTF and ensuing discussions of Council, the committee further

recommended that the guidelines speak to the continued use of the current set of six competency areas and include (1) the use of value-added assessment techniques, specifically value-added techniques that enable comparison of results of entering first-year students with their performance at the end of their second year, as well as the collection of sufficient sample sizes among first year students to allow value-added comparisons despite drop outs and transfers; (2) the use of a peer review process that includes external reviewers; and (3) the reporting of results of three competencies every other year, rather than two competencies every two years. In addition, the committee requested that the task force consider institutionalizing a forum for disseminating methodologies and results of core-competency assessment as well as a process for sharing the results of competency assessments with K12 leaders. The committee indicated that it was open to discussing these issues with the task force during its work toward a report and guidelines. The committee requested that a draft of the report by the ASLTF be provided at the September 12, 2006, Council meeting.

UPDATE ON COMMITTEE PRIORITIES

Action on Program Approval Process

Dr. Monty Sullivan, Vice Chancellor of Academic Services and Research for the Virginia Community College System (VCCS), provided background information on the various stages of the VCCS program approval process, including its board's approval. In response to staff's inquiry regarding how much time would be saved if Council's process were changed in the requested manner, Dr. Sullivan informed the committee that the change could reduce program implementation time by four to six weeks. A straw poll of the committee indicated support for amending Council's policy as proposed; the members voted unanimously to carry the item forward for an official vote at the September 12, 2006, meeting.

Update on Instructional Technology

Dr. Edwards distributed to each committee member a handout containing the state-budget language authorizing the SCHEV Executive Director to appoint a learning technology advisory committee. Ms. Milliken requested that staff begin to compile a list of confirmed or potential members of such an advisory committee; Dr. LaVista advised that staff would initiate such efforts but reminded that institutional personnel, especially faculty, may be away from their campuses in the summer. Dr. Edwards also informed the committee that the Southern Regional Education Board (SREB) had invited SCHEV to make a presentation on its instructional-technology interests and ongoing efforts at the annual SREB Educational Technology Cooperative meeting in late September.

Persistence

Dr. Monica Osei, Senior Associate for Academic Affairs and Student Success at SCHEV, provided an executive summary of a draft report to the committee entitled, "*Academic Affairs Committee Report: Impacting Student Persistence Committee*" and talked briefly about the draft's suggested strategies for positively impacting student success and persistence toward degree completion. She noted that the information had been shared with advisory groups including presidents and chief academic officers. Dr. Edwards reminded the committee that only the information in the third column of the matrix in the draft was information that the committee had not received previously. Members commended staff on the draft document and suggested that the final report include discussions of best practices and new initiatives of which presenters had informed the committee over the past year, as well as offer recommendations for actions that the Council and/or the agency might take to facilitate student persistence and success in Virginia.

The meeting adjourned at 11:10 a.m.

Christine T. Milliken
Chair

Darlene Derricott
Committee Secretary

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
RESOURCES COMMITTEE MEETING
JULY 11, 2006
MINUTES NO. 63**

Mr. Clement called the Resources Committee to order at 11:15 a.m. in the Hope Classroom, Southern Virginia Higher Education Center, South Boston, Virginia. Council members present: Whittington Clement, Mimi Elrod, Eva Hardy, Christine Milliken, and Alan Wurtzel. Staff present: Dan Hix, Daniel LaVista, Lee Ann Rung, and Elizabeth Wallace. Anthony Meredith from the Office of the Attorney General was also present.

APPROVAL OF MINUTES

No changes were noted in the minutes of the May 9, 2006 meeting. However, because a quorum was not present, the minutes will be brought back to the Committee in September for approval before forwarding to the full Council.

LIAISON REPORT

Mr. Hix reported that the Finance Advisory Committee (FAC) met on June 29. The main topic was a summary of the conferee committee's report. Tony Maggio from the House Appropriations Committee staff was present at the FAC meeting to answer questions. The FAC also received an update on legislative issues. The next FAC meeting is scheduled for September.

ACTION ON FULL COST REPORT

Mr. Hix provided background information on the report. This item will be brought back to the Committee for approval in September. No changes were recommended.

Mr. Hix reviewed the charts on the budget actions from the General Assembly session. Ms. Hardy suggested that in the future, the Council review the Virginia Community College System (VCCS) full-time ratio.

Mr. Hix also distributed a detailed report which compares SCHEV's capital outlay recommendations, by institution and project, to the amounts in the Governor's Introduced Budget and the Conference Committee Report for the Council's review.

DISCUSSION OF FOUNDATION FOR THE HUMANITIES PROPOSAL

Dr. LaVista reminded the members that this item was a result of a discussion with Bittle Porterfield and was discussed at the May meeting. After reviewing the

proposal, Dr. LaVista suggested that the Council take a coordinated approach with the University of Virginia (UVA). He suggested that the Council consider addressing this as part of budget package that will be discussed in September, perhaps in a similar fashion to its endorsement of Radford University's clinical simulation lab budget request in 2005. At this point, the feeling is that the program would be best supported through UVA's initiative.

DISCUSSION OF BUDGET AMENDMENTS/LEGISLATIVE INITIATIVES FOR 2006-08 BIENNIUM

Mr. Hix and Ms. Wallace reviewed the summary of budget amendment items for the upcoming short General Assembly session. The systemic budget items in SCHEV's agency operating budget items will be brought to the Council in September for approval, and the systemwide items come before the Council for approval in October. Ms. Milliken reminded staff to include learning technology as one of the budget items.

Ms. Wallace briefly reviewed the list of legislative issues. There was some discussion about the SCHEV representative on the Public broadcasting board. Mr. Wurtzel felt that it was not necessary to have the Council Chairman serve on this board, but that this participation could be beneficial to the future support of the Virginia Foundation for the Humanities/*With Good Reason* radio program initiative to be discussed in September.

It was mentioned that staff may recommend additional items to the list before it is brought to the Council in September.

DISCUSSION OF RESOURCES COMMITTEE ISSUES/AGENDA FOR NEXT MEETING

Committee members felt there was nothing to add other than what was already on the agenda.

The meeting was adjourned at 12:05 p.m.

Whittington Clement
Acting Chairman

Lee Ann Rung
Council Secretary

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
OUTREACH COMMITTEE
JULY 11, 2006
MINUTES NO. 19**

Dr. Elrod called the Outreach Committee to order at 12:10 p.m. in the Hope Classroom of the Southern Virginia Higher Education Center in South Boston, Virginia. Council members present: Whittington Clement, Mimi Elrod, Eva Hardy, Christine Milliken, Alan Wurtzel. Staff present: Dan LaVista, Lee Ann Rung, and Elizabeth Wallace.

APPROVAL OF AGENDA

Dr. Elrod requested that item #5 be stricken from the agenda due to time constraints and because Mr. Dyke was not present.

APPROVAL OF MINUTES

Due to the lack of a quorum of the Committee members, the minutes of the March 14, 2006 meeting will be brought to the Committee for approval in September. No changes were noted.

DISCUSSION OF OUTSTANDING FACULTY AWARDS (OFA)

Dr. Scott provided an update on the OFA awards. Nomination guidelines were issued on May 1, and packets are due back to SCHEV by October 6. He will brief the Committee again in September and October with regard to the peer review process and the membership of the final selection committee. Dr. Elrod invited Council members to volunteer to read the OFA nominations and participate in the selection committee process. Reminders will be sent to institutions in mid-August in order to keep the process on schedule.

DISCUSSION OF SCHEV'S 50TH ANNIVERSARY

Dr. Elrod informed the Committee that the major gala event to celebrate SCHEV's 50th anniversary was held last year, but other ongoing academic efforts are taking place throughout the year to highlight additional exciting and innovative things the institutions are doing.

Ms. Wallace informed the Committee that the SCHEV website is displaying "then and now" photos, changed each week, of institutions as an opportunity to showcase how higher education in Virginia has evolved over the last 50 years.

She also informed the Committee of an event that SCHEV will cosponsor with Washington and Lee (W&L). The event is aimed at highlighting the institution's Shepherd poverty program, a program created to spur student interest and involvement in community service and volunteerism. The program provides stipends to students for community service, and is the only program of its kind in the U.S. Senator Warner is working to find federal funding to advance the program. Senator Warner is also an alumnus of W&L. SCHEV's involvement would be to co-host an event with W&L, to include a student panel so that students could discuss their experiences in the program, as well as extend the institution's gratitude to Senator Warner for his contributions. The community service aspect of the program will also be highlighted. Dr. Elrod explained that service oriented programs are available at other institutions, but what makes this program unique is that it provides money to students who can't afford an internship program.

Ms. Wallace said SCHEV is also considering highlighting research efforts in Northern Virginia, and may consider a third event before the end of the year.

The meeting was adjourned at 12:15 p.m.

Mimi Elrod
Chair

Lee Ann Rung
Council Secretary

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
COUNCIL MEETING
JULY 11, 2006
MINUTES NO. 506**

Mr. Wurtzel called the Council meeting to order at 12:50 p.m. in the Hope Classroom of the Southern Virginia Higher Education Center in South Boston, Virginia. Council members present: Whittington Clement, Mimi Elrod, Eva Hardy, Christine Milliken, and Alan Wurtzel. Staff members present: Tom Daley, Alan Edwards, Daniel LaVista, Lee Ann Rung, and Elizabeth Wallace. Anthony Meredith from the Office of the Attorney General was also present.

APPROVAL OF AGENDA

The agenda was unanimously approved as amended. Items 2, and 8-11 were removed due to the fact that a quorum of the Council was not present.

REMARKS BY PRESIDENT BENNETT

Mr. Wurtzel thanked Mr. Bennett for the hospitality shown to the Council, for arranging for the overnight accommodations, and for a wonderful dinner. Mr. Bennett said at the July 10 meeting he discussed the history of the Southern Virginia Higher Education Center and how it began in a trailer on the high school grounds in 1986. He informed the Council that currently, there are over 1,000 students enrolled at the Center per semester. He asked for the Council's assistance in collecting data on career pathways from K-12 through graduate education to see if they are adding value to the curriculum.

Mr. Wurtzel said he is proud to see that Southside is providing opportunities, and acknowledged that SVHEC is the anchor. Mr. Bennett indicated that despite the closing of several manufacturing plants in the area, he hears a tone of optimism from people in the community, which has not been heard in years. Mr. Bennett also indicated that SVHEC is delighted to have Dr. LaVista on their board.

EXECUTIVE DIRECTOR'S REPORT

Dr. LaVista expressed his appreciation to Mr. Bennett and his staff for their efforts as host for this meeting, and for the efforts they are making to raise the level of educational opportunity in Southside.

Dr. LaVista reported that new regulations governing the certification of private and/or out-of-state postsecondary schools and institutions have been approved by both the

Secretary of Education's office and the Governor's office, and have been submitted by SCHEV staff, as required, to the Virginia Registrar of Regulations. The regulations will be published in the Virginia Register on July 24th. Unless SCHEV is petitioned to conduct an additional 30-day public comment period, these regulations will become effective on August 23rd.

SCHEV staff has continued to work with the Attorney General's Office and the Virginia State Police in providing clarity on college and university obligations regarding data submissions by the institutions that will be used to identify sex offenders. Consensus has been reached with the Attorney General's Office and the State Police to allow all institutions to delay transmitting any student information to the State Police until the guidelines and format for transmission are in place. The deadline for establishing these guidelines is January 1, 2007.

Dr. LaVista reminded the Council that, per a request at the May meeting, staff has sought an informal opinion from the AG's office as to whether HB 695, the legislation passed during the 2006 General Assembly session to allow military dependents to receive in-state tuition, also applies to TAG-eligible students. The AG's office has indicated informally that it is their belief that the provision does indeed also apply to TAG-eligible students, thus allowing them to receive the benefit. Staff is now proceeding with establishing guidelines for the legislation under the assumption that it benefits TAG students who are military dependents domiciled in Virginia.

Discussions have taken place with staff and the presidents about the fall meeting for new members of Boards of Visitors. As a result, Dr. LaVista proposed November 13 as the date for the meeting. He requested input from the Council members about ideas for the meeting agenda.

Dr. LaVista also informed the Council that SCHEV has been selected as one of only 74 national recipients of the 2006 National Council for Community and Education Partnerships (NCCEP) Promoting Excellence and Innovation in Education grant, funded by the AT&T Foundation, the philanthropic arm of AT&T, Inc. The \$50,000 grant will be used to provide instruction on Microsoft Office software to approximately 60 teachers from the 11 school districts participating in the GEAR UP program.

DELEGATED ITEMS BY DIRECTOR/STAFF

Dr. LaVista reported to the Council on delegated items. As required, information regarding these items is included as part of the minutes.

PUBLIC COMMENT PERIOD

Mr. Wurtzel reported that the following four individuals requested use of the public comment period. He reminded the speakers that each would be limited to three

minutes. All of the speakers were present to discuss the ODU Virginia Beach Higher Education Center. Copies of each individual's remarks were provided to Ms. Rung:

Dr. Thomas Isenhour, Provost, Old Dominion University (ODU)
Dr. Nancy Cooley, Interim Vice Provost, Old Dominion University
Ms. Millie Lavaway, student, Old Dominion University
Dr. Deborah DiCroce, President, Tidewater Community College (TCC)

After the speakers presented their views, Mr. Wurtzel, after consulting with other members of the Council, recommended that ODU immediately cease any further enrollment of level 100-200 classes at the Center, and requested that the two institutions work cooperatively to come up with a solution for dealing with the students who have already registered for the classes. Dr. LaVista was asked to act as the intermediary, along with SCHEV staff. Council further suggested that if ODU's proposal requires approval of the institution's board, this approval should be sought before bringing the matter back to the Council for action in September.

It was further indicated that this item requires an immediate and a long-term strategy. Mr. Meredith from the Office of the Attorney General, advised the Council that per the state statute, this item does require Council approval.

Ms. Milliken asked staff to develop a list of acceptable terms and definitions for items such as branch campus extension, distributed campus, cooperative higher education center, and others. She also asked institutions to contact SCHEV staff to share other newly used terms, so that the Council can establish a common understanding and apply the terms consistently.

PRESENTATION BY VIRTUAL LIBRARY OF VIRGINIA (VIVA)

Connie McCarthy, Chair of the VIVA Steering Committee, and Kathy Perry, VIVA Director, presented information about the program, and thanked SCHEV for its support. The fundamentals of the program was presented, and revenue and budget allocations for 2004-06 were discussed. Information was also provided on how VIVA advances SCHEV's strategic plan. It was suggested that the VIVA representatives focus on how the program reduces cost to students and present the information to SCHEV and to the legislature in the next General Assembly session.

REPORT FROM EXECUTIVE COMMITTEE

This item will be held until the September meeting.

REPORT FROM RESOURCES COMMITTEE

This item will be held until the September meeting.

REPORT FROM ACADEMIC AFFAIRS COMMITTEE

This item will be held until the September meeting.

REPORT FROM OUTREACH COMMITTEE

This item will be held until the September meeting.

The meeting was adjourned at 2:10 p.m.

Alan L. Wurtzel
Chairman

Lee Ann Rung
Council Secretary

**Items Delegated to Director/Staff
Reported to Council
July 11, 2006**

Pursuant to the Council's action on March 20, 2002, the following items were approved as delegated to staff:

Spin-off Programs

April - June 2006

Institution	Degree/Program/CIP
Virginia Commonwealth University	B.F.A. in Kinetic Imaging (CIP: 50.0499)
Virginia Commonwealth University	B.F.A. in Graphic Design (CIP: 50.0409)
Virginia Commonwealth University	B.F.A. in Communication Arts (CIP: 50.0410)

Organizational Changes / Off-campus Instructional Sites
May – July 2006

Institution	Change / Site	Effective Date
Longwood University	Establishing an off-campus instructional site in Richmond within the Retail Merchants Association's site on Monument Avenue	June 2006
Old Dominion University	Creating a University College unit to coordinate academic administration, student advising, and services for all undergraduate students	Fall 2006
Virginia Commonwealth University	Renaming the Department of Sculpture as the Department of Sculpture and Extended Media	Fall 2006
Virginia Commonwealth University	Closing the Department of Sociology and moving its degree programs to the L. Douglas Wilder School of Government and Public Affairs	Fall 2006

Virginia Commonwealth University	Reorganizing the School of Education from nine to six departments by: <ul style="list-style-type: none"> ▪ closing the Department of Adult and Organizational Learning and moving its degree program to the Department of Teaching and Learning; ▪ closing the Department of Recreation, Parks and Sport Management and moving its degree programs to the office of the Dean of the School of Education; ▪ merging the Department of Exercise Science and Teacher Education with the Department of Physical Education to create a new Department of Health and Human Performance 	Fall 2006
The University of Virginia's College at Wise	Creating a new Department of Communication Studies to manage the major in Communication	August 2006
The University of Virginia's College at Wise	Renaming the Department of Mathematics as the Department of Mathematics and Computer Sciences	August 2006

Pursuant to the Council's action in July 2002, the following item was approved as delegated to staff:

Student Financial Aid Plans

Review of the Institution's S5 Financial Aid Plans include each individual institution's plan for expenditure of its appropriation for undergraduate student financial assistance and assumptions and calculations for determining the cost of education and student financial need as required by the Appropriation Act. The institutions' reports have been found complete and in compliance with state law and regulations. Accordingly, staff has approved the plans.

Pursuant to the Council's action in July 2002, the following item was approved as delegated to staff for programs of \$50,000 or less:

Approval of Institution State License Plate Scholarship Plan

As authorized by the Code of Virginia, § 46.2-749, state license plates may bear the seal, symbol, emblem, or logotype of an institution. Proceeds from sales of these license plates are then used by the institution for scholarships under a plan approved by SCHEV. In 2006, Mountain Empire Community College and Regent University each submitted such scholarship plans. These plans met the requirements of the Code of Virginia and, accordingly, SCHEV staff has approved the plans.