

**STATE COUNCIL OF HIGHER EDUCATION
COUNCIL MEETING
JULY 20, 2004
MINUTES NO. 494**

Dr. Carl Kelly called the Council meeting to order at 10:45 a.m. in the Main Conference Room of the James Monroe Building, in Richmond, Virginia. Council members present: Jean Cunningham, James Dyke, Mimi Elrod, Harold Jordan, Carl Kelly, Christine Milliken, Bittle Porterfield, Alan Wurtzel. The following Council members participated in the Council elections portion of the meeting via teleconference: Delceno Miles, Robin Miner, Edward Murphy. Staff present: Nancy Cooley, Tod Massa, Lee Ann Rung

APPROVAL OF AGENDA

The agenda was approved as submitted, adjusting times to accommodate the Governor.

APPROVAL OF MINUTES

The minutes of the May 18, 2004 meeting were unanimously approved as submitted.

INTRODUCTION

Dr. Kelly introduced The Honorable Jean Cunningham and welcomed her to the Council. Ms. Cunningham is an attorney. Dr. Murphy is also a new member, but was unable to attend the meeting.

REMARKS BY GOVERNOR WARNER

Governor Warner was introduced by Dr. Carl Kelly and welcomed to the Council. Governor Warner thanked the Council and in particular, Dr. Nancy Cooley, for the work she has done in filling the role of Acting Executive Director.

To address the issues in higher education, The Governor feels it is essential that Virginia continue to focus on increasing research and development in universities. He said an organized, state-sponsored goal of \$1 billion is needed.

The Governor reported that from a business perspective, it is important to have a highly educated citizenry. He said it is already known that an Associate degree adds about \$8,000 to earning potential; a Bachelor's degree adds about \$13,000; a Masters degree about \$28,000. If the number of degrees could be increased by 10,000 by the end of decade it would help pay for the investment in the base adequacy and beyond. He mentioned that access to college is important, but stressed the need to address output because many first-time college goers do not graduate once they are admitted to college. He would like SCHEV to encourage college completion and find ways to keep students working and living in the

Commonwealth. The Governor feels the goal of 57,000 degrees by the end of decade is attainable.

He plans to use his recent appointment as chairman of the National Governor's Association to address ways to redesign American high schools to make the senior year more productive. He listed the three areas in which Virginia is working to accomplish this senior initiative: assessment tools (SOLs); Early College Scholars program; and retention and recruitment of higher quality teachers.

Virginia has been successful in development of SOLs and tools of assessment and he feels there is a role for higher education in that effort. The Early College Scholars program would offer a full semester of college credits fully transferable to any college in Virginia. He thanked Dr. Cooley for working with institutions to create a core curriculum that will be accepted at all institutions, which he would like to happen immediately. He reinforced the promise from institutions to cooperate in these agreements and make it happen this year.

The Governor stressed the need to be more creative in working with institutions that train teachers and offer special training for those teachers moving into remote areas.

Higher education will continue to be an important initiative of Governor Warner's administration. SCHEV can, should, and must play a critical role in these issues and he expects the Council to do its part. He believes one of the things that drove many of those involved in this year's budget debate was that Virginia was at the tipping point of whether we could maintain the reputation of our higher education system. By increasing state support to higher education by \$278 million over the next two years, he feels the Commonwealth has stepped up and reaffirmed its commitment to higher education and is looking forward to continuing to make it stronger.

ACTING DIRECTOR'S REPORT

Dr. Cooley provided updates on the following items:

Dominion to Sponsor OFA. In response to a proposal from SCHEV, the Dominion Foundation has made a 3-year commitment of \$225,000 (\$75,000/year) to sponsor the Outstanding Faculty Awards program. Dominion's gift will allow the number of awards to be increased to 12—a level not attained since 1990—and the amount of each award to be increased to \$5,000. One award will continue to be designated for a Rising Star and another will be designated for outstanding use of technology in teaching. The Governor is issuing a press release on July 20 announcing the gift.

Update on VA-NC Biosciences Initiative. On June 28, SCHEV convened a meeting to discuss potential research collaborations between Virginia and North Carolina. Eugene Huang (Deputy Secretary of Technology), two Life Sciences administrators from VCU, John Cavanagh (Director of Research Development at NCSU), and Nancy Cooley identified systems biology as a promising source of joint research funding. It is a research area so new and so big that it will require more than either state can do alone, and fits nicely within an I-95 bioscience corridor stretching from the NC Research Triangle to Baltimore. On June 29, John Cavanagh and Nancy

Cooley presented to the Virginia Council of Presidents, and that group endorsed a follow-up meeting with top-level research stakeholders from VA and NC. SCHEV issued a contract to NCSU to produce a discussion document (non-jargon), organize the follow-up meeting, and provide consultation to SCHEV. John Cavanagh has engaged Steve Naylor, an international expert in the field, to develop a discussion draft on systems biology (expected July 26.) On July 21, Nancy Cooley and John Cavanagh will meet with *The New York Times* to discuss a corporate partnership regarding higher education curricular applications of systems biology. This expands the current VCU-Times partnership SCHEV facilitated for VCU Life Sciences.

Grant from Department of Education. SCHEV has been asked by the Department of Education (DOE) to build the Teacher Education and Licensure Phase II database (TEAL-II) that will allow us to track students from K-12 as they enter, progress, and graduate from teacher education programs. This database will allow us to determine how many students are in the pipeline in different programs at public and private higher education institutions in Virginia. Staff is coordinating with the Southeast Center for Teaching Quality to ensure that the database will be compatible with other regional database development initiatives. Staff from the SECTQ will provide technical assistance to SCHEV at no cost, and the DOE will provide SCHEV with at least \$1 million from our collaborative USDOE Teacher Quality Grant.

Tuition and Fee Report. The 2004-05 Tuition and Fee Report will be available on the SCHEV website before the end of July. The report will be transmitted (this year by August 1) to the Governor and the General Assembly.

Staff Resignations. Linda Borland, SCHEV's budget and finance manager, has resigned effective July 23. She is a one-person section, so the agency will move quickly to refill the position. The GEAR-UP budget director will temporarily handle agency budget duties.

Tom Shewan, SCHEV's capital outlay analyst, resigned in June to take a position as director of facilities at VCU. That position will remain vacant until the Finance Policy Director has been hired.

Search Updates. Search committees have identified the short list of candidates and have begun first interviews for Director of Finance Policy, Director of Government Relations/Communications, Academic Affairs Senior Associate, and a 1-year temporary academic affairs associate to work on transfer duties recently assigned by the General Assembly.

Governor's Fellow. Mary Warder, a governor's fellow in the office of the Secretary of Education, is assisting SCHEV in identifying policies and strategies to eliminate the barriers between academe and industry and enhance the development of human capital (as required by HB 547.)

ACM Graduate Intern. Catherine Amelink, a doctoral student at Virginia Tech, is assisting SCHEV in conducting research on the impact of Virginia's participation in the SREB Academic Common Market.

Dr. Kelly formally recognized Dr. Cooley for her efforts in filling the Acting Executive Director position. The following resolution was unanimously approved by the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia expresses its appreciation and thanks to Dr. Nancy J. Cooley for her outstanding efforts on behalf of the agency in fulfilling the role of Acting Executive Director from September 2003 – August 2004.

Dr. Cooley thanked the Council and staff for their support during her interim period.

DELEGATED ITEMS BY DIRECTOR/STAFF

Dr. Cooley presented spin-off programs from January through June 2004 as well as organizational changes at certain institutions. As required, the information is included as part of these minutes.

PUBLIC COMMENT PERIOD

Dr. Kelly introduced Mr. Mark Singer, Executive Director of the Career College Association. Mr. Singer presented information regarding to accessibility to the Virginia Library of Virginia (VIVA) by the private institutions. The Career College Association represents 35 member institutions and the for-profit sector. He distributed questions for the Council members to consider with respect to allowing the private institutions to participate in VIVA. He indicated that representatives from his sector have met with VIVA several times, including a meeting scheduled by SCHEV, with no success. He indicated that the private, for-profit, tax-paying institutions are still excluded from VIVA, and that as a result, 25,000 students are being denied access. Mr. Singer indicated that he looks forward to coming together and said the institutions he represents are willing to pay fees to participate in VIVA.

COUNCIL ELECTIONS

The following members participated in the elections portion of the meeting via teleconference:

Ms. Delceno Miles
Ms. Robin Miner
Dr. Edward Murphy

Dr. Kelly opened the nominations for Council chair. Mr. Porterfield nominated Alan Wurtzel for chairman. He provided background information about Mr. Wurtzel's education and business experience. Mr. Wurtzel has served on many boards in the public sector, and was a member of the Board of Education of Virginia at a time when SOLs were adopted. Mr. Wurtzel was instrumental in that process and he continues to be interested in higher education in Virginia. Mr. Wurtzel also serves on the board of the Phillips Collection in Washington, D.C. Mr. Porterfield indicated that Mr. Wurtzel served on the search committee for the new Executive Director, is a very thoughtful person, and that he was proud to nominate him as chairman. Mr.

Jordan seconded the nomination. Ms. Cunningham moved to close the nominations and Ms. Elrod seconded the motion. Dr. Kelly asked for additional nominations. When none were brought forward, Ms. Rung took a roll call vote as required because three members were participating by phone. **The motion to elect Mr. Alan Wurtzel as Chairman was unanimously APPROVED (11-0).** Mr. Wurtzel was congratulated by the members.

Dr. Kelly opened the nominations for Vice chairman and Dr. Elrod nominated Bittle Porterfield to continue in this position. She indicated that Mr. Porterfield has a very good understanding of public and private institutions. In addition to being a member of the SCHEV Council, Mr. Porterfield is also a member of the Virginia Business Higher Education Council, as well as the Roanoke Valley Business Council. Mr. Jordan seconded the nomination. Dr. Kelly asked for additional nominations. When no additional nominations were brought forward, the nominations were closed. Ms. Rung took a roll call vote as required because three members were participating by phone. **The motion to elect Mr. Bittle Porterfield as Vice Chairman was unanimously APPROVED (10-0).** It should be noted that Mr. Dyke was not present for the vote.

Mr. Wurtzel informed the Council that he is honored to accept the position of Chairman and thanked the members for their confidence in electing him to the position. He indicated that he enjoys a challenge and wants an opportunity to make a difference. Mr. Wurtzel said the Governor has set forth a challenging role for SCHEV in helping to achieve a strong and more accessible system of higher education in Virginia and he asked for a commitment of all members for their time, thoughts and efforts. Mr. Wurtzel said his greatest satisfaction in his non-business life is the work he was involved in with the Board of Education He was part of a bipartisan board that adopted the Standards of Learning, which have had a positive impact on K-12 education that will shape Virginia's future for many decades.

Mr. Wurtzel also thanked Dr. Kelly for his contributions to the Council. Mr. Wurtzel congratulated Dr. Kelly for his accomplishments as chairman of the Council under difficult circumstances and said he's been fair, helpful and non-partisan.

Mr. Porterfield read the following resolution and presented the framed copy to Dr. Kelly, along with a gavel commemorating Dr. Kelly's years of service as Chairman. He also expressed his gratitude that Dr. Kelly will continue as a member of the Council for another year:

WHEREAS, Dr. Carl N. Kelly served as Chairman of the State Council of Higher Education for Virginia beginning July 1, 2001 and ending June 30, 2004; and

WHEREAS, he helped to strengthen the Council's relationships with Virginia colleges and universities through his efforts to increase opportunities for members to meet and learn more from students, faculty, boards of visitors and others in Virginia higher education; and

WHEREAS, he strengthened the relationships between the Office of the Governor, the General Assembly, and the Department of Education, thereby enhancing the effectiveness of the Council to the benefit of all Virginians; and

WHEREAS, Dr. Kelly's strong efforts helped lead Virginia higher education and made public higher education more accountable to the citizens of Virginia; and

WHEREAS, his creative leadership and strong example have generated respect among his colleagues and peers, and support and gratitude among fellow Council members who have had the privilege of serving with him;

NOW, THEREFORE, BE IT RESOLVED, that the State Council of Higher Education for Virginia expresses heartfelt appreciation to **Dr. Carl N. Kelly** for his tireless and unselfish devotion to higher education in the Commonwealth.

Dr. Kelly thanked the Council and said he was grateful to the former SCHEV chairman for his assistance in helping him when he took on the role of Chairman and promised to assist Mr. Wurtzel. He is proud of staff and the work of the Council.

EXECUTIVE SESSION

In accordance with §2.2-3711(A)(1) of the *Code of Virginia*, the Council convened in closed session to discuss personnel matters relating to the acting director.

The Council reconvened from the executive session and a resolution certifying this was the only matter discussed, and that the executive session was conducted in conformity with Virginia law, is attached.

On motion by Dr. Kelly, seconded by Mr. Porterfield, the Council unanimously **voted to approve a salary supplement for the acting executive director**. It should be noted that Mr. Jordan was not present for the vote.

CURRENT ISSUES IN HIGHER EDUCATION

Presentation by Jack Kent Cooke Foundation

Mr. Joshua Wyner, Chief Program Officer for the Jack Kent Cooke Foundation, presented information about access to college education and the gaps that exists for low-income students. The Jack Kent Cooke Foundation has been working to increase access programs and is in effect in 150 areas across the country. The program has a 70% graduation rate, compared to a 50% national average. The Foundation has dedicated \$1 million to start new access programs but they need a strong voice in the state. There has been \$300,000 allotted to this effort. He requested that SCHEV convene a group to address this issue. Mr. Wyner distributed packets of information and asked that members contact his office for additional information. Council members each provided input and voiced support for working with the Foundation in its efforts. Mr. Dyke suggested that Council work with the Department of Education and VCCS to give support to this effort and he indicated that some businesses may be willing to work with this group. The

importance of retention was raised. It was also mentioned that the foundation's effort seems to link with the Governor's initiative. Mr. Wurtzel suggested that the Outreach Committee might play an important role and **it was decided to assign the Outreach Committee to work with the Jack Kent Cooke Foundation in these efforts.**

REPORT ON THE REPORTS OF INSTITUTIONAL EFFECTIVENESS (ROIE) 2004 AND CORE COMPETENCIES

Mr. Massa provided a presentation of the third update to ROIE. He also introduced and thanked Wendell Pai for assisting in developing this year's report. Mr. Massa agreed to send copies of his presentation to the Council members. Ms. Milliken asked that the 4 and 5 year rates be included in the copy he sends to the members. There was some discussion about the varying competencies among institutions. Revising the systemwide measures to achieve a better mix of short-term and long-term indicators was suggested, along with changing some to secondary indicators. Mr. Massa demonstrated the link to the reports from the SCHEV homepage. In response to an issue raised by one of the members, Mr. Massa informed the Council that the original agreement with was that the Reports of Institutional Effectiveness would not be used as comparative reports.

Dr. Stephen Scott gave a general description of the core competencies.

REVIEW OF ENROLLMENT/GRADUATION TARGETS

Mr. Massa said that as a result of SB338, SCHEV's duties have been modified to now require projections of degree completions as part of the enrollment projection process. As a result, staff will now include these projections so that the information can be tracked against the Governor's initiative.

REPORT FROM EXECUTIVE COMMITTEE

Approval of Council Meeting Schedule for 2005

Dr. Kelly informed the Council that the Executive Committee approved the Council's calendar for 2005 and the following resolution was unanimously approved by the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia approve the following meeting schedule for calendar year 2005 and distribute the information to all Council members:

- **January 18, 2005 – SCHEV Offices (Richmond)**
- **March 15, 2005 – Piedmont Community College (confirmed)**
- **May 17, 2005 – Meeting at Private Institution/Joint CICV meeting (TBD)**
- **July 19, 2005 – Christopher Newport University (confirmed)**
- **September 13, 2005 – SCHEV Offices (Richmond)**
- **October 18, 2005 – SCHEV Offices (Richmond)**

It was also suggested that an hour and a half be added to each agenda, beginning in September for a briefing session for Council members to discuss emerging issues in higher education. Public notice will still be given to this meeting, but the Council will take no actions in the briefing sessions. **On motion by Mr. Wurtzel, seconded by Mr. Porterfield, it was unanimously voted to add the briefing session at 4:00 on September 13 (the day prior to the Council meeting) and move the Executive Committee to 8:00 a.m. on September 14.** After the first briefing session, the Council will readdress the decision and make changes as appropriate. Mr. Wurtzel will work with Dr. LaVista and staff to determine a topic for the September session. Ms. Rung was asked to poll the Council to see if a sufficient number of members will attend. The Council also agreed to have staff mail the agenda books for September on Tuesday, September 7. This will mean that the Council will receive the agenda books one day later than usual.

HJ197 – Establishing an Institution in South Central Virginia

Dr. Kelly read the following resolution from the Executive Committee and, on motion by Mr. Wurtzel and seconded by Mr. Dyke, it was unanimously approved:

BE IT RESOLVED that the State Council of Higher Education for Virginia directs staff to develop a plan to address HJ197 (Establishing an Institution in South Central Virginia). The plan should include an explanation that some data will not be available due to the current assessment schedule. The plan should also include data that would be available by the January 2005 General Assembly session and an explanation of additional data that could be included given more time.

The Council also requested that staff bring an outline of what could be provided to the September meeting. Dr. Kelly also informed the Council that the Executive Committee formally received the Harvest Foundation preplanning report.

Mr. Porterfield informed the Council that the Resources Committee also discussed it as an additional agenda item, and it was the committee's recommendation that an ad hoc committee be formed with representatives from both the Academic Affairs and Resources Committees. They further recommended that a symposium be held in the Martinsville area to get input from the appropriate players. Mr. Dyke added that the committee also requested that because the deadline imposed by the legislation is not within the biennial reporting cycle, staff should gather the data that is available at the time and explain what cannot be provided. It was mentioned that much of the information regarding this issue is being gathered by others. SCHEV staff would need to evaluate it and bring it all together for reporting to the General Assembly. Mr. Dyke mentioned that the reality of the situation is that it is moving at a fast pace and it would be best for SCHEV to be involved now, including meeting with legislators. Staff was asked to email any information with regard to this initiative as it progresses, rather than waiting until September. Mr. Massa indicated that staff can provide a "best guess" report for the January General Assembly session, but it would not be a fully studied report. It was also mentioned that retention and enrollment are crucial; the information provided would be based on year-old data and would not show dollars received in the 2004 session.

REPORT FROM RESOURCES COMMITTEE

Action on Full Cost Report

Mr. Porterfield indicated that the only action item was the full cost report that SCHEV is required to provide. The committee learned that there is a new reporting mechanism that uses the base adequacy guidelines as opposed to appropriation. Dan Hix explained the background of funding methodology. The following resolution was unanimously approved by the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the 2004-05 Full Cost Report.

Discussion of Budget Amendments/Legislative Initiatives for 2004-06 Biennium

Mr. Porterfield indicated that the committee discussed the initiatives that will be brought for further discussion in September before finalizing them for final Council approval in October.

Follow-Up on Utilization Report and Guidelines

The Resources Committee reviewed the follow-up to a question from the last meeting about whether distance learning courses are included in the space utilization analysis. The committee was informed that only on-campus courses are included in the analysis. Generally, distance learning courses are offered off-campus and are not included in the space analysis. Dr. Kelly mentioned that institutions still feel they are being disadvantaged on the report by offering online courses.

REPORT FROM ACADEMIC AFFAIRS COMMITTEE

Dr. Kelly asked Ms. Milliken if the Academic Affairs Committee could address the VIVA issue that was raised by Mark Singer today. A determination would need to be made about whether or not the barriers to participation by for-profit institutions are insurmountable. Ms. Milliken indicated that this item would be added to the Academic Affairs work plan schedule.

Action on Programs at Public Institutions

Ms. Milliken indicated that the Academic Affairs Committee received programs from four institutions and the following resolutions were unanimously approved by the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Doctor of Philosophy (PhD) degree program in Computational Social Sciences (CIP: 30.1501), effective Fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to James Madison University to initiate a Bachelor of Arts/Bachelor of Science (BA/BS) degree program in Justice Studies (CIP: 22.0201), effective Fall 2004.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Virginia State University to initiate an Associate of Science (AS) degree program in Nursing (CIP: 51.1601), effective Fall 2005.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Tidewater Community College to initiate an Associate in, Applied Arts (A.A.A.) in Studio Arts degree program (CIP: 50.9999), effective Fall 2004.

Action on Emergency Regulations

The following resolution was unanimously approved by the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia adopts the proposed emergency regulations and fees pertaining to the certification of private and out-of-state postsecondary schools, and delegates to staff the authority to make revisions during the review process required by the Administrative Process Act.

Action on Productivity Review

The following resolution was unanimously approved by the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia adopts the document "Summary Report of 2003-2004 Academic-Program Productivity Review" and instructs staff to submit this report to the Governor and the General Assembly by July 30, 2004.

Discussion of Exposure Draft on Impact of Technology on College Campuses

Ms. Milliken informed the Council that the Academic Affairs Committee discussed the exposure draft on the impact of technology on campuses. The Committee hopes to have a finished product by October. She invited all Council members to review the document and provide suggestions. A meeting is being scheduled in September on this issue and Dr. Kelly emphasized the need for all council members to attend in order to formulate a plan on where the council wants to be on this issue. Ms. Milliken commended Dr. Alan Edwards for preparing the document for discussion.

Doctoral Scholars

Ms. Milliken informed the Council that the Academic Affairs Committee is recommending that staff receive applications for the SREB minority scholars program. In the context of budget cuts, the Council last year chose to continue

funding for those currently in the program and stop funding for new students. The legislature has appropriated \$200,000 for new doctoral candidates and the committee asked staff to start the identification process.

Discussion and Report on Planning for Virginia Presidents Meeting

Ms. Milliken informed the Council that the idea of a joint meeting of public and private institution presidents was first discussed at the Private College Advisory Board meeting in May. She asked if the council was interested in proceeding with such a meeting. After some discussion, as well as input from Robert Lambeth, who was in attendance, it was decided that the meeting would be planned with no set agenda, and SCHEV would serve the role of convener to get the presidents together to start a dialogue. Mr. Wurtzel will work with Ms. Milliken and Dr. Cooley in planning for the meeting. Ms. Milliken was thanked for bringing this item to the Council.

OTHER BUSINESS

Mr. Wurtzel asked that the committee appointments remain in place for the time being. He will be calling each member to get ideas and develop an organizational plan.

Dr. Kelly thanked the committees for taking on more work rather than bringing all issues to the full Council. He felt this structure has worked well and expressed his appreciation for the support of the committees in accomplishing important goals.

The meeting was adjourned at 2:30 p.m.

Carl N. Kelly
Chairman

Lee Ann Rung
Council Secretary

Items Delegated to Director/Staff
 Reported to Council
July 20, 2004

Pursuant to the Council's action on March 20, 2002, the following items were approved as delegated to staff:

Spin-off Programs

January- March 2004

Institution	Degree/Program/CIP
Virginia Commonwealth University	B.S./M.S. in Environmental Studies (CIP: 03.0103)
College of William and Mary	M.S. in Biology (CIP: 26.0101)

April- June 2004

Institution	Degree/Program/CIP
James Madison University	B.S. in Statistics (CIP: 27.0101)
Virginia Commonwealth University	B.A. in Anthropology (CIP: 45.0201)
Old Dominion University	B.A. in Asian Studies (CIP: 05.0103)

Organizational Changes (VCU and GMU):

VCU (3 Changes)

1. As of May 21, 2004, the former School of Graduate Studies has been renamed the Graduate School.
2. As of May 21, 2004, the School of Engineering has been reorganized under a departmental structure; for its five academic units, the term 'department' has replaced 'program:' (1) Biomedical Engineering Department; (2) Chemical Engineering Department; (3) Electrical and Computer Engineering Department; (4) Mechanical Engineering Department; and (5) Computer Science Department.
3. Within the School of Medicine:
 - As of May 21, 2004, the Department of Family Practice has been renamed the Department of Family Medicine;
 - As of January 1, 2005, a new School of Public Health will be created and will house two units:
 - The Biostatistics Department (currently housed with the School of Medicine's Basic Science departments); and
 - The department currently named Preventive Medicine and Community Health (now housed with the School of Medicine's Clinical departments), which will be renamed the Epidemiology and Community Health Department.

GMU (1 change)

1. As of May 5, 2004, the former Graduate School of Education has been renamed the College of Education and Human Development. No new academic programs are being moved into or out of the unit as a result of this change; the unit's existing academic programs are being organized under three divisions: (1) Graduate School of Education; (2) Undergraduate Studies in Education; and (3) School of Recreation, Health, and Tourism.

RESOLUTION NO. 30
MEETING DATE: July 20, 2004

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the State Council of Higher Education for Virginia has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.1-344.1 of the *Code of Virginia* requires a certification by the State Council of Higher Education for Virginia that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the State Council of Higher Education for Virginia hereby certifies that, to the best of each members' knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the State Council of Higher Education for Virginia.

VOTE

AYES: 7

NAYS: 0

Carl N. Kelly
Chairman
State Council of Higher Education for Virginia

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
ACADEMIC AFFAIRS COMMITTEE
JULY 20, 2004
MINUTES NO. 19**

Ms. Milliken called the Academic Affairs Committee meeting to order at 8:34 a.m. in the SCHEV Main Conference Room, 9th Floor, James Monroe Building, Richmond, Virginia. Council members present: Mimi Elrod, Harold Jordan, Carl Kelly, Christine Milliken (Chair). Staff present: Nancy Cooley, Darlene Derricott, Alan Edwards, Frederick "Rick" Patterson, Stephen Scott and Kimberly Waid.

APPROVAL OF AGENDA

On a motion by Dr. Kelly and seconded by Mr. Jordan, the committee unanimously approved the agenda as written.

APPROVAL OF MINUTES

On a motion by Dr. Kelly and seconded by Dr. Elrod, the committee unanimously approved the minutes of May 18, 2004, as submitted.

LIAISON REPORT

Dr. Cooley informed the committee of the following Academic Affairs activities:

- \$150,000 Supplemental Funds GEAR-UP Proposal. SCHEV has been invited to submit a request for up to \$150,000 in supplemental funding from the US Department of Education to expand GEAR-UP services. The request for funds must demonstrate a dollar-for-dollar match, and the Tidewater Higher Education Consortium and Patrick County Education Foundation are working with SCHEV staff to leverage their resources to come up with the state match by July 23.
- Foundation Support for Nursing. Earlier this summer, Drs. Cooley and Waid met with the executive director of the Richmond Memorial Foundation to discuss that organization's interest in funding a pilot program in nursing. The foundation is particularly interested in proposals from consortia of nursing programs and/or proposals that use technology to expand access and reduce costs. On July 22, SCHEV staff will convene a group of institutional and VCCS system office representatives to discuss the opportunity and, assuming interest, will serve as liaison with the foundation. The foundation director shared a multi-page list of Virginia foundations committed to funding health-care proposals and offered to serve as liaison to those organizations if/when the time comes to replicate the pilot project.

- Updates on Work in Progress
 - Strategic Plan Evaluation. Staff has drafted a template for institutions to report their progress on the ten performance indicators identified in the 2002-2006 Systemwide Strategic Plan for Higher Education in Virginia.
 - Strategic Planning for Distance Learning. Per HB 617, staff has sent instructions to public institutions regarding the inclusion of distance learning in all strategic plans developed after January 1, 2005.
 - Career and Technical Education (CTE) Template. A subcommittee of the State Committee on Transfer will meet on July 27 to further refine a draft template, which builds on the foundation of 12 general education credits identified for the Governor's Senior Year Initiative and seven industry pathways. Department of Education staff will participate. Completion of the template is anticipated for action at the September Council meeting, before submission to the Advisory Committee on CTE.
 - Competency Assessments. Staff convened an internal committee to review the results of the recently reported Scientific and Quantitative Reasoning competency assessments and will send feedback to academic officers. Feedback is intended to refine and make more thorough the assessment process in order to provide to the public more meaningful information in the Reports of Institutional Effectiveness.
 - "Factors that Affect Timely Graduation" Student Survey. Staff is in conversation with Virginia Commonwealth University's Survey and Evaluation Research Laboratory regarding contracting services to conduct portions of the survey (i.e., sample design and execution). A VCU student will be partnering with SCHEV staff on this project as part of an independent study course project.

Action on Programs at Public Institutions

- *George Mason University*
 - *Doctor of Philosophy (PhD) in Computational Social Science*

In response to a question about proliferation of degrees, Dr. Claudio-Reville explained that the program emphasis is highly specialized in the social sciences and that the program would be feasible at the university and nationwide. On a motion by Dr. Elrod and seconded by Dr. Kelly, the committee unanimously approved the following resolution and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Doctor of Philosophy

(PhD) degree program in Computational Social Sciences (CIP: 30.1501), effective Fall 2005.

- *James Madison University*
 - *Bachelor of Arts/Bachelor of Science (BA/BS) in Justice Studies*

On a motion by Dr. Kelly and seconded by Mr. Jordan, the committee unanimously approved the following resolution and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to James Madison University to initiate a Bachelor of Arts/Bachelor of Science (BA/BS) degree program in Justice Studies (CIP: 22.0201), effective Fall 2004.

- *Virginia State University*
 - *Associate of Science (AS) in Nursing*

A committee member invited institutional representatives of Virginia State University to address members' questions about the cost effectiveness of resources, clinical sites and the offering of an associate degree at a four-year institution. Dr. Eric Thomas, Provost and Vice President for Academic and Student Affairs, informed members that VSU is seeking other resources including private funds and that the cost of creating a new degree program versus expanding an existing degree program is not significantly higher. The university has also approached several clinical sites and has 12 temporary agreements to date. Dr. Thomas informed the committee that the Board of Nursing for the Commonwealth of Virginia allows four-year institutions to offer associate degrees, and Dr. Cooley added that a 4-year university in Michigan does offer 2-year degree programs. Dr. Waid commented briefly on student-to-faculty ratio and the diversity of nurses. On a motion by Mr. Jordan and seconded by Dr. Elrod, the committee unanimously approved the following resolution and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Virginia State University to initiate an Associate of Science (AS) degree program in Nursing (CIP: 51.1601), effective Fall 2005.

- *Tidewater Community College*
 - *Associate of Applied Arts (AAA) in Studio Arts*

Dr. Wendy Weiner, Interim Director of Educational Planning of the Virginia Community College System, informed the committee that crafts are part of the program, and student employment is generally at galleries and museums. Dr. Weiner noted that this program area is very robust. On a motion by Dr. Kelly and seconded by Dr. Elrod, the committee unanimously approved the following resolution and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Tidewater Community College to initiate an Associate in Applied Arts (A.A.A.) in Studio Arts degree program (CIP: 50.9999), effective Fall 2004.

Action on Emergency Regulations

Mr. Patterson provided updates on the regulatory process and on how the new regulations will offer enhanced consumer protection. He also informed the committee of the favorable support received from constituents. Dr. Cooley and Mr. Patterson extended staff's appreciation to Ms. Erin Torrey, a legal intern from the University of Richmond School of Law, for her work on the regulations. On a motion by Mr. Jordan and seconded by Dr. Kelly, the committee unanimously approved the following resolution and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia adopts the proposed emergency regulations and fees pertaining to the certification of private and out-of-state postsecondary schools, and delegates to staff the authority to make revisions during the review process required by the **Administrative Process Act**.

Click the following link to view proposed emergency regulations:

<http://www.schev.edu/AdminFaculty/iApproval/ProprietarySchoolsEmergencyRegulations8VAC40-32DraftVersion.pdf>

Action on Productivity Review

Ms. Milliken provided historical background about the productivity review process and summarized staffs' draft report on the 2003-04 productivity cycle. She reminded the committee that quantitative standards for the review triggered 71 programs for evaluation and the qualitative portion lowered the number of program reviews to 33. Staff explained also that 25 of the 33 programs reviewed fully met Council's exemption criteria and, of the remaining eight, four were approved in March to continue without stipulation and four with stipulation of inactive status or discontinuance if each does not meet the standards within three years. On a motion by Dr. Kelly and seconded by Dr. Elrod, the committee unanimously approved the following resolution and forwarded to full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia adopts the document "Summary Report of 2003-2004 Academic-Program Productivity Review" and instructs staff to submit this report to the Governor and the General Assembly by July 30, 2004.

Discussion of Exposure Draft on Impact of Technology On College Campuses

The committee decided to use staff's draft document as a working document, rather than as an official Exposure Draft. Staff was asked to develop a list of at least three potential models to guide the full Council in subsequent discussions and deliberations. Discussion of technology issues was to be continued at full Council.

Update on Transfer Initiatives and Report from State Committee on Transfer

Dr. Stephen Scott informed the committee that the Instructional Programs Advisory Committee (IPAC) met in June, and the chief academic officers provided institutional support by identifying a pool of college-credit courses that high school students can take to satisfy graduation requirements at all or most public colleges. A formal signing by the Governor of the Commonwealth College Course Collaborative (CCCC) is still being considered. Dr. Elizabeth Crowther, former co-chair of the State Committee on Transfer (SCT) has been named the President of Rappahannock Community College; her SCT successor is Dr. Mary Whalen. The next SCT meeting is scheduled for September 10, 2004. In addition, Dr. Scott also noted that recruitment still in progress for the staff Associate position for transfer, and that the Early Scholars Program will be integrated into the Virginia Mentor website. The committee thanked Dr. Scott for his work and asked staff to draft a resolution acknowledging Dr. Crowther for the services she has provided to Council via the SCT.

Follow-up on Productivity Actions

Dr. Alan Edwards informed the committee of the most common types of programs represented in the 2003-04 productivity reviews. He offered that the strong economy of the late 1990s contributed to the large number of graduate programs triggered for review in this cycle. He recommended that the committee wait until the next cycle, when data that include the current economic downturn are available, to further investigate systemic trends. The committee requested staff to inform them of the appropriate timetable for further discussion.

Discussion and Report to Council on Planning for Virginia Presidents Meeting

Ms. Milliken provided some historical background information on the joint public-private Presidents meetings and informed the committee that the annual meetings have been postponed since September 11, 2001. As a result of her conversation at the Private College presidents meeting, Ms. Milliken asked the committee to consider SCHEV taking on a role in reconvening the meetings between public and private presidents. The committee decided to discuss further at full Council.

Report on Federal Higher Education Act

Ms. Milliken welcomed David Baimes of the American Association of Community Colleges. Mr. Baimes provided a brief summary of the Higher Education Act (HEA) Reauthorization legislation. His summary included timetables and updates on the House Majority and Senate Majority Bills, H.R. 4283 and S. 1793 respectively. In addition, Mr. Baimes also informed the committee of other governmental issues pertaining to the No Child Left Behind Act of 2001, transfer credit policy, accreditation, influence of proprietary schools, new reporting requirements and student funding. The committee thanked Mr. Baimes for his time and information presented on higher education issues.

Discussion of Academic Affairs Issues

Ms. Milliken and Dr. Cooley informed the committee that the Secretary of Education has indicated that funding is available to support Virginia's acceptance of student applications for the SREB Doctoral Scholars program. Virginia has not accepted new applications since fall 2002, when Council budget decisions left funding only for students currently in the program. At their meeting on June 18, 2004, public institutions' chief academic officers voiced strong support for Virginia's renewed participation in the program. The Committee instructed SCHEV staff to begin accepting new applications.

The meeting adjourned at 10:35 a.m.

Christine Milliken
Chair

Lee Ann Rung
Council Secretary

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
RESOURCES COMMITTEE
JULY 20, 2004
MINUTES NO. 51**

Mr. Porterfield called the Resources Committee to order at 8:35 a.m. in Conference Room E of the James Monroe Building in Richmond, Virginia. Council members present: Jean Cunningham, James Dyke, Bittle Porterfield, Alan Wurtzel; staff present: Dan Hix, Lee Ann Rung

APPROVAL OF AGENDA

The agenda was unanimously approved as amended. Mr. Wurtzel requested that a discussion about HJ197 (Establishing an Institution in South Central Virginia) be added to the agenda.

APPROVAL OF MINUTES

The minutes of the May 18, 2004 meeting were unanimously approved as submitted.

As a point of order, Mr. Dyke requested that Jean Cunningham be introduced as the newest member of the committee. Ms. Cunningham was welcomed by Mr. Porterfield and the committee.

LIAISON REPORT

Mr. Hix indicated that the Finance Advisory Council did not meet in July because staff is collecting data from institutions for the tuition and fee report that is due to the Governor and General Assembly by August 1. He expects to have the report on SCHEV's website by the end of this week.

ACTION ON THE 2004-05 FULL COST REPORT

Mr. Hix reviewed the annual full cost report, including the major highlights for this year. Mr. Hix explained that calculations are now based on the base adequacy guidelines rather than on appropriation, as has been done in the past. Two institutions fall below the 100% requirement, but both have requested a phase-in approach to meet the requirement - as detailed in the 2004-05 Full Cost Report. On motion by Mr. Wurtzel and seconded by Mr. Dyke, the following resolution was unanimously approved to be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the 2004-05 Full Cost Report.

DISCUSSION OF BUDGET AMENDMENTS/LEGISLATIVE INITIATIVES FOR THE 2004-06 BIENNIUM

Mr. Hix reviewed the overview of the budget amendment items, including base adequacy, faculty salaries, student financial aid, eminent scholars, Tuition Assistance Grant, nursing enrollment growth funding, and maintenance reserve. He also distributed materials showing a comparison of SCHEV budget recommendations and the Governor's introduced budget as well as a comparison of proposed incremental general fund appropriations for the higher education operating budget in the 2004-06 biennium. Budget amendment items for systemic programs that are appropriated through SCHEV's budget, such as Eminent Scholars and the Tuition Assistance Grant program, must be approved by the Council at the September meeting in order to meet agency budget request submission deadlines. Staff will prepare more developed systemwide recommendations (i.e., base adequacy, faculty salaries, etc.) for discussion at the September Council meeting. These systemwide recommendations will be brought to the Council for final approval in October. Mr. Dyke suggested coordinating nursing funding with the community college system (NVCC) due to their large enrollment in medical education. Mr. Wurtzel suggested finding out if other states have programs that would provide incentives to institutions willing to maintain existing facilities and put in place disincentives if funds are requested for new facilities. Mr. Hix reviewed the Tuition Assistance Grant (TAG) funding and Mr. Porterfield said TAG is a tremendous asset to the students in both public and private institutions.

FOLLOW-UP ON UTILIZATION REPORT AND GUIDELINES

Mr. Hix explained that Tom Shewan prepared the report as requested in the May meeting before he left SCHEV in June. Mr. Hix answered questions from members. Mr. Dyke stressed the importance of Council taking a more active role other than collecting data. He feels SCHEV needs to be involved in setting policy and looking at the impact and needs of higher education to ensure that SCHEV is viewed as a relevant source and will be sought by the legislature for analysis and feedback. Mr. Porterfield and Mr. Wurtzel asked staff whether distance learning courses are included in the space utilization analysis. Dr. Yan Zheng informed the committee that only on-campus courses are included in the analysis. Generally, distance learning courses are offered off-campus and are not included in the space analysis. She indicated that it is possible that a course is offered in a classroom and online simultaneously, resulting in overstating the seat occupancy in the classroom and space need. However, such cases are very rare.

DISCUSSION OF HJ197 – ESTABLISHING AN INSTITUTION IN SOUTH CENTRAL VIRGINIA

Mr. Porterfield clarified that SCHEV has been charged by HJ197 to consider the need for establishing an institution in South Central Virginia. He said while this item has not been referred to the Resources Committee, he felt the committee would have a role in providing the information. Mr. Wurtzel led the discussion and said timing seems to be an issue since staff is asked to report in January 2005 and the Council

only has two meetings (September and October) prior to the start of the January General Assembly session. He indicated that staff informed the Executive Committee that the reporting cycle for the data that will be required to respond to the request is out of sync with the due date for the study. The Executive Committee asked that staff prepare an outline of the report to the General Assembly for discussion at the September Council meeting. The outline should include whatever data would be available at that time and perhaps include additional data that may be available either at the October Council meeting or during an additional meeting before year-end. Mr. Wurtzel also suggested that hearings be held to gather input from affected constituents and other interested parties in order to guide the Council in making a decision on this issue. Mr. Porterfield indicated that the Academic Affairs Committee should also be involved because the study involves access to college. In answer to a question raised by Mr. Porterfield, Mr. Hix said staff recommended in 1999 that the need be addressed through higher education learning centers and technology-based distance education as the most efficient way to handle the needs in South Central Virginia.

Mr. Dyke felt that time is of the essence and requested that staff review the Harvest Foundation's proposal and prepare a summary of what was in the previous General Assembly study, including what SCHEV has done. He suggested obtaining a summary from the private and public institutions to get as much information as possible into the mix. He felt staff should be directed to reach out to all of the above constituents as soon as possible. A suggestion was made that perhaps an ad hoc committee of the entire Council should be formed to handle all of the details. Mr. Dyke also added that K-12 schools in the region should be included in any discussions. **On motion by Mr. Wurtzel and seconded by Mr. Dyke, it was unanimously approved to report to full Council the committee's ideas about how to proceed.**

ITEMS FOR NEXT MEETING

Mr. Hix reviewed the items that will be brought to the September meeting. The main topic for discussion will be budget amendments: action on systemic items appropriated through the SCHEV budget and discussion on systemwide budget needs. Further discussion of HJ197 will also be added to the agenda.

The meeting was adjourned at 9:30 a.m.

Bittle Porterfield
Chairman

Lee Ann Rung
Council Secretary

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
EXECUTIVE COMMITTEE
JULY 19, 2004
MINUTES NO. 59**

Dr. Carl Kelly called the meeting to order at 5:00 p.m. in the Main Conference Room in the James Monroe Building, Richmond, Virginia. Council members present: Jean Cunningham, Harold Jordan, Carl Kelly, Bittle Porterfield. Other Council members present: Christine Milliken, Alan Wurtzel; staff members present: Nancy Cooley, Tod Massa, Lee Ann Rung

APPROVAL OF AGENDA

The agenda was unanimously approved as submitted.

APPROVAL OF MINUTES

The minutes of the May 17, 2004 meeting were unanimously approved as submitted.

LIAISON REPORT

Dr. Cooley reported on the following items related to human, physical, and financial resources of the agency:

New duties assigned without staff: Dr. Cooley reviewed the additional duties that the agency has been assigned as a result of the last General Assembly session, and the staffing plans for meeting those obligations.

Governor's Fellow - Mary Warder, a governor's fellow in the office of the Secretary of Education, is assisting SCHEV in identifying policies and strategies to eliminate the barriers between academe and industry and enhance the development of human capital (as required by HB 547). Ms. Warder has delivered the research information she was assigned and staff has been delighted with the additional assistance she was able to provide. Dr. Alan Edwards will analyze the information from Ms. Warder's report.

Brown vs. Board of Education Scholarship – Dr. Cooley said as a result of the budget allocation for this program, additional resources will likely be necessary to assist SCHEV's Financial Aid Manager in administering the \$1 million grant.

Transfer – The salary from one vacant position is being used to assist with the duties that will be required to facilitate the development of dual admissions and articulation agreements and make available to the public the list of general education courses acceptable for transfer at the various institutions.

Non-resident Tuition Waivers – Tod Massa is currently collecting new data from the Virginia Department of Taxation and Virginia Employment Commission in order to prepare a report on nonresident tuition waivers. This effort will be staff intensive because it must address how waivers contribute to institutions' ability to attract and retain research funding and the extent to which nonresident students receiving waivers stay and work in Virginia upon graduation.

An agency organizational chart was distributed that highlighted all positions currently vacant. Dr. Cooley said that, after removing 5 federal GEAR-UP staff and 4 additional part-time staff, there are only 21 full-time staff to handle the existing work, as well as all additional work that was assigned from the General Assembly session. She reported that the budget manager has resigned, and the Human Resources manager has only returned to work on a part-time basis after being out on extended disability. The Finance Policy section is down one position since Tom Shewan resigned in June, Dr. Yen Zheng will be out on extended leave for a month this summer, effectively leaving a 1-person Finance Policy section

Dr. Cooley reported that the agency has built a technical infrastructure to assist the shortage of staff. Old equipment and furnishings have either been replaced or cleaned, the agency has been re-painted, and a sink has been installed in the conference room.

Dr. Cooley reported that with regard to financial resources, two major transactions that should have been transferred were not done before the end of the fiscal year. As a result, assistance has been sought from the Secretary of Education and the Comptroller to have the funds reappropriated later this fall. This has meant that some items that were slotted for prepayment before year-end were not paid.

Transition team – A team, chaired by Lee Rung, has completed its plans to prepare for the new Director. A web site of useful information has been set up that includes photos of the presidents, directions to campuses, and other useful reference information. A staff reception has also been planned, and meetings are being scheduled to introduce Dr. LaVista to all appropriate external stakeholders.

In answer to a question raised by Mr. Porterfield, Dr. Cooley informed the committee that interviews have begun to fill the Finance Policy Director and Communications/Government Relations Director positions. The search committees will forward a list of acceptable candidates to Dr. LaVista, and the final selections will be made by the new executive director.

Dr. Kelly formally recognized the work that Dr. Cooley has done in serving as SCHEV's Acting Director while still handling the Academic Affairs section and preparing for the new director. Dr. Cooley thanked the Council and staff for the support she received during the last ten months.

ACTION ON PROPOSED COUNCIL MEETING DATES FOR 2005

Dr. Cooley presented the option that was discussed at the last meeting, i.e., to include one community college in the schedule and to have meetings in Richmond in January, September, and October. Mr. Wurtzel recommended that a dinner the evening before be regularly scheduled and publicly noticed. Mr. Jordan indicated that when he suggested last month that a dinner be held the evening before the meeting, it was his intention for it to be a purely social function and a way for the Council to form a more cohesive group. All members expressed an opinion about the dinner and the committee was reminded that no business could be conducted at these events. Because dinners are scheduled by the institution president when the Council meetings are on campus, it was decided that dinner meetings for the Council will also be scheduled when meetings are in Richmond. On motion by Mr. Porterfield, seconded by Mr. Jordan, the following resolution was unanimously approved to be forwarded to the full Council for further discussion:

BE IT RESOLVED that the State Council of Higher Education for Virginia approve the following meeting schedule for calendar year 2005 and distribute the information to all Council members:

- **January 18, 2005 – SCHEV Offices (Richmond)**
- **March 15, 2005 – Piedmont Community College (confirmed)**
- **May 17, 2005 – Meeting at Private Institution/Joint CICV meeting (TBD)**
- **July 19, 2005 – Christopher Newport University (confirmed)**
- **September 13, 2005 – SCHEV Offices (Richmond)**
- **October 18, 2005 – SCHEV Offices (Richmond)**

ACTION ON SCHEV OPERATING BUDGET

Dr. Cooley explained that because two large transactions that should have occurred by year-end did not, this item was stricken from the agenda. A request for executive reappropriation will be made in fall 2004. In the meantime, a revised budget for FY05 will be prepared and brought to the September meeting.

The committee asked that Dr. Cooley keep the new Director and the Council members informed of any progress with regard to the reappropriation.

APPROVAL OF SEPTEMBER 2004 AGENDA

In discussing the September agenda, Mr. Jordan inquired about adding an hour to the agenda for a mini seminar on an emerging issue in higher education. This could be in place of scheduling a separate meeting. Mr. Wurtzel expanded on the idea and suggested having a briefing session the afternoon before the Council meetings for members to learn about national trends and what other states are doing. This would not be a formal meeting and no actions would be taken. However, the

meetings would need to be publicly noticed and open to the public. The Executive Committee meeting would need to be added to the morning of the Council meeting if a briefing session is scheduled the day prior to the regular Council meeting. Each member expressed his/her view on this issue and it was decided that it should be further discussed with the full Council at the July 20 meeting. Council members could work with staff to determine a topic in advance. It was agreed that if at least 8 out of 11 members are unable to attend, a speaker should not be brought in. Ms. Rung was asked to poll the Council members in advance but a speaker would only be considered if at least eight members would be in attendance.

The following agenda was unanimously approved for September 2004:

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
Monday, September 13, 2004**

**University of Mary Washington
Fredericksburg, Virginia**

AGENDA

Council Briefing Session

4:00 p.m. – 5:30 p.m.

1. Panel Discussion
(topic to be determined)

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
Tuesday, September 14, 2004**

**University of Mary Washington
Fredericksburg, Virginia**

AGENDA

Executive Committee

8:00 a.m. – 8:45 a.m.

1. Approval of Agenda
2. Approval of Minutes (July 19, 2004) Tab E1
3. Liaison Report
4. Action on Agency Budget Tab E2
5. Approval of October 19, 2004 Agenda

Resources Committee

8:45 a.m. – 10:45 a.m.

1. Approval of Agenda
2. Approval of Minutes (July 20, 2004) Tab R1
3. Liaison Report
4. Action on Systemwide Budget Tab R2
5. Discussion of Budget Amendments/Legislative Initiatives for 2004-06 Biennium Tab R3
6. Discussion of Resources Agenda for Next Meeting

Academic Affairs Committee

8:45 a.m. – 10:45 a.m.

1. Approval of Agenda
2. Approval of Minutes (July 20, 2004) Tab A1
3. Liaison Report
4. Action on Programs at Public Institutions Tab A2
5. Action on HB125 – CTE Template Tab A3
6. Preliminary discussion of budget initiatives
- a. Nursing Recommendation Tab A4
7. Discussion of For-Profit Membership in VIVA Tab A5
8. Discussion of Academic Affairs Issues/Agenda for next meeting

Outreach Committee

11:00 a.m. – 12:00 p.m.

1. Approval of Agenda
2. Approval of Minutes (January 20, 2004) Tab O1
3. Liaison Report
4. Update on Outstanding Faculty Award Process
5. Discussion of Outreach Committee Issues/Agenda for next meeting

Lunch Break

12:00 p.m. – 12:30 p.m.

Council Meeting

12:30 p.m. – 3:00 p.m.

1. Approval of Agenda
2. Approval of Minutes (July 20, 2004) Tab 1
3. Remarks by President Anderson
4. Executive Director's Report
5. Delegated Items by Director/Staff Tab 2
6. Public Comment Period
7. Presentation by VIVA – 10 year anniversary
8. Report on NCLB Awards
9. Follow-up Report on SB197 (Establishing an Institution In South Central Virginia) Tab 3
10. Report from Executive Committee
11. Report from Resources Committee
12. Report from Academic Affairs Committee
13. Report from Outreach Committee

DISCUSSION OF AGENCY BUDGET REQUESTS FOR THE 2005 SESSION

Dr. Cooley reported that she is aware of no items the Governor will be asked to champion on behalf of SCHEV, with the exception of possibly an item related to the emergency regulations. If nothing further is required, the agency will not need to submit information to the Office of the Attorney General by the August 6 deadline.

DISCUSSION OF HJ197 (Establishing an Institution in South Central Virginia)

Dr. Cooley provided a history of the legislation. She requested Council's direction in responding to the current legislation in time for the January General Assembly session. The timing is out of sequence in order to provide data from SCHEV's current needs assessment schedule. Each Council member provided input and Mr. Massa was asked for his estimate on what data could be provided. Mr. Massa said

staff would provide whatever data is available at the time, but it would not be complete. After some discussion, a motion was made by Mr. Porterfield, seconded by Mr. Jordan, and the following resolution was unanimously approved to be sent to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia directs staff to develop a plan to address HJ197 (Establishing an Institution in South Central Virginia). The plan should include an explanation that some data will not be available due to the current assessment schedule. The plan should also include data that would be available by the January 2005 General Assembly session and an explanation of additional data that could be included given more time.

The meeting was adjourned at 7:00 p.m.

Carl N. Kelly
Chairman

Lee Ann Rung
Council Secretary