

AGENDA BOOK

September 8-9, 2008

Location:

SCHEV's Office
Richmond, VA



State Council of
Higher Education for Virginia

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA

Discussion and Meeting Agendas

SCHEV Offices
Main Conference Room
Richmond, Virginia

Monday, September 8, 2008, 3:00 p.m.

Discussion Agenda

1. Call to Order and Announcements 3:00 p.m.
2. Discussion Topic:
Eastern Virginia Medical School Study
3. Adjournment 5:00 p.m.

(Council dinner to follow meeting – 6:00 – 8:00 p.m.)

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA

Executive Committee Agenda

SCHEV Offices
Main Conference Room
Richmond, Virginia

Tuesday, September 9, 2008, 8:00 a.m.

1. Approval of Minutes (July 8, 2008) 8:00 a.m. [Page E1](#)
2. Update on SCHEV Budget 8:05 a.m. [Page E4](#)
3. Discussion of Budget Amendments for
2008-10 Biennium in SCHEV's Budget 8:15 a.m.
4. Discussion of 2008-10 Systemwide Operations
Budget Amendment Items 8:35 a.m.

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
EXECUTIVE COMMITTEE MEETING
JULY 8, 2008
MINUTES NO. 523**

Mr. Clement called the meeting of the Executive Committee to order at 8:00 a.m. in the Turman Room, Preston Library, Virginia Military Institute, Lexington, Virginia. Council members present: Bob Ashby, Gilbert Bland, Whittington Clement, Helen Dragas, Jim Dyke, Mimi Elrod, and Eva Hardy. Staff members present: Jim Alessio, Tom Daley, Joe DeFilippo, Alan Edwards, Dan Hix, Daniel LaVista, Tod Massa, Kirsten Nelson, and Lee Ann Rung. Jake Belue from the Office of the Attorney General was also present.

APPROVAL OF AGENDA

Mr. Clement indicated that two items would be added to the agenda:

- Report from the Cost of Living Adjustment (COLA) ad hoc subcommittee
- Report from the Restructuring Task Force

APPROVAL OF MINUTES

On motion by Ms. Dragas and seconded by Ms. Hardy, the Executive Committee minutes from the May 13, 2008 meeting were approved as submitted.

DISCUSSION OF COUNCIL SELF-EVALUATION RESULTS

Dr. LaVista compiled the results of the Council's self-evaluation and distributed copies to members. He indicated that nine of eleven members responded to the survey and that these respondents were generally pleased with the Council's performance. Some minor concerns were expressed, including improvements to the new member orientation and keeping up with national higher education issues. Dr. LaVista reminded members that the new format of holding briefing sessions prior to Council meetings has allowed more time to deal with national higher education issues. He also assured members that suggestions made to improve the new member orientation sessions will be instituted. Mr. Clement indicated that nothing further needed to be done with the survey, other than sharing the results with all members. He asked Council members to bring other items of interest to his attention or to the attention of Ms. Hardy.

ACTION ON COUNCIL MEETING SCHEDULE FOR 2009 CALENDAR YEAR

Mr. Clement informed the Committee that George Mason University has agreed to host the Council in May 2009, even though the resolution in the agenda book

indicated that the location was to be determined. He also noted that the January 2009 meeting was scheduled a week earlier than usual and that a June 2009 meeting with institutional presidents was added. Ms. Magill indicated that the Council's time is well spent when students and administrators are available on campus when the Council visits. She asked that the Council continue to look at this issue when setting future schedules. Dr. LaVista said by changing the date of the meeting with the private institutions to be held in July rather than May every other year (beginning in 2009), it will allow the Council to visit a public institution when students are still on campus. The following revised resolution was unanimously approved to be forwarded to the Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia approve the following meeting schedule for calendar year 2009 and distribute the information to all Council members:

Briefings on Monday Afternoon - Meetings on Tuesday

- **January 5-6, 2009 – SCHEV Offices (Richmond)**
- **March 9-10, 2009 – travel to public institution (VA State University)**
- **May 11-12, 2009 – travel to public institution (George Mason University)**
- **June 8-9, 2009 – meet with college and university presidents – SCHEV Offices (Richmond)**
- **July 13-14, 2009 – travel to private institution (TBD)**
- **September 14-15, 2009 – SCHEV Offices (Richmond)**
- **October 26-27, 2009 – travel to public institution (Virginia Commonwealth University)**

UPDATE FROM COST OF LIVING (COLA) AD HOC SUBCOMMITTEE

Mr. Clement reminded the members that the Council had previously directed staff to work with relevant state-supported institutions of higher education to review the need for a cost of living adjustment to faculty salaries, with priority given to the immediate concerns of institutions of higher education located in Northern Virginia. The subcommittee consisted of Ms. Magill, Ms. Dragas, Mr. Dyke, Ms. Milliken, and Mr. Clement. Mr. Clement reported that after the subcommittee meeting the previous week, a difference of opinion existed about next steps, and he felt it should be discussed further by the Council. Mr. Clement also informed the Committee that George Mason University (GMU) withdrew its three earlier proposals and instead requested that an outside consultant review the issue.

Dr. LaVista distributed a chronology of events and outlined the central items for discussion, including 1) levels of activity for SCHEV in the process, 2) the role that institutions in northern Virginia and elsewhere would play in the study, 3) the structure of the proposed study, and 4) development of the request for proposal (RFP) and payment of the consultant.

Concern was expressed about addressing the issue solely in Northern Virginia and the possibility that such could create unintended consequences across the state. The scope of the study was also discussed, with most members concluding that a study of competitiveness should not be included in the initial cost of living study. Mr. H. Lane Kneeder, who was present and represented George Mason University, indicated that the university was interested and ready to take steps to begin the study.

After much discussion, it was the consensus of the Council that a study could be undertaken without a vote from members. However, the following key characteristics were agreed upon:

- The study would be an independent study coordinated and funded by George Mason and/or other institutions
- The study should evaluate cost of living differentials statewide as they affect faculty salaries at the institutions, but should not address issues of competitiveness
- The timetable for completing the study should be determined by the institutions
- George Mason should present its case and solicit support from other institutions at the August General Professional Advisory Committee (GPAC) meeting
- SCHEV staff would provide the consultant with pertinent data collected and evaluated over the last year
- Results of the study would be shared with staff and presented to the Council.

Dr. LaVista indicated that the next step would be for staff to work with GMU and others to prepare information about the study to share with the General Professional Advisory Committee (GPAC) at its August meeting.

UPDATE FROM RESTRUCTURING TASK FORCE

Given the lateness of the hour, this item was tabled.

The meeting was adjourned at 9:25 a.m.

Whittington Clement
Chairman

Lee Ann Rung
Council Secretary

State Council of Higher Education for Virginia Agenda Item

Item: Item #E-2 – Update on SCHEV Budget

Date of Meeting: September 9, 2008

Presenter: Daniel LaVista, Executive Director
DaniellaVista@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements: An update of SCHEV's FY 2009 budget will be presented.

Materials Provided:

- "FY2009 Appropriation and Actual Expenditures" through 07/31/08 will be provided as a handout.

Financial Impact:

Timetable for Further Review/Action: Review only.

Resolution: N/A

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA

Meeting Agenda

Note: Some items may be addressed upon adjournment of the September 8, 2008, meeting

SCHEV Offices
Main Conference Room
Richmond, Virginia

Tuesday, September 9, 2008, 9:00 a.m.

1. Call to Order and Announcements 9:00 a.m.
2. Public Comment Period
3. Approval of Minutes (July 8, 2008) 9:00 a.m. [Page 1](#)
4. Remarks by Interim President W. Taylor Reveley, III 9:05 a.m.
5. Executive Director's Report 9:30 a.m.
6. Briefings and Discussion: 9:45 a.m.
 - a. Academic Affairs Update
 - b. Report from Ad Hoc Affordability Committee
 - c. Discussion of 2008-10 Systemwide Operating Budget Amendment Items:
 1. Base Adequacy [Page 10](#)
 2. Faculty Salaries [Page 14](#)
 3. Operation and Maintenance of New Facilities Coming Online [Page 17](#)
 4. Undergraduate and Graduate Student Financial Aid [Page 22](#)
 5. Private Institutions and the State's Nursing Shortage [Page 28](#)
 - d. 2008-10 Higher Education System Capital Outlay Budget
 1. Maintenance Reserve [Page 30](#)

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|---|------------|---------|
| 7. Action Items: | 10:45 a.m. | |
| a. Programs at Public Institutions | | Page 33 |
| b. Action on New Public Participation Guidelines | | Page 37 |
| c. Recognition of Departing Council Member | | Page 47 |
| d. Action on Budget Amendments for 2008-10
Biennium in SCHEV's Budget: | | |
| 1. Tuition Assistance Grant (TAG) | | Page 49 |
| 2. College Scholarship Assistance
(CSAP) | | Page 52 |
| 8. CONSENT AGENDA: | 11:45 a.m. | |
| a. Action on Programs at Public Institutions | | Page 55 |
| b. Action on Private and Out-of-state Postsecondary
Education Institutions | | Page 65 |
| 9. Items Delegated to Staff | 11:50 a.m. | Page 71 |
| 10. New Business | 11:55 a.m. | |
| 11. Adjournment | 12:00 p.m. | |

NOTE: All meeting times are approximate and may vary slightly.

NOTE:

Materials contained in this Agenda Book are in draft form and intended for consideration by the Council at its meeting (dated above), and may not reflect final Council action. For a final version of any item contained in these materials, please visit the Council's website at www.schev.edu or contact Lee Ann Rung at LeeAnnRung@schev.edu

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
COUNCIL MEETING
JULY 8, 2008
MINUTES NO. 524**

Mr. Clement called the Council meeting to order at 9:05 a.m. in the Turman Room, Preston Library, Virginia Military Institute, Lexington, Virginia. Council members present: Bob Ashby, Gilbert Bland, Whittington Clement, Helen Dragas, Jim Dyke, Mimi Elrod, Eva Hardy, Susan Magill, and Christine Milliken. Staff members present: Jim Alessio, Tom Daley, Joe DeFilippo, Darlene Derricott, Alan Edwards, Dan Hix, Daniel LaVista, Tod Massa, Kirsten Nelson, Maricel Quintana-Baker, and Lee Ann Rung. Jake Belue from the Office of the Attorney General was also present.

PUBLIC COMMENT PERIOD

No requests for public comment were received.

APPROVAL OF MINUTES

On motion by Dr. Ashby and seconded by Mr. Dyke, the minutes from the May 13, 2008 meeting were unanimously approved as submitted.

REMARKS BY GENERAL PEAY

Mr. Clement thanked General Peay for the hospitality shown to the Council members and staff and read a short biography introducing General Peay. General Peay provided an overview of Virginia Military Institute (VMI). Founded in 1839, VMI is the oldest state-supported military institution in the nation, with a budget of \$70M, 20,000 graduates, 16,500 living alumni, and approximately 1380 currently enrolled cadets. He reviewed VMI's mission and core curriculum and said VMI cadets receive four years of physical training with an emphasis on citizenship and leadership. Every cadet is an athlete. Approximately 50% of graduates enter the military and approximately 20% enroll in graduate school.

General Peay also discussed the major challenges faced by VMI, including recent state-mandated centralization procedures and reporting requirements of restructuring, accreditation bodies, and the National Collegiate Athletic Association (NCAA).

EXECUTIVE DIRECTOR'S REPORT

Dr. LaVista presented a preamble to the strategic plan that would be presented by Dr. DeFilippo under the Briefings and Discussion portion of the agenda. Dr. LaVista reminded members of the context of the plan with its 12 goals aligned around three major themes: access, alignment, and investment. He provided a brief overview of

efforts currently underway to address the major themes of the plan, including the College Access Challenge Grant and the partnership efforts with the Tidewater Consortium and Project Discovery to address the access and alignment theme, as well as efforts to expand research space as part of the capital bond package to address the investment theme. Dr. LaVista indicated that overall, the strategic plan is moving forward and its established goals are being accomplished.

BRIEFINGS AND DISCUSSION

Eastern Virginia Medical School (EVMS) Update

Mr. Lester, President of EVMS provided historical information and an overview of the EVMS and its purpose. He reminded the Council that during the 2008 General Assembly session questions were raised about the Commonwealth's ability to fund a building for EVMS in the capital bond bill. As a result, language in the 2008 Appropriation Act calls for a review of EVMS by SCHEV by November 15, 2008. He assured the Council and staff that EVMS is anxious to cooperate in the review. Mr. Lester introduced Dr. Gerald Pepe, Dean and Provost, and Dr. C. Donald Combs, Associate Dean for Planning and Health Professions.

Academic Affairs Update

Dr. DeFilippo provided an update on SCHEV's coordinating role in reviewing cultural competency requirements in healthcare programs at the institutions and provided information about the recent SCHEV-sponsored OFA workshop for institutions. Dr. Quintana-Baker was introduced and she provided details about the workshop.

SCHEV's Six-Year Higher Education Strategic Plan Update

Dr. DeFilippo provided highlights from current activities underway to address the six-year strategic plan entitled, *Advancing Virginia: Access, Alignment, Investment*. His updates included information about P-16 efforts, the statewide career pathways plan, the College Access Challenge Grant, and workforce alignment.

Discussion of Budget/Legislative Initiatives for 2008-10

Mr. Hix provided an overview of budget amendment items, including the 2007 Council recommendations, 2008 legislative actions, and 2009-10 considerations. Council members expressed an interest in including the private institution nursing faculty salary increase that was recommended by the Council last fall but not funded in the 2008 legislative session. Staff agreed to include this in the materials that will be brought to the Council in September.

Ms. Nelson provided an overview of legislative issues, including 2007 and 2008 legislative actions, and 2009 legislative proposals. Mr. Dyke expressed an interest in

remaining focused on nursing issues, even if language about the nursing study is removed from the Code. He also proposed adding more than one private college representative to the Student Advisory Council (SAC) as well as adding a graduate student representative. Ms. Magill asked that the Council receive periodic briefings from the SAC.

The Chairman called for a break at 11:00 a.m. The meeting resumed at 11:10 a.m. and Ms. Hardy chaired the remainder of the meeting in Mr. Clement's absence.

ACTION ITEMS

Action on Programs at Public Institutions

Dr. DeFilippo provided information about the program proposal from Old Dominion University for a Doctor of Nursing Practice degree and indicated that the program will add to the Commonwealth's capacity in nursing. The following resolution was unanimously approved by the Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Old Dominion University to initiate a Doctor of Nursing Practice (DNP) degree (CIP: 51.1699) effective spring 2009.

Program Viability Review Process

Dr. DeFilippo provided information about the program viability review process that was tabled at the May meeting. He reviewed the analysis of the formula and explained the process used in developing it. The new approach is more rationally grounded and provides the information in a clearer manner. Staff provided the Council with two options for approval and after some discussion, the following resolution (option #2) was unanimously approved by the Council:

BE IT RESOLVED THAT the State Council of Higher Education for Virginia adopts the revised *Policies and Procedures for Review of Academic Program Productivity/Viability* utilizing alternative quantitative standard 2, effective immediately and to be implemented during the 2008-09 academic year.

Report on Nichols College Certificate to Operate

Dr. DeFilippo reminded the Council that at its May 13, 2008 meeting, a resolution to approve Nichols College's application for certification to operate in Virginia was tabled pending provision of further information concerning the arrangement between Nichols College and Germanna Community College, and other programs offered by out-of-state institutions on community college campuses. He explained that since the May meeting, Nichols College and Germanna Community College have mutually decided

not to proceed with the arrangement as previously planned. Therefore, no action by the Council was necessary.

Action on the 2008-09 Full Cost Report

Mr. Hix provided information about the report and explained that staff recommends that Christopher Newport University (CNU) be permitted to phase-in the reporting requirement. On motion by Ms. Magill and seconded by Ms. Dragas, the following resolution was unanimously approved by the Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the 2008-09 Full Cost Report.

Action on Council Meeting Schedule for 2009 Calendar Year

Ms. Hardy informed the Council that the schedule had been approved by the Executive Committee with one revision, i.e., George Mason University has agreed to host the May 11-12, 2009 meetings. On motion by Dr. Elrod and seconded by Ms. Magill, the following resolution was unanimously approved by the Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia approve the following meeting schedule for calendar year 2009 and distribute the information to all Council members:

Briefings on Monday Afternoon - Meetings on Tuesday

- **January 5-6, 2009 – SCHEV Offices (Richmond)**
- **March 9-10, 2009 – travel to public institution (VA State University)**
- **May 11-12, 2009 – travel to public institution (George Mason University)**
- **June 8-9, 2009 – meet with college and university presidents – SCHEV Offices (Richmond)**
- **July 13-14, 2009 – travel to private institution (TBD)**
- **September 14-15, 2009 – SCHEV Offices (Richmond)**
- **October 26-27, 2009 – travel to public institution (Virginia Commonwealth University)**

Report from Nominating Committee/Council Elections

In Ms. Lewis' absence, Dr. Ashby presented the report of the nominating committee and brought forward the nomination of Whitt Clement for Chairman and Eva Hardy for Vice Chairman. Ms. Dragas seconded the nomination **and it was unanimously approved to reappoint Mr. Clement as Chair and Ms. Hardy as Vice Chair for the coming year.**

CONSENT AGENDA

Ms. Hardy queried whether any items required discussion or removal from the consent agenda. On motion by Mr. Dyke and seconded by Dr. Ashby, the following items were moved for approval by consent:

Action on Private and Out-of-state Postsecondary Education Institutions

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies MediCorp Health Systems – School of Radiology to operate a postsecondary institution in the Commonwealth of Virginia, effective July 8, 2008.

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies S & E Academy of Therapeutic Massage to operate a postsecondary institution in the Commonwealth of Virginia, effective July 8, 2008.

ITEMS DELEGATED TO STAFF

The following items had been reviewed and approved by staff, as delegated by the Council. As required, this information is included as part of these minutes:

- Academic Programs – ODU, UVA
- Organizational Changes/Off-Campus Instructional Sites - ODU
- Governor’s Career and Technical Academies
- Approval of Institution State License Plate Scholarship Plan
 - Hampden-Sydney College
 - Longwood University
 - Radford University
 - Virginia Union University
- Student Financial Aid Plans

The meeting was adjourned at 11:35 a.m.

Whittington Clement
Chairman

Lee Ann Rung
Council Secretary

Items Delegated to Director/Staff

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council’s “Policies and Procedures for Program Approval and Changes,” the following items were approved as delegated to staff:

Academic Programs

Institution	Action	Effective Date
Old Dominion University	Changing the CIP Code of the Master of Science degree program in Occupational and Technical Studies from (CIP Code: 13.9999) to (CIP Code: 13.1399)	Spring 2008
University of Virginia	Spin-off of a Master of Education degree program in Student Affairs Practice in Higher Education (CIP: 13.0406) from the existing Master of Education degree program in Counselor Education (CIP: 13.1101)	Spring 2008

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council’s “Policies and Procedures for Internal and Off-Campus Organizational Changes,” the following items were approved as delegated to staff:

Organizational Changes / Off-campus Instructional Sites

Institution	Change / Site	Effective Date
Old Dominion University	Establishing an off-campus instructional site at 1603 Santa Rosa Road (Tyler Building), Richmond, VA 23229	May 10, 2008

Governor’s Career and Technical Academies

The following Governor’s Career and Technical Academy proposals have been reviewed and approved as delegated to staff:

Title of Academy: Governor’s Career and Technical Academy FIRST (Fostering Innovation and Relevance through STEM and Trades)

Location: Suffolk, Virginia

Name of Lead Entity: Pruden Center for Industry and Technology

Collaborating Partners:

Pruden Center for Industry and Technology
Suffolk Economic Development/City of Suffolk
Tidewater Community College
Hampton Roads Research Partnership
Isle of Wight Public Schools
Suffolk Public Schools
MYMIC:LLC
Isle of Wight County Government
Isle of Wight Chamber of Commerce
Sentara Obici Hospital
Starr Motors
Alion Science & Technology
SAIC
Paul D. Camp Community College
Old Dominion University

Date of Approval: May 1, 2008

Academy Operational Timeline: 2008-09 Academic Year

Title of Academy: STEM for Life Governor's Career and Technical Academy

Name of Lead Entity: Russell County Public Schools

Location: Lebanon, Virginia

Collaborating Partners:

Russell County Public Schools
People Incorporated of Southwest Virginia
University of Virginia's College at Wise
Southwest Virginia Community College
Town of Lebanon
The Southwest Virginia Public Education Consortium
Virginia Economic Development Partnership (VEDP)
AEP- Clinch River Plant
Virginia Intermont College
Bostic Tucker & Company

Date of Approval: May 23, 2008

Academy Operational Timeline: 2008-09 Academic Year

Title of Academy: The NOVA Governor's Career and Technical Academy

Name of Lead Entity: Northern Virginia Community College and Arlington Public Schools

Location: Arlington, Virginia

Collaborating Partners:

Northern Virginia Community College
Arlington Public Schools
Virginia Polytechnic Institute and State University
Arlington Employment Center
Viral Media Productions, LLC
Nortel
Passport Nissan
National Science Foundation
Passport Chrysler
American Service Center

Date of Approval: May 27, 2008

Academy Operational Timeline: 2008-09 Academic Year

Title of Academy: Stafford Academy for Technology (STAT)

Name of Lead Entity: Stafford County Public Schools

Location: Stafford, Virginia

Collaborating Partners:

Stafford County Public Schools
Diversified Educational Systems
University of Mary Washington
Rappahannock Regional Small Business Development Center
Stafford County Economic Development
Germanna Community College
The Free Lance-Star
McLane Advanced Technologies
Fredericksburg Regional Alliance
Virginia Employment Commission Workforce Center
Employment Resources
Dependable Global Solutions
Hilldrup Companies
Spotsylvania Technology Center
Ronald L. Williams Ltd. and Autodesk, Inc.

Date of Approval: June 10, 2008

Approval of Institution State License Plate Scholarship Plan

As authorized by the Code of Virginia, § 46.2-749, state license plates may bear the seal, symbol, emblem, or logotype of an institution. Proceeds from sales of these license plates are then used by the institution for scholarships under a plan approved by SCHEV. The License Plate Scholarship Plans for the following institutions have been reviewed and found to be in compliance with state requirements:

- Hampden-Sydney College
- Longwood University
- Radford University
- Virginia Union University

Student Financial Aid Plans

Review of the Institution's S5 Financial Aid Plans include each individual institution's plan for expenditure of its appropriation for undergraduate student financial assistance and assumptions and calculations for determining the cost of education and student financial need as required by the Appropriation Act. The institutions' reports have been found complete and in compliance with state law and regulations. Accordingly, staff has approved the plans.

State Council of Higher Education for Virginia Agenda Item

Item: Item #6.c.1. – Discussion of 2008-10 Systemwide Operating Budget
Amendment Items: Base Adequacy

Date of Meeting: September 9, 2008

Presenter: Dan Hix, Finance Policy Director

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date: October 16, 2007

Action: The Council approved the budget recommendation of \$382.5 million in the 2008-10 biennium for public institutions to reach the FY2008 full base funding level.

Background Information/Summary of Major Elements:

- Item 1H, Chapter 1, 1998 Acts of Assembly, established the Joint Subcommittee on Higher Education Funding Policies to develop funding guidelines. The Joint Subcommittee adopted higher education funding guidelines for Virginia public institutions in December 2000. The funding guidelines for operation and maintenance of plant were developed and added to the higher education funding guidelines in 2001.
- In addition, the Joint Subcommittee on Higher Education Funding Policies adopted a fund share policy of 67/33 between general fund support and tuition revenue for in-state students in base funding estimates derived by the funding guidelines in 2003.
- The staff of the Joint Subcommittee on Higher Education Funding Policy estimated that there was a funding shortfall of over \$400 million in base operations across the public institutions in FY04.
- Between 2004 and 2008, the General Assembly appropriated \$499 million in additional general fund and \$680 million in additional nongeneral funds for higher education base operations. The additional general fund appropriations represented a serious commitment to higher education and a significant step in addressing the identified funding deficiency in higher education base operations.

However, a state budget shortfall necessitated a reduction of \$84 million in general fund support to higher education last fall, a cut of more than 5%.

- The 2007 General Assembly directed SCHEV to review the funding guideline methodologies and processes related to base adequacy and report the findings by September 1. Staff held a series of meetings with institution fiscal analysts and representatives from the related state agencies regarding the scope of the review and recommendations in the spring and summer. It was decided that the review should focus on (1) input data and frequency of the data updates; (2) frequency of the base adequacy calculations; (3) treatment of enrollment; and (4) phasing in of the realignment of the fund shares in base adequacy. Staff presented the report and findings to the Council at its September meeting.
- The Council approved the staff report and adopted the funding methodology that would use actual enrollment rather than projected enrollment in the guideline calculation. The Council also approved that the base adequacy calculation shall be run with complete updated data biennially prior to the even year legislative session. For the short legislative session in the odd year, the base adequacy calculation is only updated to include the latest actual enrollment on the need side of the equation and the latest operating appropriations on the available resources side.
- Based on the Council resolution, staff recalculated base adequacy by using 2007-08 projected enrollment as a proxy for this meeting only. Staff will rerun the guideline calculation next month when the 2007-08 actual enrollment is available. It is estimated that at the system level, higher education is currently funded at 94% of guidelines. A total of \$234.2 million (\$124.9 million from the general fund) is necessary to reach full funding under the guidelines.
- Staff currently is working on another funding option that focuses on enrollment growth between FY07 and FY08. Staff will present the information at the September meeting.

Materials Provided:

Table of Estimated 2007-08 Base Adequacy.

Financial Impact: See attached summary table.

Timetable for Further Review/Action:

This item is for discussion only. The Council will have an opportunity to adopt a budget amendment recommendation for base adequacy at its October 2008 meeting.

Resolution: None

Table 1
Estimated 2007-08 Base Adequacy Funding

Institution	Calculated	Available	% Funding	Funding	GF	Incremental Funding		
	Need ^{1,2}	Resources ^{3,4}	to Guideline	Shortfall	Share	GF	NGF	Total
Christopher Newport University	55,228,772	52,744,522	96%	(2,484,250)	64%	1,599,857	884,393	2,484,250
College of William and Mary	132,431,306	131,460,502	99%	(970,804)	42%	404,825	565,979	970,804
George Mason University	342,070,832	343,702,090	100%		55%	0	0	0
James Madison University	216,643,450	206,913,528	96%	(9,729,922)	47%	4,582,793	5,147,128	9,729,922
Longwood University	55,930,585	50,280,348	90%	(5,650,237)	62%	3,520,098	2,130,139	5,650,237
University of Mary Washington	58,648,611	58,325,633	99%	(322,978)	51%	166,011	156,967	322,978
Norfolk State University	64,538,523	72,522,542	112%	0	51%	0	0	0
Old Dominion University	235,361,072	212,349,806	90%	(23,011,266)	56%	12,817,275	10,193,991	23,011,266
Radford University	113,678,031	100,246,170	88%	(13,431,861)	61%	8,139,707	5,292,153	13,431,861
University of Virginia	483,507,303	473,650,086	98%	(9,857,217)	40%	3,972,458	5,884,758	9,857,217
University of Virginia at Wise	22,314,243	22,862,432	102%	0	63%	0	0	0
Virginia Commonwealth University	486,523,616	442,651,119	91%	(43,872,497)	53%	23,120,806	20,751,691	43,872,497
Virginia Military Institute	23,735,158	30,812,088	130%	0	39%	0	0	0
Virginia State University	56,550,548	56,893,798	101%	0	47%	0	0	0
Virginia Tech	522,898,828	480,695,371	92%	(42,203,457)	43%	17,936,469	24,266,988	42,203,457
Richard Bland College	9,462,459	9,284,719	98%	(177,740)	66%	117,308	60,432	177,740
Virginia Community College Sys	794,110,293	711,581,182	90%	(82,529,111)	59%	48,527,117	34,001,994	82,529,111
Total, All Institutions	3,673,633,629	3,456,975,936	94%	(234,241,339)	51%	124,904,726	109,336,613	234,241,339

Notes:

- (1) Based on projected FY08 student FTE and FY05-FY07 3-year average discipline credit hours.
- (2) The cost including blended salary is based on the 2008-10 activity-based budget (ABB).
- (3) Based on Chapter 879 FY09 appropriations, plus allocation of 2% salary increases and Tuition Moderation Incentive Fund.
- (4) Excludes funding for OCR at NSU and VSU, VCU Qatar campus and VCCS central office.

State Council of Higher Education for Virginia Agenda Item

Item: Item #6.c.2. – Discussion of 2008-10 Systemwide Operating Budget
Amendment Items: Faculty Salaries

Date of Meeting: September 9, 2008

Presenter: Dan Hix, Finance Policy Director

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date: October 16, 2007

Action: The Council approved the budget recommendation for Virginia teaching and research (T&R) faculty salaries to reach the 60th percentile of their peers by FY2012.

Background Information/Summary of Major Elements:

- Since the mid 1980s, the Governor and General Assembly have been committed to ensuring that the average salary for teaching and research (T&R) faculty at Virginia public institutions is at the 60th percentile of their national peers. Most of the institutions met or exceeded the 60th percentile of their peers by the 1998-2000 biennium.
- Between FY01 and FY04, impacted by the budget impasse in FY02 and the economic recession in subsequent years, the General Assembly was not able to provide the additional funding to keep up with the national faculty salary increases. As a result, Virginia T&R faculty salaries once again fell short of the stated goal. In FY04, T&R faculty salaries at Virginia four-year institutions ranked, on average, at the 38th percentile of their peers, with rankings ranging between the 24th and 52nd percentile. Virginia two-year colleges ranked, on average, at the 53rd percentile of their peers nationally.
- Between 2004 and 2008, the General Assembly provided additional funding for faculty salaries with an annual increase rate between 4% and 5%. In comparison, nationally the average faculty salary at public institutions increased by less than 4% annually. As a result, Virginia T&R faculty salary ranking to peers increased. In FY08, the average T&R faculty salary at the four-year institution was at the 52nd percentile of their peers. Virginia two-year colleges ranked at the 61st percentile of their peers on average. (VCCS is at the 46th percentile and RBC is at the 77th percentile).

- In 2007, directed by the General Assembly, institutions' peers were revised and re-benchmarked for faculty salaries. In addition, SCHEV changed the national data source for faculty salaries from the American Association of University Professors (AAUP) database to the Integrated Postsecondary Education Data system (IPEDS) database because IPEDS data has more participating institutions and is publicly accessible.
- The 2008 General Assembly provided additional funding for an annual 2% salary increase in the 2008-10 biennium for all state employees including all types of faculty at public institutions. This agenda item only focuses on T&R faculty salaries.
- It is estimated that an average faculty salary increase of 3.4% (on top of the 2% increase already budgeted) would be necessary in order to reach the 60th percentile goal by FY12 – the targeted year set by the Council. Institutional salary increases would range from 0% to 6.1% in addition to the 2% budgeted increase. This increase would require \$11.6 million in general fund and \$10.3 million in nongeneral funds, for a total of \$21.9 million in 2009-10. However, the funding need will be revised next month when the most recent operating plan data is available.
- The estimated funding assumed peer faculty salaries would increase by 3% annually between 2009-12. Institutions with appropriated salary averages above the 60th percentile were held harmless in the calculation.

Materials Provided:

Summary of additional faculty salary increases and funding need in 2009-10 in order to reach the 60th percentile by FY2012.

Financial Impact: See summary table.

Timetable for Further Review/Action:

This item is for discussion only. The Council will have an opportunity to adopt a budget amendment recommendation for faculty salary increases at its October 2008 meeting.

Resolution: None

**Additional Salary Increases and Funding Need
For Teaching and Research Faculty in 2009-10
Effective November 25, 2009**

	Salary Increase ¹	Additional Funding Need ²		
		GF	NGF	Total
CWM	2.7%	334,259	467,322	801,581
UVa	2.9%	979,474	1,450,982	2,430,456
VT	2.7%	1,141,548	1,544,447	2,685,994
VMI	5.0%	91,093	141,287	232,380
VSU	3.4%	148,538	170,899	319,437
NSU	1.3%	79,573	77,067	156,639
LU	1.1%	55,831	33,785	89,617
UMW ^{3,4}	0.0%	0	0	0
JMU	3.1%	617,607	693,660	1,311,267
RU	5.0%	511,366	332,472	843,838
ODU	3.4%	773,719	615,363	1,389,082
VT-extension	2.7%	346,536	18,239	364,775
VSU-extension	3.4%	37,746	1,987	39,733
VCU ⁵	2.9%	1,222,038	1,058,593	2,280,632
RBC ³	0.0%	0	0	0
CNU	3.9%	263,927	145,898	409,824
UVAW ³	0.0%	0	0	0
GMU	3.4%	1,222,521	988,186	2,210,706
VCCS	6.1%	3,659,379	2,564,055	6,223,434
VIMS	2.7%	87,547	4,608	92,155
Total Funding		11,572,700	10,308,849	21,881,550
Average Increase	3.4%			

Notes:

- (1) Salary increase rate is in addition to the 2% annual increase budgeted for the 2008-10 biennium.
- (2) Fund amounts are derived by the fund share ratio of base adequacy.
- (3) Already at or above the 60th percentile goal.
- (4) Peer group currently under study.
- (5) Includes funding for family practice program.

State Council of Higher Education for Virginia Agenda Item

Item: Item #6.c.3 – Discussion of 2008-10 Systemwide Operating Budget
Amendment Items: Operation and Maintenance of New
Facilities Coming On-Line

Date of Meeting: September 9, 2008

Presenter: Dan Hix, Finance Policy Director

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date: October 16, 2007

Action: the Council approved the budget recommendation to appropriate \$24.9 million from the general fund and 34.6 million from non general funds for the operation and maintenance of new space coming on-line.

Background Information/Summary of Major Elements:

SCHEV has traditionally included incremental resources needed by the institutions to operate new facilities in its biennial budget recommendations. As new E&G and Research facilities come on-line, incremental resources are needed to provide general maintenance, housekeeping, supervision, grounds maintenance, preventive maintenance, utilities and service contracts expenses.

Institutional requests being considered under this item total \$23.0 million GF and \$23.2 million NGF for the biennium. In all likelihood, amounts equal to or greater than this will be requested in subsequent years. Requests for operating funds for those projects not included in this request will be included in the 2010-12 and 2012-14 biennial recommendations.

In a January 2008 presentation to the Senate Finance Committee, Education Subcommittee, Dan Hix outlined the importance of a separate recommendation for O&M costs associated with new space coming online; however, institutions received no such allocation for new space coming online in the 2008 session.

Materials Provided:

- Results of the August 2008 SCHEV Survey of Operation and Maintenance Costs for New E&G and Research Facilities Coming On-Line in FY 2009 and FY 2010.
- PowerPoint presentation to the Senate Finance Committee, Education Sub-Committee, on Funding for Operation and Maintenance of Physical Plant.

Financial Impact: Please see attached spreadsheet.

Timetable for Further Review/Action:

This item is for discussion only. The Council will have an opportunity to adopt a budget amendment recommendation for new space coming on-line at its October 2008 meeting.

Resolution: None

SCHEV Survey of Operation and Maintenance Costs for New E&G and Research Facilities Coming On-Line in FY 2009 and FY 2010

Institution	Building Name	Building E&G Percent	Building Research Percent	FY 09 Months	FY 10 Months	SCHEV GF Recommendation FY 2009	SCHEV NGF Recommendation FY 2009	SCHEV GF Recommendation FY 2010	SCHEV NGF Recommendation FY 2010
CNU	McMurrin Hall	100%	0%	0	7	\$0	\$0	\$190,570	\$104,430
CWM	1306 Mt Vernon** ++	100%	0%	5	12	\$6,575	\$9,116	\$27,588	\$38,254
CWM	1310 Mt Vernon**	100%	0%	5	12	\$0	\$0	\$0	\$0
CWM	1312 Mt Vernon**	100%	0%	5	12	\$0	\$0	\$0	\$0
CWM	Phase V (Swem Plant for ISC)	100%	0%	11	12	\$32,071	\$44,471	\$36,736	\$50,939
CWM	New School of Business	100%	0%	2	12	\$115,454	\$160,093	\$727,361	\$1,008,584
CWM	Small Hall Addition	100%	0%	0	10	\$0	\$0	\$100,457	\$139,297
CWM	Main Power Plant Addition	48%	0%	0	3	\$0	\$0	\$16,883	\$23,411
CWM	New School of Education	100%	0%	0	2	\$0	\$0	\$87,160	\$120,859
GMU	Academic VI/Research I	64.0%	36.0%	5	12	\$328,839	\$274,536	\$789,215	\$658,886
GMU	PE Building	100.0%	0.0%	5	12	\$94,489	\$78,886	\$226,775	\$189,326
GMU	Academic V	100.0%	0.0%	3	12	\$98,250	\$82,025	\$393,000	\$328,101
GMU	Surge Space Building	100.0%	0.0%	0	5	\$0	\$0	\$128,734	\$107,475
GMU	Regional Biomedical Lab	100.0%	0.0%	0	5	\$0	\$0	\$134,724	\$112,476
GMU	Arlington II *	96.0%	0.0%	0	3	\$0	\$0	\$299,777	\$250,273
GMU	Fairfax Performing Arts	100.0%	0.0%	0	3	\$0	\$0	\$21,037	\$17,563
GMU	Public Safety Building	100.0%	0.0%	0	3	\$0	\$0	\$54,010	\$45,091
JMU	Center for the Arts	100%	0%	0	4	\$0	\$0	\$195,308	\$222,911
JMU	Music Recital Hall	100%	0%	0	4	\$0	\$0	\$90,790	\$103,621
LU	Comm & Theater Bldg	100%	0%	6	12	\$123,600	\$76,400	\$247,200	\$152,800
NSU	Marie V. McDemmond	60%	40%	12	12	\$354,200	\$345,800	\$460,460	\$449,540
NSU	Police Building	100%	0%	12	12	\$101,200	\$98,800	\$113,850	\$111,150
NSU	New Library	100%	0%	0	12	\$0	\$0	\$313,720	\$306,280
ODU	Central Cooling Plant	100%	0%	12	12	\$165,522	\$128,478	\$175,093	\$135,907
ODU	Physical Sciences, Phase II	100%	0%	6	12	\$202,962	\$157,539	\$427,317	\$331,683
ODU	Recreation Center	70%	0%	6	12	\$279,811	\$217,189	\$587,603	\$456,097
ODU	Village Arts Building (New VAB)	100%	0%	0	4	\$0	\$0	\$69,812	\$54,188
RBC	No Request			0	0	\$0	\$0	\$0	\$0
RU	Fine Arts	100%	0%	9	12	\$122,634	\$78,406	\$163,512	\$104,541

Institution	Building Name	Building E&G Percent	Building Research Percent	FY 09 Months	FY 10 Months	SCHEV GF Recommendation FY 2009	SCHEV NGF Recommendation FY 2009	SCHEV GF Recommendation FY 2010	SCHEV NGF Recommendation FY 2010
UMW	Lee Hall Addition	100%	0%	7	12	\$72,100	\$67,900	\$123,600	\$116,400
UMW	1201 William Street	100%	0%	10	12	\$38,625	\$36,375	\$46,350	\$43,650
UMW	1004 College Avenue	100%	0%	6	12	\$19,570	\$18,430	\$39,140	\$36,860
UVA	Claude Moore Medical Education Building	100%	0%	0	2	\$0	\$0	\$81,431	\$126,302
UVA	SEAS Projects Building (on O Hill)	100%	0%	0	10	\$0	\$0	\$49,327	\$76,507
UVA	South Lawn	100%	0%	0	6	\$0	\$0	\$461,345	\$715,555
UVA	Bavaro Hall	100%	0%	0	2	\$0	\$0	\$67,522	\$104,728
UVA	Claude Moore Nursing Education Building	100%	0%	12	12	\$207,750	\$322,225	\$229,557	\$356,047
UVA	Carter-Harrison Research Bldg (MR-6)	50%	50%	4	12	\$485,902	\$753,644	\$1,632,439	\$2,531,947
UVA	South Chiller Plant Addition	100%	0%	9	12	\$148,820	\$230,823	\$212,832	\$330,106
UVA	Ruffin Hall	100%	0%	11	12	\$290,106	\$449,961	\$348,307	\$540,232
UVA	Campbell Hall Additions	100%	0%	11	12	\$152,786	\$236,975	\$182,034	\$282,338
UVA	480 Ray C. Hunt Drive Annex (LiSA)	0%	100%	9	12	\$245,205	\$380,318	\$360,009	\$558,382
UVA	Montesano	100%	0%	2	12	\$6,089	\$9,444	\$39,467	\$61,214
UVA-W	Drama Building	100%	0%	3	12	\$71,861	\$40,951	\$287,804	\$164,008
VCCS	Maintenance Building, DCC	100%	100%	10	12	\$34,024	\$23,840	\$40,829	\$28,608
VCCS	Health Sciences - DCC	100%	100%	3	12	\$37,017	\$25,937	\$148,067	\$103,748
VCCS	Business Development and Workforce Training Center, ESCC	100%	100%	9	12	\$140,898	\$98,724	\$187,864	\$131,632
VCCS	Maintenance Building, GCC	100%	100%	10	12	\$34,314	\$24,043	\$41,176	\$28,852
VCCS	Construct Workforce Training and Technology Center, JSRCC	100%	100%	0	7	\$0	\$0	\$81,686	\$57,236
VCCS	Midlothian Phase II - JTCC	100%	100%	0	10	\$0	\$0	\$264,263	\$185,164
VCCS	Science Laboratory Building, LFCC	100%	100%	11	12	\$210,418	\$147,435	\$229,546	\$160,839
VCCS	LFCC	100%	100%	0	6	\$0	\$0	\$77,206	\$54,097
VCCS	Maintenance Building, MECC	100%	100%	11	12	\$40,622	\$28,463	\$44,315	\$31,051
VCCS	Maintenance Building, NRCC	100%	100%	12	12	\$39,508	\$27,682	\$39,508	\$27,682
VCCS	Computer Services Expansion, NRCC	100%	100%	11	12	\$10,976	\$7,690	\$11,973	\$8,390
VCCS	Addition to HVAC Building (Woodbridge), NVCC	100%	100%	12	12	\$74,227	\$52,010	\$74,227	\$52,010
VCCS	Phase III and Renovate Phase I & II, Alexandria, NVCC	100%	100%	11	12	\$444,717	\$311,604	\$485,146	\$339,932
VCCS	Phase III Academic Building, NVCC-Manassas	100%	100%	0	6	\$0	\$0	\$169,992	\$119,110
VCCS	Science and Technology Building, PVCC	100%	100%	0	6	\$0	\$0	\$95,095	\$66,631
VCCS	Maintenance Building, SWVCC	100%	100%	6	12	\$14,853	\$10,407	\$29,706	\$20,814
VCCS	Learning Resources Building, SWVCC	100%	100%	6	12	\$176,583	\$123,728	\$353,166	\$247,456
VCCS	District Administrative Facility, TCC*	100%	100%	12	12	\$338,041	\$236,859	\$338,041	\$236,859
VCCS	Regional Automotive Technology/Workforce Development Center, TCC	100%	100%	11	12	\$138,376	\$96,958	\$150,956	\$105,772
VCCS	Portsmouth Campus Relocation - TCC	100%	100%	0	10	\$0	\$0	\$632,805	\$443,394
VCCS	Regional Health Professions Center - TCC	100%	100%	0	3	\$0	\$0	\$75,704	\$53,044
VCCS	Acquire Hampton III Building, TNCC*	100%	100%	12	12	\$204,346	\$143,182	\$204,346	\$143,182
VCCS	Historic Triangle Campus, TNCC	100%	100%	3	12	\$150,956	\$105,772	\$603,824	\$423,088
VCCS	Snyder Auditorium - WCC	100%	100%	0	8	\$0	\$0	\$19,984	\$14,003

Institution	Building Name	Building E&G Percent	Building Research Percent	FY 09 Months	FY 10 Months	SCHEV GF Recommendation FY 2009	SCHEV NGF Recommendation FY 2009	SCHEV GF Recommendation FY 2010	SCHEV NGF Recommendation FY 2010
VCU	School of Engineering2 - Life and Health Sciences	0%	100%	8	12	105,611	\$94,789	220,760	\$198,140
VCU	Medical Sciences Building II	19%	81%	6	12	355,500	\$319,074	725,019	\$650,728
VCU	School of Dentistry Addition	67%	33%	0	12	0	\$0	203,949	\$183,051
VMI	Kilbourne (Bldg 45/Infill)	100%	0%	12	12	\$5,909	\$9,891	\$6,549	\$10,962
VMI	Kilbourne (Main ROTC)	100%	0%	10	12	\$5,171	\$8,654	\$6,205	\$10,385
VMI	Mallory Hall	100%	0%	12	12	\$3,324	\$5,564	\$3,324	\$5,564
VMI	Leadership Center	100%	0%	8	12	\$27,872	\$46,652	\$45,649	\$76,406
VSU	No Request			0	0	\$0	\$0	\$0	\$0
VT	Cowgill Hall Renovations - HVAC & Power	100%	0%	12	12	\$59,556	\$82,245	\$59,556	\$82,245
VT	Agnew Hall Renovations	100%	0%	11	12	\$6,129	\$8,463	\$6,686	\$9,233
VT	Henderson Hall Renovations/Black Box Theater	100%	0%	1	12	\$11,172	\$15,428	\$84,503	\$116,694
VT	Campus Heat Plant	100%	0%	6	12	\$162,473	\$224,367	\$327,046	\$451,634
VT	Hazardous Waste Facility	100%	0%		1	\$0	\$0	\$7,090	\$9,792
VT	Institute for Critical Technologies and Applied Sciences II	0%	100%		1	\$0	\$0	\$51,871	\$71,631
VT	Hampton Roads Classroom Addition	100%	0%	8	12	\$3,877	\$5,353	\$3,085	\$4,260
VIMS	No Request					\$0	\$0	\$0	\$0
Grand Total						\$6,600,891	\$6,583,596	\$16,390,574	\$16,631,274

Please note: Both FY 2009 and FY 2010 are stated in dollars incremental to the base.




State Council of Higher Education for Virginia

Senate Finance Committee Meeting Education Sub-Committee

January 22, 2008

Funding for Operation and Maintenance of Physical Plant

Dan Hix
Finance Policy Director
State Council of Higher Education for Virginia

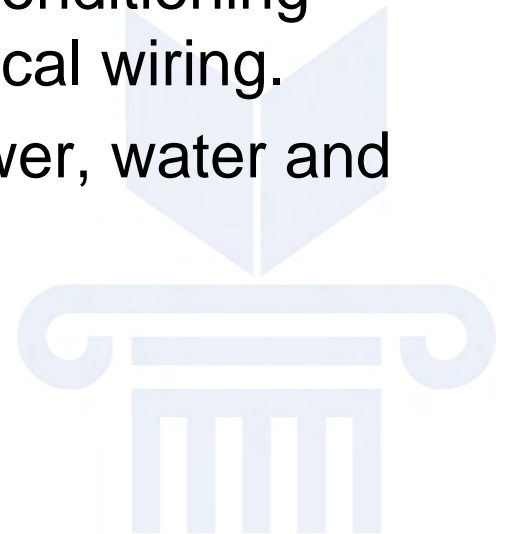




Funding for Operation and Maintenance of Plant

Costs Associated with the Operation and Maintenance (O&M) of Physical Plant

- Janitorial/custodial services such as keeping the facility clean and safe.
- Minor building repairs to roofs, exterior walls, floors, foundations, heating/air conditioning equipment, plumbing and electrical wiring.
- Utilities including heat, light, power, water and gas.
- Property and liability insurance.
- Preventive maintenance.





Funding for Operation and Maintenance of Plant

Calculation of the O&M Funding Need

- **Appendix M** -- funding guidelines prior to the current higher education funding guidelines,
 - based on the ratio of total square feet and positions in the physical plant program at an institution.
- **Base Adequacy** -- the current higher education funding guidelines,
 - based on student enrollment and is calculated as a percent of total funding excluding the program of institutional support—an administrative program .



Funding for Operation and Maintenance of Plant

Chapter 847, General Provisions § 4-4.01.3.o7

“It is the policy of the Commonwealth that the institutions of higher education shall treat the maintenance of their facilities as a priority for the allocation of resources. No appropriations shall be transferred from the "Operation and Maintenance of Plant" subprogram except for closely and definitely related purposes, as approved by the Director, Department of Planning and Budget, or his designee. A report providing the rationale for each approved transfer shall be made to the Chairmen of the House Appropriations and Senate Finance Committees.”



Funding for Operation and Maintenance of Plant

O&M Budget and Spending

- On average, O&M spending consistently represents about 10 percent of total Educational and General spending at our Virginia public institutions.
- This level of spending is comparable to the national average—typically varying by no more than 1 percentage point.
- SCHEV recommended total additional funding of about \$30 million per year for new space coming online in 2008-10. This represents a 1 percent increase over the current O&M spending.



Funding for Operation and Maintenance of Plant

Base Adequacy and O&M Funding

- The Base Adequacy funding guidelines address an institution's need for O&M funding based on the size of enrollment.
- Once the system is fully funded under the guidelines—there will no longer be a need to address O&M as a separate budget issue.
- However, given the importance of the O&M program, the requirements in the General Provisions section of the Act, and the fact that the system is not currently fully funded under the guidelines—SCHEV supports a separate recommendation for the O&M costs associated with new space coming online.

State Council of Higher Education for Virginia Agenda Item

Item: Item #6.c.4. – Discussion of 2008-10 Systemwide Operating Budget
Amendment Items: Undergraduate and Graduate Student Financial Aid

Date of Meeting: September 9, 2008

Presenters: Dan Hix, Finance Policy Director/Lee Andes, Asst. Director for
Financial Aid

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date: 10/16/2007

Action: Recommended a four-year phase-in to full funding of the Partnership Model by increasing VSFAP funding annually by \$34 million resulting in annual increases of \$34 million for FY09, \$68 million for FY10, \$102 million for FY11, and \$136 million in FY12 over the current FY08 base. In addition, recommended a two-year phase-in to return funding for the graduate portion of the Virginia Student Financial Assistance Program to FY1995 levels of effectiveness by providing additional funding of \$6.3 million in FY2009 and \$12.6 million in FY2010.

Background Information/Summary of Major Elements:

- The 2008 session of the General Assembly provided an annual increase of over \$9.1 million – \$18.2 million for the biennium – increasing VSFAP funds to just over \$118 million per year.

UNDERGRADUATE STUDENT FINANCIAL ASSISTANCE

The Funding Model

- The State Council of Higher Education for Virginia annually recommends funds for the Virginia Student Financial Assistance Program (VSFAP). Absent sufficient resources to fully fund the approved goal the funding methodology also serves as an allocation model for distributing limited funds to the institutions.
- The Partnership Model was adopted by the Governor's Office and the General Assembly in 2006. For historical context and tracking purposes, SCHEV will continue to provide the percent of Remaining Need being met by VSFAP funds; however, the Partnership Model should be used to establish the funding goal and for allocation of funds among the institutions.

Year	Remaining Need	Partnership Model
1999-00	43%	
2000-01	43%	
2001-02	42.1%	
2002-03	38.9%	
2003-04	35.9%	
2004-05	33.6%	56.4%
2005-06	32.7%	46.4%
2006-07	34.4%	55.5%
2007-08	37.8%	60.5%
2008-09	37.0%	60.5%

Need for additional resources

- In 2005, the General Assembly charged SCHEV with conducting a higher education affordability study. The study revealed that the lowest income students – average median income of just under \$20,000 – face significant financial obstacles when paying for higher education. These students attending a Virginia two-year institution have a net price – cost of attendance less grants and scholarships – that is on average 24.3 percent of their median family income; at four-year public institutions that percentage climbs to 43.8 percent. For students in the second quartile - average median income of \$40,000 - the numbers are 15 percent and 23.8 percent respectively. These are the results after all gift aid is considered, meaning that the only resources left are out-of-pocket payments, student loans, work, and reduction of expenses.
- The percent of need being met declined from 2000-01 to 2005-06 until the trend reversed in 2006-07. The increase of percent of need being met is the result of several factors not the least of which are the substantial increases allocated to VSFAP in the last biennium. However, also affecting the trend is a general decline in the number of students meeting the criteria to be included in the VSFAP need calculations for some institutions.

Materials Provided:

- A preliminary summary table showing results of the Partnership Model is provided.

Financial Impact:

Option 1

Raise each institution's Percent of Partnership Model being met up to a minimum of 55%: **\$9.4 million**

Option 2

Maintain FY09 Percent of Partnership Model met for each institution to offset increased FY10 costs: **\$13.9 million**

Option 3

Phase-in to full funding under the Partnership Model over a three-year period – annual increases of: **\$43.2 million**

Details for each Option are provided in the tables that follow.

Timetable for Further Review/Action: For discussion only at this time as the Council will take final action on this item at its meeting on October 21, 2008.

GRADUATE STUDENT FINANCIAL ASSISTANCE

Background Information/Summary of Major Elements:

- **The 2008 session of the General Assembly did not appropriate new funds for the graduate portion of the VSFAP.**
- The Virginia Graduate Commonwealth Award provides funding for graduate students attending Virginia's public four-year institutions. Institutions may award these funds as need-based grants, merit-based scholarships, or awards for duties which require work. Not more than 50 percent of funds awarded as grants or scholarships may be used for non-resident students.
- The primary purpose of the program is to help Virginia public institutions attract the best possible students by providing competitive financial packages.
- In FY1995, appropriations averaged \$569 per full-time graduate student, representing 13.17 percent of the average graduate tuition and fees. To regain FY1995 equivalent effectiveness, the average funding per full-time student for FY2010 needs to increase to \$1,351.
- Funding remained stable from FY95 until FY07 when significant increases were provided to the major Research institutions.
- The impact of graduate financial aid is diminishing from the average award that was 8.42% of average tuition/fees in FY08 to 7.68% in FY09.

Materials Provided: Table showing the calculations and funding recommendation.

Financial Impact:

Option 1 – Bring Funding to FY95 in One Year: **\$13.8 million**

Option 2 – Three Year Phase-in to FY95 Level of Funding – per year: **\$6.1 million**

Details for each Option are provided in the tables that follow.

Timetable for Further Review/Action: For discussion only at this time as the Council will take final action on this item at its meeting on October 21, 2008.

Virginia Graduate Commonwealth Award Calculations Table

Erosion of Financial Aid Impact	1994-95					2007-08				
	Graduate Tuition / Fees	Grad & Prof. Students	Graduate Aid Funding	Average Award	Award as % of Tuition/Fees	07/08 Graduate Tuition / Fees	06/07 Grad & Prof. Students ¹	Graduate Aid Funding	Average Award	Award as % of Tuition/Fees
PUBLIC 4-YEAR INSTITUTIONS										
Christopher Newport University	3,192	14	0	0	0.00%	6,264	72	0	0	0.00%
Clg of William & Mary / Va Inst. Marine Sc	4,556	1,409	549,634	390	8.56%	10,260	1,541	922,846	599	5.84%
George Mason University	4,044	1,884	1,149,358	610	15.09%	8,880	2,369	1,620,718	684	7.70%
James Madison University	3,024	443	390,222	881	29.13%	7,008	862	390,222	453	6.46%
Longwood University	4,616	87	5,560	64	1.38%	7,354	81	5,560	69	0.93%
University of Mary Washington	2,520	0	0	0	0.00%	5,472	138	0	0	0.00%
Norfolk State University	3,154	406	340,727	839	26.61%	7,658	411	340,727	829	10.83%
Old Dominion University	4,066	1,678	1,787,850	1,065	26.20%	7,902	1,557	2,021,528	1,298	16.43%
Radford University	3,186	440	570,400	1,296	40.69%	7,194	480	570,400	1,188	16.52%
University of Virginia	4,480	5,664	2,219,339	392	8.75%	12,140	6,231	4,165,121	668	5.51%
Virginia Commonwealth University	4,457	3,209	1,487,880	464	10.40%	9,478	4,785	2,635,249	551	5.81%
Virginia Tech	4,557	3,851	2,184,552	567	12.45%	9,735	4,418	4,393,580	994	10.22%
Virginia State University	3,479	74	219,888	2,971	85.41%	7,094	82	219,888	2,682	37.80%
TOTAL 4-YEAR INSTITUTIONS	4,322	19,159	\$10,905,410	569	13.17%	9,909	23,027	17,285,839	761	7.58%

PUBLIC 4-YEAR INSTITUTIONS	2009-10				2010-2011			2011-2012		
	2009-10 Tuition/ Fees ³	Graduate Aid Funding	Option 1: Full Funding	Option 2: 3-Year Phase-In	2010-11 Tuition/ Fees ³	Graduate Aid Funding	Option 2: 3-Year Phase-In	2011-12 Tuition/ Fees ³	Graduate Aid Funding	Option 2: 3-Year Phase-In
Christopher Newport University	6,702	38,606	38,606	14,586	7,172	41,309	29,172	7,674	44,200	44,200
Clg of William & Mary / Va Inst. Marine Sc	10,978	1,448,481	525,635	242,721	11,747	1,549,874	485,443	12,569	1,658,365	735,519
George Mason University	9,502	3,395,667	1,774,949	748,104	10,167	3,633,364	1,496,207	10,878	3,887,699	2,266,981
James Madison University	7,499	1,882,831	1,492,609	582,592	8,023	2,014,629	1,165,185	8,585	2,155,653	1,765,431
Longwood University	7,869	50,990	45,430	17,430	8,420	54,559	34,860	9,009	58,378	52,818
University of Mary Washington	5,855	64,640	64,640	24,422	6,265	69,164	48,844	6,703	74,006	74,006
Norfolk State University	8,194	896,107	555,380	226,124	8,768	958,834	452,249	9,381	1,025,953	685,226
Old Dominion University	8,455	3,449,699	1,428,171	636,251	9,047	3,691,178	1,272,501	9,680	3,949,560	1,928,032
Radford University	7,698	1,503,407	933,007	379,781	8,236	1,608,645	759,561	8,813	1,721,250	1,150,850
University of Virginia	12,990	7,079,174	2,914,053	1,300,142	13,899	7,574,716	2,600,285	14,872	8,104,947	3,939,826
Virginia Commonwealth University	10,141	5,048,217	2,412,968	1,037,670	10,851	5,401,592	2,075,340	11,611	15,779,703	3,144,454
Virginia Tech	10,416	5,728,690	1,335,110	714,515	11,146	6,129,698	1,429,030	11,926	6,558,777	2,165,197
Virginia State University	7,591	531,624	311,736	128,293	8,122	568,837	256,587	8,690	608,656	368,768
TOTAL 4-YEAR INSTITUTIONS	10,603	31,118,130	13,832,291	6,052,632	11,345	33,296,400	12,105,264	12,139	35,627,148	18,341,309

1 – Aside from FY95, all calculations based on fall 2007 full-time enrollments (E2 report)

2 - Goal to increase average awards to FY95 levels per institution – with 8 percent minimum affecting CNU, LU, and UMW.

3 - 2009-10 tuition & fees based on annual increase of 7 percent.

State Council of Higher Education for Virginia Agenda Item

Item: Item # 6.c.5 – Discussion of 2008-10 Systemwide Operating Budget
Amendment items: Private Institutions and the State's Nursing Shortage

Date of Meeting: September 9, 2008

Presenter: Dan Hix, Finance Policy Director

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date: 10/16/2007

Action: The Council approved the budget recommendation of \$795,000 per year from the general fund for the 2008-10 biennium to fund up to a 10% salary increase for nursing faculty at 7 private nonprofit colleges and universities.

Background Information/Summary of Major Elements:

- At the May 2007 Private College Advisory Board (PCAB) meeting, an agreement was made to form a task force between the private institutions and SCHEV to determine ways in which the private institutions could work more closely with the state on issues other than the Tuition Assistance Grant (TAG). A task force meeting was held in July and several initiative areas were discussed including: nursing faculty salary increases, facilities/capital outlay, technology, and loan forgiveness and scholarship programs for nursing educators to earn advanced degrees.
- At the September 2007 Resources Committee meeting, Robert Lambeth, the president of the Council of Independent Colleges in Virginia (CICV), requested that the Council consider making a budget recommendation to increase the nursing faculty salaries at private nonprofit institutions to match the 10% increase appropriated to the nursing faculty at the public institutions this year.
- At the October 2007 Council meeting, Council approved (9-1) the following resolution: Be it resolved that the State Council of Higher Education for Virginia recommends an appropriation of just under \$795,000 per year from the general fund in the 2008-10 biennium to fund up to a 10% salary increase for nursing faculty at the 7 private nonprofit colleges and universities with nursing programs—Easter Mennonite University, Hampton University, Jefferson College

of Health Sciences, Liberty University, Lynchburg College, Marymount University and Shenandoah University. Based on Article VIII, Section 11 of the Virginia Constitution, the Commonwealth may contract with private nonprofit colleges for educational services, Council requests that SCHEV staff prepare such contract to include financial accountability measures and program outcomes.

- Funding for the Council's recommendation of a 10% salary increase to nursing faculty at private institutions was not included in the Governor's introduced budget for 2008-10 nor the final actions of the 2008 General Assembly.

Materials Provided:

Council has the opportunity to reintroduce its recommendation of a 10% salary increase to nursing faculty at private institutions for consideration during the 2009 General Assembly. Based on Article VIII, Section 11 of the Virginia Constitution, the Commonwealth may contract with private nonprofit colleges for educational services. Through such a contract, the Commonwealth could fund the 10% salary increase of approximately \$795,000 (based on 2007 nursing faculty salary data) for nursing faculty at the 7 private nonprofit colleges and universities with nursing programs—Eastern Mennonite University, Hampton University, Jefferson College of Health Sciences, Liberty University, Lynchburg College, Marymount University, and Shenandoah University. As part of the contract, it would be appropriate to include certain accountability or performance measures to track the success of this initiative. At a minimum, each institution that receives funding should be required to submit the following data annually for an agreed upon number of years:

1. Number of nursing faculty
2. Number of nursing students
3. Number of nursing student graduates
4. Number of nursing student graduates working in the profession in Virginia.

Financial Impact:

Based on 2007 nursing faculty salary data, this contract would require a general fund appropriation of approximately \$795,000 for FY2010. Note that if the 10% increase is appropriated as an increase to base salaries, rather than a one-time bonus, the general fund support will need to be appropriated each year and on a continuing basis.

Timetable for Further Review/Action: This item is for discussion only. The Council will have an opportunity to adopt a budget amendment recommendation for this nursing initiative at its October 2008 meeting.

Resolution: None.

State Council of Higher Education for Virginia Agenda Item

Item: Item #6.d.1 – Discussion of 2008-10 Higher Education System Capital Outlay
Budget: Maintenance Reserve

Date of Meeting: September 9, 2008

Presenters: Dan Hix, Finance Policy Director/Tom Daley, Deputy Director

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date: October 16, 2007

Action: The Council approved the budget recommendation of \$214.2 million from the general fund for the Maintenance reserve program for higher education institutions in the 2008-10 biennium.

Background Information/Summary of Major Elements:

Funding provided through the Maintenance Reserve Program constitutes a critical component of the Commonwealth's capital outlay support for its public colleges and universities. In fact, the Department of Planning and Budget requires that institutions make Maintenance Reserve requests their highest capital outlay priority. These requests address the needs for facilities renewal and replacement that are not addressed in the institutions' operating budget but which are generally too small to qualify for capital outlay funding as stand-alone projects. Examples of typical Maintenance Reserve projects are roof repair and replacement, boiler and chiller replacement, major electrical system upgrades, *etc.*

In order to allow SCHEV to develop meaningful budget recommendations, institutions submit to SCHEV on a regular basis detailed information regarding the condition of their buildings and infrastructure assets. These data include the current replacement value and the dollar value of the existing backlog of deferred maintenance. Using this information, staff prepared and Council adopted a ten-year Maintenance Reserve funding formula beginning with the 2004-06 Biennium. The goal of this funding program was to allow each institution to achieve a campus-wide Facility Condition Index (FCI) of "Good" over a ten year period through a series of scheduled appropriations. The Facility Condition Index articulates the dollar value of deficiencies as a percentage of current replacement value. The "Good" designation

applies to assets whose deferred maintenance requirements are five percent or less of the asset value.

Since the inception of this ten year phased approach to achieving a target FCI, actual funding has fallen far short of Council's recommendations. The cumulative shortfall through two biennia is approximately \$160 million. Evidence of the effect of this under funding can be seen in the continuing growth in the statewide FCI which rose to 14.92% in 2006 from 12.75% in 2002. To get back on schedule for the 2008-10 Biennium Council adopted a recommendation that included the next scheduled amount combined with one-third of the accumulated shortfall and a continuation of this pattern through the next two biennia. This approach ultimately provided for the full amount of the ten-year plan but moderated the catch-up required in any given year.

Under the original plan, the scheduled recommendation amount for the 2008-10 Biennium is \$158.9 million. The amount of the catch up funding described above would be \$52.7 million for a total recommendation of \$211.6 million. Further, institutions' FY 2008 Maintenance Reserve budgets were reduced as part of the recently announced 5% statewide budget reduction. Restoration of these funds, estimated at \$2.6 million, was also required to fully restore SCHEV's ten-year plan. Thus, the recommendation for a phased return to full funding of the ten year program was \$214.3. Chapter 879, 2008 Virginia Acts of Assembly included an appropriation of \$102,464,000 for higher education Maintenance Reserve. This recommendation, therefore, requests the balance of the original request in the amount of \$116,748,908.

Materials Provided:

- Adjusted SCHEV 2008-10 Maintenance Reserve Recommendation Calculation

Financial Impact: Please see attached table.

Timetable for Further Review/Action:

This item is for discussion only. The Council will have an opportunity to adopt a budget amendment recommendation for maintenance reserve at its October 2008 meeting.

Resolution: None.

SCHEV Adjusted 2008-10 Maintenance Reserve Recommendation Calculation

Institution	Cummulative Shortfall (C-F) (if >0)	SCHEV 2008-10 Biennial Recommendation (10 Year Plan)	SCHEV 2008-10 Biennial Recommendation + 1/3 Shortfall (G+H)	Restoration of the 5% FY 2008 Reduction	SCHEV Final 2008-10 Biennial Recommendation including 5% (I+J)	2008-10 Appropriation	SCHEV Adjusted 2008-10 Biennial Recommendation (K-L)
	(G)	(H)	(I)	(J)	(K)	(L)	(M)
Christopher Newport	\$0	\$797,680	\$797,680	\$30,248	\$827,928	\$1,182,000	\$0
William & Mary	12,850,032	10,463,028	\$14,746,372	\$124,424	\$14,870,796	\$4,864,000	\$10,006,796
George Mason	7,407,528	8,763,602	\$11,232,778	\$165,830	\$11,398,608	\$6,484,000	\$4,914,608
James Madison	13,147,245	10,604,734	\$14,987,149	\$128,921	\$15,116,070	\$5,041,000	\$10,075,070
Longwood University	4,383,865	4,458,902	\$5,920,190	\$68,799	\$5,988,989	\$2,689,000	\$3,299,989
Mary Washington	0	961,299	\$961,299	\$31,865	\$993,164	\$1,246,000	\$0
Norfolk State (OCR accord)	0	3,940,148	\$3,940,148	\$241,150	\$4,181,298	\$8,451,000	\$0
Old Dominion University	1,892,050	3,818,676	\$4,449,359	\$95,209	\$4,544,569	\$3,723,000	\$821,569
Radford	3,672,245	3,417,475	\$4,641,557	\$49,045	\$4,690,602	\$1,918,000	\$2,772,602
University of Virginia	42,784,224	33,623,099	\$47,884,507	\$370,886	\$48,255,393	\$14,501,000	\$33,754,393
UVA's College at Wise	303,931	796,505	\$897,815	\$19,637	\$917,452	\$767,000	\$150,452
VCU	12,537,748	14,465,701	\$18,644,950	\$254,887	\$18,899,837	\$9,966,000	\$8,933,837
Virginia Military Institute	6,229,075	5,147,772	\$7,224,130	\$60,986	\$7,285,117	\$2,385,000	\$4,900,117
Virginia Tech	22,023,634	24,471,999	\$31,813,210	\$432,249	\$32,245,459	\$16,900,000	\$15,345,459
Virginia State (OCR accord)	9,543,620	10,844,810	\$14,026,017	\$183,450	\$14,209,467	\$7,173,000	\$7,036,467
Richard Bland	0	84,853	\$84,853	\$3,984	\$88,837	\$156,000	\$0
Community College System	20,148,779	21,014,450	\$27,730,710	\$362,995	\$28,093,705	\$14,193,000	\$13,900,705
Virginia Inst. Marine Science	1,114,006	1,269,415	\$1,640,750	\$21,094	\$1,661,844	\$825,000	\$836,844
Total	\$158,037,982	\$158,944,148	\$211,623,475	\$2,645,659	\$214,269,135	\$102,464,000	\$116,748,908

State Council of Higher Education for Virginia Agenda Item

Item: Item #7.a – Action on Programs at Public Institutions

Date of Meeting: September 9, 2008

Presenter: Dr. Joseph G. DeFilippo
Director of Academic Affairs & Planning
JoeDeFilippo@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements:

One public four-year institution (George Mason University) is requesting Council action on a new degree program. The program would be implemented spring 2009. The proposed program would not require new state resources. Staff's review of the proposal finds that it meets the criteria established by Council for program approval.

Materials Provided:

Public Four-year Institution

- George Mason University
 - Doctor of Philosophy in Systems Engineering and Operations Research

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Financial Impact: The proposed program would not require new state resources; it would be funded by existing and/or reallocated resources.

Timetable for Further Review/Action: None

Resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Doctor of Philosophy (Ph.D.) degree program in Systems Engineering and Operations Research (CIP: 14.2701), effective spring 2009.

George Mason University
Doctor of Philosophy (Ph.D.) in Systems Engineering and Operations
Research (CIP: 14.2701)

Program Description

George Mason University (GMU) is proposing the creation of a Doctor of Philosophy (Ph.D.) degree program in Systems Engineering and Operations Research, to begin spring 2009. The proposed program uniquely integrates two disciplines and would advance theoretical and research-based understanding of the most effective ways to utilize a system's resources using scientific methods in management decision making. Students would examine the "system lifecycle" (design, costs, development, optimization, integration, process improvement, enhancements, and retirement) and expand their knowledge of modeling, and decision analysis and simulation. Prepared to serve as research analysts and lead engineers in government agencies, private industry, and education organizations, graduates of the program would possess the knowledge and skills to develop new and innovative systems engineering and operations research methodologies, model and analyze complex systems, and lead the integration of large, complex systems.

The proposed program would target students who possess Bachelor or Master of Science degrees in engineering, computer science, mathematics physics, or related disciplines. At a minimum, the program would require 72 credit hours beyond the bachelor's degree and 48 credit hours beyond the master's degree, including 24 credit hours in doctoral level research.

Justification for the Proposed Program

The proposed program is unique within the Commonwealth and nationally. GMU and the External Reviewers contend that the proposed interdisciplinary program responds to a need in Virginia for Ph.D. level engineers who possess the knowledge and skills to bridge the "practice-oriented field of systems engineering and the theory and methodology-based area of operations research." Government agencies (primarily in transportation services, logistics, telecommunications, and defense consulting) in Northern Virginia need personnel who can conduct research in systems engineering and operations research and are able to analyze complex interactive systems. Doctoral level research analysts are needed to develop and integrate increasingly complex systems.

GMU is the only civilian university recognized by the U.S. Department of Defense for its expertise in military operations research as well as systems engineering as it applies to defense applications. The External Reviewers noted that GMU possesses the infrastructure and resources to offer one of the best programs "with an added bonus that it is the only such program offered in such a synergistic manner." Moreover, the Washington, DC area "has a large technical population that is ripe" for the proposed program. The need for graduates of the proposed program is and will continue to be "substantial."

Student Demand

In fall 2007, GMU conducted a survey of graduate students enrolled in Systems Engineering or Operations Research courses. Of the 83 respondents, 53 students (approximately 64%) indicated “yes” they were interested in the proposed program.

Letters from students indicate student demand. One student enrolled in an IT degree program and who worked as an operations research analyst indicated that the proposed program “would brand him for what he really is ... as he has never been an IT professional.” Another student noted that “few institutions are close enough to allow students to work full time on real-world problems and attend classes at night.”

The summary of projected enrollments for the proposed program shows a headcount (HDCT) of 48 in the program’s first year, decreasing to a HDCT of 39 by the target year. Enrollment projections for the proposed program show a full-time equated student enrollment (FTES) of 28.0 in the program’s first year (2008-9). The projections continue as follows: FTES 2009-10, 27.0; 2010-11, 26.0; and 2011-12, 25.0. GMU anticipates having 7 graduates each year beginning in 2012-13. If these projections are met, the program will meet Council’s productivity/viability standards within five years, as required.

Market/Employer Demand

GMU notes that employment opportunities for graduates of the proposed Ph.D. program exist in postsecondary education, private industry, and government agencies. Specifically in the Northern Virginia area, federal government and high-technology industries need educated personnel in leadership and management positions for new positions as well as to fill vacancies due to retirement. Letters of support indicate need for “a new cadre of highly qualified engineers able to apply analytic and design thinking to solving the nation’s hardest problems effectively.” Employment announcements show demand for doctoral-level Systems Engineers and Operations Research Analysts. The Bureau of Labor Statistics (BLS) projects that between 2006 and 2016, employment of operations research analysts is expected to grow “as fast as average” or 11%” (Available at: <http://www.bls.gov/oco/ocos044.htm>). The Virginia Employment Commission (VEC) predicts that between 2004 and 2014 employment of operation research analysts will grow 1.9% annually, faster than the growth rate for all occupations in Virginia. The BLS and VEC do not offer employment demand for systems engineers. However, the VEC posted over 500 positions under the heading system engineer with 94 positions earning an average salary over \$100,000. GMU noted that the salary level is indicative of senior level positions for which graduates with a Ph.D. may be preferred.

Issues of Duplication

GMU and the External Reviewers indicated that GMU would be the first institution in Virginia and in the nation to offer a Ph.D. degree program in Systems Engineering and Operations Research. UVA and VA Tech offer related degree programs.

However, none of the programs integrate the disciplines of systems engineering and operations research. GMU noted that the integration can bring “radical progress in the approach to dealing with complex technological systems.”

Resource Needs

GMU would not require additional state resources to initiate this Ph.D. degree program. The program would be supported by reallocations within the institution and the School of Information Technology and Engineering.

Board Approval

The GMU Board of Visitors approved the proposed program on December 5, 2007.

Staff Recommendation

Based on a thorough review of the application, staff recommends that the Council adopt the following resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Doctor of Philosophy (Ph.D.) degree program in Engineering Systems and Operations Research (CIP: 14.2701), effective spring 2009.

State Council of Higher Education for Virginia Agenda Item

Item: Item # 7.b – Action on New Public Participation Guidelines

Date of Meeting: September 9, 2008

Presenter: Dr. Joseph G. DeFilippo
Director of Academic Affairs & Planning
JoeDeFilippo@schev.edu

Linda H. Woodley
Director, Private and Out-of-State Postsecondary Education
LindaWoodley@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements:

Chapters 321 and 575, 2008 Acts of Assembly, effective July 1, 2008, required the Virginia Department of Planning and Budget (DPB), in consultation with the Office of the Attorney General (OAG), to develop model public participation guidelines. Public Participation Guidelines establish how state rulemaking bodies that promulgate regulations seek public input in developing, amending, or repealing their regulations. By December 1, 2008, each agency must either (a) adopt the model public participation guidelines developed by DPB or (b) if significant additions or changes are proposed, promulgate the model public participation guideline with the proposed changes as a fast-track regulation. In either case, the new public participation guidelines must become effective no later than January 1, 2009, in order for an agency to be able to promulgate new regulations after that date.

Council staff recommends that Council adopt the model public participation guidelines developed by DPB in consultation with OAG. These regulations will affect departments within SCHEV, particularly the office of Private and Out of State Postsecondary Education, tasked with the responsibility of promulgating regulations.

Materials Provided:

- 8 VAC 40-31 et seq – Public Participation Guidelines

Financial Impact: N/A

Timetable for Further Review/Action:

Following Council approval, the *Administrative Process Act* (Chapter 40 of Title 2.2 of the *Code of Virginia*) requires SCHEV staff to submit the public participation guidelines to the Virginia Register for publication by October 22, 2008 to ensure that they become effective by January 1, 2009.

Resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia adopts the proposed regulations pertaining to the public participation guidance developed by the Virginia Department of Planning and Budget, and delegates to the Executive Director the authority to approve any further revisions that may be necessary to satisfy the provisions of the *Administrative Process Act*.

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA

CHAPTER 11

PUBLIC PARTICIPATION GUIDELINES

Part I

Purpose and Definitions

8VAC40-11-10. Purpose.

The purpose of this chapter is to promote public involvement in the development, amendment, or repeal of the regulations of the State Council of Higher Education for Virginia. This chapter does not apply to regulations, guidelines, or other documents exempted or excluded from the provisions of the Administrative Process Act (§2.2-4000 et seq. of the Code of Virginia).

8VAC40-11-20. Definitions.

The following words and terms when used in this chapter shall have the following meanings unless the context clearly indicates otherwise:

"Administrative Process Act" means Chapter 40 (§2.2-4000 et seq.) of Title 2.2 of the Code of Virginia.

"Agency" means the State Council of Higher Education for Virginia, which is the unit of state government empowered by the agency's basic law to make regulations or decide cases. Actions specified in this chapter may be fulfilled by state employees as delegated by the agency.

"Basic law" means provisions in the Code of Virginia that delineate the basic authority and responsibilities of an agency.

"Commonwealth Calendar" means the electronic calendar for official government meetings open to the public as required by §2.2-3707 C of the Freedom of Information Act.

"Negotiated rulemaking panel" or "NRP" means an ad hoc advisory panel of interested parties established by an agency to consider issues that are controversial with the assistance of a facilitator or mediator, for the purpose of reaching a consensus in the development of a proposed regulatory action.

"Notification list" means a list used to notify persons pursuant to this chapter. Such a list may include an electronic list maintained through the Virginia Regulatory Town Hall or other list maintained by the agency.

"Open meeting" means any scheduled gathering of a unit of state government empowered by an agency's basic law to make regulations or decide cases, which is related to promulgating, amending or repealing a regulation.

"Person" means any individual, corporation, partnership, association, cooperative, limited liability company, trust, joint venture, government, political subdivision, or any other legal or commercial entity and any successor, representative, agent, agency, or instrumentality thereof.

"Public hearing" means a scheduled time at which members or staff of the agency will meet for the purpose of receiving public comment on a regulatory action.

"Regulation" means any statement of general application having the force of law, affecting the rights or conduct of any person, adopted by the agency in accordance with the authority conferred on it by applicable laws.

"Regulatory action" means the promulgation, amendment, or repeal of a regulation by the agency.

"Regulatory advisory panel" or "RAP" means a standing or ad hoc advisory panel of interested parties established by the agency for the purpose of assisting in regulatory actions.

"Town Hall" means the Virginia Regulatory Town Hall, the website operated by the Virginia Department of Planning and Budget at www.townhall.virginia.gov, which has online

public comment forums and displays information about regulatory meetings and regulatory actions under consideration in Virginia and sends this information to registered public users.

"Virginia Register" means the Virginia Register of Regulations, the publication that provides official legal notice of new, amended and repealed regulations of state agencies, which is published under the provisions of Article 6 (§2.2-4031 et seq.) of the Administrative Process Act.

Part II

Notification of Interested Persons

8VAC40-11-30. Notification list.

A. The agency shall maintain a list of persons who have requested to be notified of regulatory actions being pursued by the agency.

B. Any person may request to be placed on a notification list by registering as a public user on the Town Hall or by making a request to the agency. Any person who requests to be placed on a notification list shall elect to be notified either by electronic means or through a postal carrier.

C. The agency may maintain additional lists for persons who have requested to be informed of specific regulatory issues, proposals, or actions.

D. When electronic mail is returned as undeliverable on multiple occasions at least 24 hours apart, that person may be deleted from the list. A single undeliverable message is insufficient cause to delete the person from the list.

E. When mail delivered by a postal carrier is returned as undeliverable on multiple occasions, that person may be deleted from the list.

F. The agency may periodically request those persons on the notification list to indicate their desire to either continue to be notified electronically, receive documents through a postal carrier, or be deleted from the list.

8VAC40-11-40. Information to be sent to persons on the notification list.

A. To persons electing to receive electronic notification or notification through a postal carrier as described in 8VAC40-11-30, the agency shall send the following information:

1. A notice of intended regulatory action (NOIRA).
2. A notice of the comment period on a proposed, a repropoed, or a fast-track regulation and hyperlinks to, or instructions on how to obtain, a copy of the regulation and any supporting documents.
3. A notice soliciting comment on a final regulation when the regulatory process has been extended pursuant to §2.2-4007.06 or 2.2-4013 C of the Code of Virginia.

B. The failure of any person to receive any notice or copies of any documents shall not affect the validity of any regulation or regulatory action.

Part III

Public Participation Procedures

8VAC40-11-50. Public comment.

A. In considering any nonemergency, nonexempt regulatory action, the agency shall afford interested persons an opportunity to submit data, views, and arguments, either orally or in writing, to the agency. Such opportunity to comment shall include an online public comment forum on the Town Hall.

1. To any requesting person, the agency shall provide copies of the statement of basis, purpose, substance, and issues; the economic impact analysis of the proposed or fast-track regulatory action; and the agency's response to public comments received.
2. The agency may begin crafting a regulatory action prior to or during any opportunities it provides to the public to submit comments.

B. The agency shall accept public comments in writing after the publication of a regulatory action in the Virginia Register as follows:

1. For a minimum of 30 calendar days following the publication of the notice of intended regulatory action (NOIRA).
2. For a minimum of 60 calendar days following the publication of a proposed regulation.
3. For a minimum of 30 calendar days following the publication of a repropoed regulation.
4. For a minimum of 30 calendar days following the publication of a final adopted regulation.
5. For a minimum of 30 calendar days following the publication of a fast-track regulation.
6. For a minimum of 21 calendar days following the publication of a notice of periodic review.
7. Not later than 21 calendar days following the publication of a petition for rulemaking.

C. The agency may determine if any of the comment periods listed in subsection B of this section shall be extended.

D. If the Governor finds that one or more changes with substantial impact have been made to a proposed regulation, he may require the agency to provide an additional 30 calendar days to solicit additional public comment on the changes in accordance with §2.2-4013 C of the Code of Virginia.

E. The agency shall send a draft of the agency's summary description of public comment to all public commenters on the proposed regulation at least five days before final adoption of the regulation pursuant to §2.2-4012 E of the Code of Virginia.

8VAC40-11-60. Petition for rulemaking.

A. As provided in §2.2-4007 of the Code of Virginia, any person may petition the agency to consider a regulatory action.

B. A petition shall include but is not limited to the following information:

1. The petitioner's name and contact information;

2. The substance and purpose of the rulemaking that is requested, including reference to any applicable Virginia Administrative Code sections; and

3. Reference to the legal authority of the agency to take the action requested.

C. The agency shall receive, consider and respond to a petition pursuant to §2.2-4007 and shall have the sole authority to dispose of the petition.

D. The petition shall be posted on the Town Hall and published in the Virginia Register.

E. Nothing in this chapter shall prohibit the agency from receiving information or from proceeding on its own motion for rulemaking.

8VAC40-11-70. Appointment of regulatory advisory panel.

A. The agency may appoint a regulatory advisory panel (RAP) to provide professional specialization or technical assistance when the agency determines that such expertise is necessary to address a specific regulatory issue or action or when individuals indicate an interest in working with the agency on a specific regulatory issue or action.

B. Any person may request the appointment of a RAP and request to participate in its activities. The agency shall determine when a RAP shall be appointed and the composition of the RAP.

C. A RAP may be dissolved by the agency if:

1. The proposed text of the regulation is posted on the Town Hall, published in the Virginia Register, or such other time as the agency determines is appropriate; or

2. The agency determines that the regulatory action is either exempt or excluded from the requirements of the Administrative Process Act.

8VAC40-11-80. Appointment of negotiated rulemaking panel.

A. The agency may appoint a negotiated rulemaking panel (NRP) if a regulatory action is expected to be controversial.

B. An NRP that has been appointed by the agency may be dissolved by the agency when:

1. There is no longer controversy associated with the development of the regulation;
2. The agency determines that the regulatory action is either exempt or excluded from the requirements of the Administrative Process Act; or
3. The agency determines that resolution of a controversy is unlikely.

8VAC40-11-90. Meetings.

Notice of any open meeting, including meetings of a RAP or NRP, shall be posted on the Virginia Regulatory Town Hall and Commonwealth Calendar at least seven working days prior to the date of the meeting. The exception to this requirement is any meeting held in accordance with §2.2-3707 D of the Code of Virginia allowing for contemporaneous notice to be provided to participants and the public.

8VAC40-11-100. Public hearings on regulations.

A. The agency shall indicate in its notice of intended regulatory action whether it plans to hold a public hearing following the publication of the proposed stage of the regulatory action.

B. The agency may conduct one or more public hearings during the comment period following the publication of a proposed regulatory action.

C. An agency is required to hold a public hearing following the publication of the proposed regulatory action when:

1. The agency's basic law requires the agency to hold a public hearing;
2. The Governor directs the agency to hold a public hearing; or
3. The agency receives requests for a public hearing from at least 25 persons during the public comment period following the publication of the notice of intended regulatory action.

D. Notice of any public hearing shall be posted on the Town Hall and Commonwealth Calendar at least seven working days prior to the date of the hearing. The agency shall also notify those persons who requested a hearing under subdivision C 3 of this section.

8VAC40-11-110. Periodic review of regulations.

A. The agency shall conduct a periodic review of its regulations consistent with:

1. An executive order issued by the Governor pursuant to §2.2-4017 of the Administrative Process Act to receive comment on all existing regulations as to their effectiveness, efficiency, necessity, clarity, and cost of compliance; and
2. The requirements in §2.2-4007.1 of the Administrative Process Act regarding regulatory flexibility for small businesses.

B. A periodic review may be conducted separately or in conjunction with other regulatory actions.

C. Notice of a periodic review shall be posted on the Town Hall and published in the Virginia Register.

State Council of Higher Education for Virginia Agenda Item

Item: Item #7.c – Action on Resolution Acknowledging Former Council Member

Date of Meeting: September 9, 2008

Committee Liaison: Daniel LaVista
DaniellaVista@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements:

Helen Dragas was appointed to the Board of Visitors at the University of Virginia and has, therefore, resigned from the State Council of Higher Education. The Council wishes to recognize her years of service.

Materials Provided:

- Resolution thanking Helen Dragas for her service on the Council.

Financial Impact: N/A

Timetable for Further Review/Action: Staff will frame the resolution and send it to Ms. Dragas.

Resolution: See attached.

Helen E. Dragas

WHEREAS, Helen Dragas ably served as a member of the State Council of Higher Education for Virginia from 2006 to 2008 and as a member of the Outreach Committee, Resources Committee, and the Executive Committee; and

WHEREAS, her willingness and aptitude to serve as an expert Resources Committee consultant greatly assisted staff in setting agendas and determining priorities; and

WHEREAS, Ms. Dragas' common sense leadership and rational demeanor served the Council well in making public policy and budget recommendations to the Governor and General Assembly; and

WHEREAS, Ms. Dragas conducted herself and the Council's business with a sense of stewardship and understated resolve, and an inspiring desire to ensure that Virginia's colleges and universities maintain the highest standards of excellence in higher education; and

WHEREAS, Ms. Dragas has always displayed a thoughtful and fair approach in her advocacy for making Virginia's outstanding system of public and private colleges and universities even better; and

WHEREAS, Ms. Dragas remains a trusted friend and a valued advisor as she continues her commitment of service to the Commonwealth; now therefore be it

RESOLVED, that the State Council of Higher Education for Virginia extends its sincere gratitude and appreciation to **Helen E. Dragas** for her commitment, distinguished service, and many contributions to advancing Virginia through higher education, and extends to her best wishes for continued success in all future endeavors.

Whittington W. Clement
Chairman

Daniel J. LaVista
Executive Director

*--Approved this 9th day of September, 2008
State Council of Higher Education for Virginia*

State Council of Higher Education for Virginia Agenda Item

Item: Item #7.d.1. - Action on Budget Amendments for 2008-10 Biennium in SCHEV's Budget: Virginia Tuition Assistance Grant (TAG) Program

Date of Meeting: September 9, 2008

Presenters: Dan Hix, Finance Policy Director/Lee Andes, Asst. Director for Financial Aid

Most Recent Review/Action:

No previous Council review/action

Previous review/action

Date: 09/11/2007

Action: Recommended maximum annual awards of \$3,500 for FY2009 and \$3,700 for FY2010.

Background Information/Summary of Major Elements:

The Virginia Tuition Assistance Grant (VTAG) Program is designed to make private colleges in Virginia a more affordable option for Virginia residents and thus increase the level of student choice and access in higher education. As of FY2009, 32 institutions participate in the program.

VTAG was established in 1973 and will provide over \$60 million of assistance to over 20,000 students in FY2009. VTAG funding projections are based on the number of eligible applicants and historical information to determine the average award amounts and attrition rates. In recent years, both the fall-to-spring retention rate and the average award amount have increased slightly which will further inflate cost projections for the biennium as well as higher than expected participation for FY08.

Using historical trends, the above factors, and projections for enrollment demand for 2010 and beyond, the projected number of VTAG-eligible students for fall 2009 is revised to 21,500 and fall 2010 is revised to 21,800. This represents an increase of approximately 500 and 800 students respectively.

These numbers may be refined once the fall 2008 TAG participation numbers come in from the institutions in October and are compiled in November.

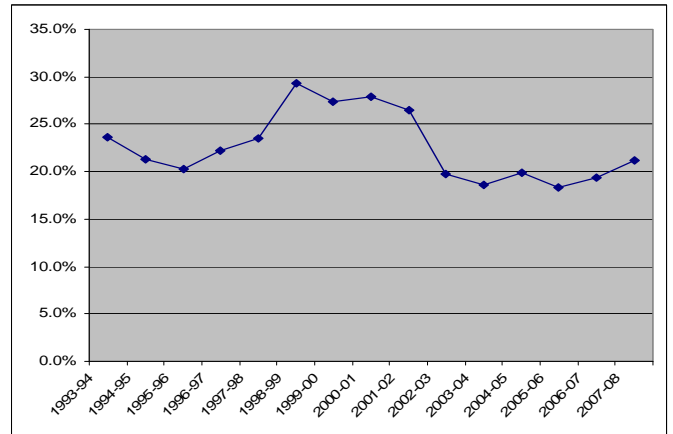
Actual maximum awards for the previous ten years:

Fiscal Year	Annual Award Amount
1998-99	\$2,600
1999-00	\$2,700
2000-01	\$2,850
2001-02	\$2,895
2002-03	\$2,252 / \$1,725
2003-04	\$2,210 / \$1,700
2004-05	\$2,500 / \$1,900
2005-06	\$2,500 / \$1,900
2006-07	\$2,750 / \$1,900
2007-08	\$3,200 / \$1,900

**VTAG as a Percentage of the Difference Between
Average 4-Yr Public & Private Tuition/Fees**
~ 15 Year Period 1993-2008 ~

Year	Difference	VTAG	Percent Covered
1994-95	6,868	1,460	21.3%
1999-00	9,874	2,700	27.3%
2004-05	12,541	2,500	19.9%
2007-08	15,101	3,200	21.2%

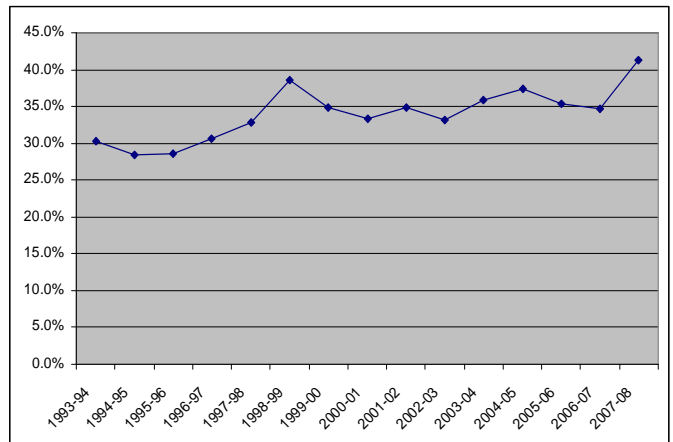
Low – 18.3% 2005-06
 High – 29.3% 1998-99
 Average – 22.6%



**VTAG as a Percentage of the Average Tuition Subsidy for
Public Two and Four Year Institutions**
~ 15 Year Period 1993-2008 ~

Year	Avg. Subsidy	VTAG	Percent Covered
1994-95	5,140	1,460	28.4%
1999-00	7,758	2,700	34.8%
2004-05	6,683	2,500	37.4%
2007-08	7,764	3,200	41.2%

Low – 28.4% 1994-95
 High – 41.2% 2007-08
 Average – 34.0%



Materials Provided: Table below shows the cost for various Maximum Award scenarios:

Financial Impact:

Incremental Cost of Increasing the Maximum Annual VTAG Award

FY2009-10		
Maximum Annual Award	Total Cost	Additional Funds Needed
3,200	\$65,631,715	\$5,499,782
3,300	\$67,682,706	\$7,550,773
3,400	\$69,733,697	\$9,601,764
3,500	\$71,784,688	\$11,652,755
3,600	\$73,835,679	\$13,703,746
3,700	\$75,886,670	\$15,754,737

“Additional Funds Needed” are above the base FY2009 appropriation of \$61,131,933. Total Cost based on also raising graduate awards to the same amount as undergraduate.

Based on the updated projections, to maintain FY09 awards at \$3,200 for undergraduate and \$1,900 for graduate students would require an increase of \$2,255,200 increase over current FY09 levels.

To maintain the FY10 awards at \$3,200 for undergraduate and \$1,900 for graduate students would require a total of \$62,999,199 or an increase of \$2,867,266 increase over FY10 levels.

These numbers may be further refined once the fall 2008 TAG participation numbers come in from the institutions.

Timetable for Further Review/Action:

A final recommendation is needed by this meeting in order to meet appropriate deadlines.

Resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia recommends additional Virginia Tuition Assistance Grant program funding of \$2,255,200 for FY09 and \$2,867,266 for FY10 in order to maintain an undergraduate and graduate maximum annual award of \$3,200 and \$1,900 respectively.

State Council of Higher Education for Virginia Agenda Item

Item: Item #7.d.2. – Action on Budget Amendments for 2008-10 Biennium in SCHEV's Budget: College Scholarship Assistance Program (CSAP)

Date of Meeting: September 9, 2008

Presenters: Dan Hix, Finance Policy Director/Lee Andes, Asst. Director for Financial Aid

Most Recent Review/Action:

No previous Council review/action

Previous review/action

Date: September 11, 2007

Action: Approved recommendation to double state contribution to CSAP over two years.

Background Information/Summary of Major Elements:

- No new funding was appropriated during the 2008 session of the General Assembly.
- The College Scholarship Assistance Program (CSAP) is designed to assist students with “extreme financial need” and is available to Virginia residents who are enrolled in Virginia public and participating private non-profit colleges and universities. The program was created in 1973 and, due to the emphases on VSFAP, has received no significant increase in state funding since 1992-93. Current annual state funding has been at \$4,413,750 with the annual federal contribution fluctuating between \$640,000 and \$711,000 over the last six years.
- The federal contribution comes from the Leveraging Educational Assistance Partnership (LEAP). LEAP is intended as an encouragement for states to provide need-based financial aid by requiring a state match of federal funds. Annual federal funding is determined by the federal government using a combination of factors that includes the number of needy students enrolled within the state and the number of other states qualifying for LEAP funding. Because of the way the program is structured, it is highly unlikely that the federal contribution will improve significantly in the foreseeable future. Federal criteria also require that the states maintain their matching effort.

- In 2005, the General Assembly directed SCHEV to conduct an affordability study. While the study demonstrated that Virginia compares favorably with other states in most areas of affordability, it revealed that the lowest income students – average median income of just under \$20,000 – face significant financial obstacles when paying for higher education. These students attending a Virginia two-year institution have a net price – cost of attendance less grants and scholarships – that is, on average, 24.3 percent of their median family income; at four-year public institutions that percentage climbs to 43.8 percent; at private institutions it jumps to 90.3 percent. For students in the second quartile - average median income of \$40,000 - the numbers are 15 percent, 23.8 percent and 35.4 percent respectively. These results are after all gift aid is considered, meaning that the only resources left are student loans, work, paying out-of-pocket, and reduction of expenses.
- In 2006-07, approximately 75 percent of recipients and 74 percent of total CSAP dollars were awarded to students whose family income was \$40,000 or less. In addition, CSAP is the only state need-based program that can be awarded to students enrolled in **both** public and private institutions.
- CSAP primarily targets the student population that the Affordability Study has identified as having significant financial challenges. Doubling state funding for this program would further enhance the ability of low-income students to afford higher education at both public and private institutions.
- The allocation model for CSAP is specified in program regulations. Need per student is restricted by the program's maximum award of \$5,000.

Materials Provided:

- A summary table showing current allocations and projected allocations based on recommended overall funding increases to the program is provided.

Financial Impact: \$1,456,538 for 2009-10; \$7,370,963 for 2010-2012

Timetable for Further Review/Action:

A final recommendation is needed by this meeting in order to meet appropriate deadlines.

Resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia recommends additional College Scholarship Assistance Program funding to be phased-in over a three-year period with a \$1.5 million increase in FY10, a \$3.0 million increase in FY11, and a \$4.4 million increase in FY12 over the FY09 base year in order to provide state need-based aid that is specifically targeted to meet the needs of Virginia's most financially at-risk students.

Proposed Allocation of the College Scholarship Assistance Program

	2008-09	2009-10	2010-11	2011-12
	CSAP	33%	67%	100%
	Allocation	Phase In	Phase In	Allocation
Public Four-Year Inst.				
Christopher Newport Univ	75,541	78,544	96,648	114,219
Clg. of William and Mary	57,822	57,822	57,822	57,822
George Mason University	221,261	349,461	430,010	508,190
James Madison University	123,784	165,117	203,176	240,115
Longwood University	162,904	162,904	162,904	162,904
Norfolk State University	198,043	213,603	262,837	310,624
Old Dominion University	329,939	420,041	516,859	610,829
Radford University	169,445	169,445	197,535	233,449
Univ. of Mary Washington	34,639	34,650	42,636	50,388
University of Virginia	117,728	117,728	117,728	133,578
UVA's College at Wise	44,719	57,882	71,224	84,173
Va. Commonwealth Univ.	414,212	498,407	613,287	724,789
Virginia Military Institute	22,831	22,831	22,831	22,831
Virginia State University	120,086	163,389	201,049	237,602
Virginia Tech	306,503	306,503	340,068	401,895
Subtotal: Public 4-Yr	2,399,457	2,818,327	3,336,614	3,893,408

Public Two-Year Inst.				
Richard Bland College	12,359	20,956	25,787	30,475
Community Colleges				
Blue Ridge	22,582	71,068	87,448	103,347
Central Virginia	31,616	69,718	85,788	101,385
Dabney S. Lancaster	31,616	31,616	34,554	40,836
Danville	36,530	97,766	120,301	142,173
Eastern Shore	12,359	25,481	31,354	37,055
Germanna	23,624	56,587	69,630	82,289
J. Sargeant Reynolds	117,779	172,672	212,472	251,101
John Tyler	43,631	119,848	147,472	172,284
Lord Fairfax	34,544	63,767	78,466	92,731
Mountain Empire	101,498	108,797	133,875	158,214
New River	64,970	78,607	96,726	114,312
Northern Virginia	105,469	247,994	299,239	421,825
Patrick Henry	36,530	103,373	127,200	150,326
Paul D. Camp	30,623	40,266	49,547	58,555
Piedmont Virginia	31,616	63,444	78,068	92,261
Rappahannock	24,418	39,816	48,993	57,900
Southside Virginia	93,359	124,670	178,016	210,381
Southwest Virginia	120,755	120,755	138,232	163,364
Thomas Nelson	128,895	186,135	229,038	270,680
Tidewater	181,807	307,825	534,889	659,341
Virginia Highlands	46,702	63,906	78,636	92,932
Virginia Western	74,101	110,457	166,680	196,984
Wytheville	49,781	71,735	10,977	21,954
Subtotal: VCCS	1,444,805	2,363,711	3,099,399	3,758,283
Subtotal: Publics	3,856,621	5,202,994	6,461,800	7,682,166

	2008-09	2009-10	2010-11	2011-12
	CSAP	33%	67%	100%
	Allocation	Phase In	Phase In	Allocation
Private Institutions				
Averett College	54,843	54,843	61,750	72,977
Bluefield College	31,367	32,704	40,242	47,559
Bridgewater College	46,702	48,573	59,769	70,636
Eastern Mennonite Univ.	28,389	28,389	28,993	34,265
Emory & Henry College	42,733	42,733	45,361	53,608
Ferrum College	79,263	79,263	79,263	79,263
Hampden-Sydney College	31,367	31,367	31,367	31,367
Hampton University	123,784	123,784	123,784	123,784
Hollins University	38,515	38,515	38,515	38,515
Jefferson Clg of Health Sc.	11,216	45,208	55,628	65,742
Liberty University	47,646	92,074	247,871	352,027
Lynchburg College	51,867	53,019	65,240	77,101
Mary Baldwin College	70,131	70,131	70,131	80,002
Marymount University	45,662	48,077	59,158	69,913
Randolph College	24,418	24,418	24,418	24,418
Randolph Macon College	31,367	31,367	33,564	39,667
Regent University	10,000	31,329	38,550	45,558
Roanoke College	60,998	60,998	60,998	60,998
Saint Paul's College	54,843	54,843	54,843	54,843
Shenandoah University	53,851	53,851	53,851	60,101
Southern Virginia College	10,000	10,395	12,791	15,116
Sweet Briar College	12,260	12,260	12,260	13,693
University of Richmond	24,418	27,664	34,040	40,229
Virginia Intermont College	31,367	31,367	35,055	41,429
Virginia Union University	112,666	112,666	112,666	112,666
Virginia Wesleyan College	57,822	57,822	59,420	70,223
Washington & Lee Univ.	10,000	10,000	10,000	10,000
Subtotal: Privates	1,197,495	1,307,660	1,549,528	1,785,700
Total	5,054,116	6,510,654	8,011,328	9,467,866
Increase over FY09		\$1,456,538	\$2,957,213	\$4,413,750

State Council of Higher Education for Virginia
Agenda Item

Item: Item #8.a – Action on Programs at Public Institutions (**Consent Agenda**)

Date of Meeting: September 9, 2008

Presenter: Dr. Joseph G. DeFilippo
Director of Academic Affairs & Planning
JoeDeFilippo@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements:

Two public four-year institutions (Longwood University and Virginia Commonwealth University) and one public two-year institution (John Tyler Community College) are requesting Council action on new degree programs. The proposed programs would not require new state resources. Staff's review of the proposals finds that they meet the criteria established by Council for program approval.

Materials Provided:

Public Four-year Institutions

- Longwood University
 - Bachelor of Science in Athletic Training Page 57
- Virginia Commonwealth University
 - Educational Specialist in Teacher Leadership Page 60

Public Two-year Institution

- John Tyler Community College
 - Associate of Science in Engineering Page 63

Financial Impact: The proposed programs would require new state resources; all would be funded by existing and/or reallocated resources.

Timetable for Further Review/Action: None

Resolutions:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Longwood University to initiate a Bachelor of Science (B.S.) degree program in Athletic Training (CIP: 51.0913), effective spring 2009.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Virginia Commonwealth University to initiate an Educational Specialist (Ed.S.) degree program in Teacher Leadership (CIP: 13.0101), effective spring 2009.

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to John Tyler Community College to initiate an Associate of Science (A.S.) degree program in Engineering (CIP:14.0101) effective fall 2009.

Longwood University
Bachelor of Science (B.S.) in Athletic Training
(CIP: 51.0913)

Program Description

Longwood University (Longwood) is proposing the creation of a Bachelor of Science (BS) in Athletic Training degree program to be initiated spring 2009. Through a combination of content-specific coursework and classroom theory, and clinical instruction and experience, the proposed program would provide a comprehensive and integrated approach to the study and understanding of health care for athletes and professionals in “motion-based employment” fields. The program’s curriculum would provide students an in-depth understanding of risk management and injury prevention, therapeutic modalities, kinesiology, conditioning and rehabilitative exercise, and health care administration. Students would be required to complete an experience that would include integrating and applying theory and research in “real world” health care settings and communicating effectively using oral and written communication skills. Graduates would be prepared to: 1) implement safe and effective therapeutic interventions; 2) communicate effectively and professionally with patients, colleagues, and health care professionals; 3) perform the duties of an athletic trainer; and 4) apply evidence-based decision-making in creating plans of care for both athletic and general populations.

The proposed curriculum was developed within the accreditation guidelines of CAATE (the Commission on Accreditation of Athletic Training Education) which stipulate that Athletic training education programs “provide opportunities for students to gain clinical experiences associated with a variety of different populations ... in a variety of settings...”). To fulfill this obligation, the proposed program includes an off-campus clinical internship that provides students with opportunities to work in private sports medicine clinics, large prestigious universities, corporate and industrial settings, and the professional sports arena.

The BS in Athletic Training would require 126 credit hours for graduation: 41 credit hours of major coursework; seven credit hours of math and science requirements: 16 credit hours in science coursework: 41 credit hours of general education coursework; 10 credit hours in clinical coursework; and 11 credit hours of clinical internship. Longwood does not expect the required number of credit hours to impede students’ progress to timely graduation.

Justification for the Proposed Program

Longwood contends that the proposed program is needed to meet the growing demand for certified athletic trainers. US Census data on population by selected age groups indicates that within the next ten years, the number of youth (high school and college age) will continue to increase within the Commonwealth and nationally. Longwood notes

that the increase in the number of youth will fuel a parallel rise in the number of schools and in the number of students/participants in athletic programs. As the number of new high schools opening increases, more athletic programs will be developed resulting in a need for athletic trainers. The Virginia High School League reported that between 2003 and 2006, the number of students participating in athletics increased by 16,608 students (www.vhsl.org). Further, the National Collegiate Athletic Association (NCAA) reported that between 1999 and 2005, intercollegiate athletic participation numbers increased by 37,458 students ([www.ncaa.org/library/research/participation rates/](http://www.ncaa.org/library/research/participation_rates/)). The American Medical Association suggested that appropriate medical coverage be established in every school that sponsors an athletic program. The BS in Athletic Training would address current and future need for educated, trained professionals in the field.

Longwood is suited to offer and support the proposed program. Since 1997, a concentration in Athletic Training has been offered. In 2000, the program received accreditation from the Commission on Accreditation of Allied Health Education Programs (CAAHEP). The proposed program would seek accreditation with the Commission on Accreditation of Athletic Training Education (CAATE) in 2011. The University has committed faculty and institutional resources to ensure the proposed program will be rigorous and meet new accrediting standards and guidelines.

Student Demand

Student enrollment in the current Athletic Training concentration indicates student demand. In fall 2004, 25 students were enrolled in the concentration. Longwood anticipates 34 students will be enrolled in fall 2008.

In summer 2008, Longwood surveyed high school students participating in a Sports Medicine camp. Of the 94 respondents, 73 (approximately 78%) indicated “yes” they would apply to Longwood if the proposed program was offered.

Enrollment projections for the proposed program show a full-time equated student enrollment (FTES) of 26.0 in the program’s first year (2008-9). The projections continue as follows: FTES 2009-10, 28.0; 2010-11, 30.0; and 2011-12, 33.0. Longwood anticipates having 12 graduates each year beginning in 2012-13. If these projections are met, this program will meet Council’s productivity/viability standards within five years, as required.

Market/Employer Demand

Employment demand for certified athletic trainers is increasing. The National Athletic Trainers’ Association (NATA) noted that between May 2007 and May 2008, more than 200 new athletic trainers were employed in clinic based positions and over 300 new

athletic trainers were working in secondary school settings (<http://www.nata.org>). In Virginia and nationally, employment announcements indicate current demand for bachelor-level personnel for entry level positions. Employment opportunities are available in secondary schools, colleges and universities, professional sports programs, sports medicine clinics, corporate/industrial settings, and health care settings. Letters from employers note “a viable employment market in Virginia” exists for “young professionals with a degree in athletic training.” The Bureau of Labor Statistics (BLS) predicts employment of athletic trainers is expected to “grow much faster than average” (21% or more) through 2016 (<http://www.bls.gov/oco/ocos294.htm>). The Virginia Employment Commission (VEC) predicts that between 2006 and 2016, employment of Athletic Trainers is expected to increase 27.8% (<http://vawc.virginia.gov/analyzer>).

Issues of Duplication

Two public institutions (GMU and JMU) offer undergraduate programs in Athletic Training. No major differences were found between the programs at GMU and JMU and the proposed program. However, the proposed program differs in that it offers an extensive (four medical areas are offered) and longer (one semester is required) general medical clinical rotation. Further, Longwood would be the only public institution in the southern Virginia region to offer the degree.

Resource Needs

No additional state resources would be required to initiate the program. Reallocation of resources within the Department of Health, Recreation and Kinesiology would support the program.

Board Approval

The Longwood Board of Visitors approved the proposed program March 28, 2008.

Staff Recommendation

Based on a thorough review of the application, staff recommends that the Council adopt the following resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Longwood University to initiate a Bachelor of Science (B.S.) degree program in Athletic Training (CIP: 51.0913), effective spring 2009.

Virginia Commonwealth University
Educational Specialist (Ed.S.) in Teacher Leadership
(CIP: 13.0101)

Program Description

Virginia Commonwealth University (VCU) is proposing the creation of an Educational Specialist (EdS) degree program in Teacher Leadership to be initiated spring 2009. The proposed program would prepare experienced classroom teachers to assume leadership roles within their schools and districts. The program would expose students to practical and theoretical models of leadership and curriculum and instruction. Emphasis would be placed on practical applications that lead to school improvement initiatives, critical approaches to guide curriculum development projects, and skills needed to work with leaders in school districts, administrators at colleges and universities, and members of policy-making boards. Graduates would possess the ability to: 1) re-conceptualize the roles teachers play in decision-making at the local, state, and national level; 2) refine their own and promote critical reflection in other teachers; and 3) serve as mentors for new teachers and provide professional development for their colleagues.

Students would be required to complete 30 credit hours of coursework: 15 credit hours of core coursework; three credit hours of coursework in foundations; three credit hours in research methodology; six credit hours in elective coursework; and a three credit hour final project/externship.

Justification for the Proposed Program

In the late 1980's, opportunities were created to empower teachers to lead school improvement initiatives, guide curriculum development projects, and serve as members of policy-making boards. In the 1990s to present, evidence of the need to train and equip teachers with knowledge and skills to perform leadership roles increased. Currently, an absence exists of education and training specifically for teachers who wish to assume leadership roles in their schools and districts. Teachers serving as leaders and lead practitioners are needed to mentor and support new teachers and student teachers, assess the barriers to school change and develop strategies to overcome such barriers, and respond creatively to the challenges of improving schools for all students.

VCU is suited to offer and support the proposed program. The institution has established partnerships with local school districts and working relationships with school divisions in the state. In addition, the Center for Teacher Leadership and the Metropolitan Educational Training Alliance (META) which focuses on the development of teacher leaders for schools are located on the VCU campus.

Student Demand

In 2007, VCU surveyed self-identified teacher leaders in Virginia. Of the 125 respondents, 104 (approximately 84%) indicated that they were “definitely” interested in the proposed program.

Student enrollment in two courses indicates student demand. From fall 2005 to present, over 175 teachers have enrolled in the National Board Certification courses. Teachers pursuing additional training in teaching and leadership enroll in the courses which are designed for teachers seeking advanced certification. The two courses would be electives in the proposed program.

VCU enrollment projections show a full-time equated student enrollment (FTES) of 10.0 in the program’s first year (2008-09). The projections continue as follows: FTES 2009-10, 20.0; 2010-11, 20.0; and 2011-12, 20.0. VCU anticipates producing 20 graduates each year beginning in 2012-13. If these enrollment and graduation projections are met, this program will meet Council’s productivity/viability standards within five years, as required.

Market/Employer Demand

Projections for future employment of teachers with post Masters-level education are not available. However, VCU contends that data indicating projections for teachers directly correlates to the need for “teacher leaders.” The Virginia Employment Commission (VEC) projects that between 2004 and 2014 employment of teachers and instructors will increase 23.5% (www.vawc.virginia.gov/analyzer). Further, the Bureau of Labor Statistics (BLS) projects through 2016, a 12.6% increase in employment of educational administrators (<http://data.bls.gov/oep/servlet/oep.noeted.servlet.ActionServlet>).

Issues of Duplication

Seven public institutions (VCU, ODU, WM, VA Tech, GMU, RU, and UVA) offer graduate programs in education leadership. However, all of the programs focus on school administration and the preparation of K-12 principals and superintendents. The proposed program is different in that it focuses on preparing teachers as leaders for curriculum and classroom instruction. Moreover, VCU intends to recruit teachers who do not wish to become school administrators.

Resource Needs

No additional state resources would be required to initiate this EdS degree program. A reallocation of resources within the School of Education would support the program.

Board Approval

The VCU Board of Visitors approved the proposed program on May 16, 2008.

Staff Recommendation

Based on a thorough review of the application, staff recommends that the Council adopt the following resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to Virginia Commonwealth University to initiate an Educational Specialist (Ed.S.) degree program in Teacher Leadership (CIP: 13.0101), effective spring 2009.

John Tyler Community College
Associate of Science Degree in Engineering (CIP:14.0101)

Program Description

John Tyler Community College proposes a new Associate of Science (A.S.) degree program in Engineering to be initiated in Fall 2009. The proposed Associate of Science in Engineering is designed to fulfill requirements for the first two years of a baccalaureate degree in engineering science. The degree program requires a total of 70 credit hours. The curriculum includes 16 hours of engineering and 54 hours of preparatory and general education coursework. Graduates of the program will demonstrate both general education and program-specific learning outcomes.

The proposed degree program is the result of a collaborative effort between John Tyler Community College and the University of Virginia. Similar programs were recently approved and developed for Central Virginia Community College and Danville Community College with the University of Virginia. The John Tyler Community College program is also in full agreement with the articulation agreement between the Virginia Community College System and Virginia Tech.

Justification for the Proposed Program

Engineering is a high-need content area as designated by the State Council of Higher Education for Virginia. John Tyler Community College has documented local need, as well as student demand for the A.S. in Engineering Science. Local companies have expressed interest in attracting more engineers who would reside in Central Virginia. Letters of support from local businesses and other appropriate stakeholders have been submitted.

Student Demand

Student demand for the degree program has been documented through survey research conducted with local high school students enrolled in dual enrollment courses in engineering through John Tyler Community College. Additional survey research documented a strong demand for the degree among John Tyler Community College students currently enrolled in mechanical engineering technology courses.

Issues of Duplication

Currently, there are two other degree programs in engineering within thirty miles of John Tyler Community College. There is a two-year program at J. Sargeant Reynolds Community College and a four-year program at Virginia Commonwealth University. These two institutions have a strong relationship, with the program at J. Sargeant Reynolds designed to prepare students to enter the Virginia Commonwealth University program. The John Tyler Community College program will facilitate transfer to the University of Virginia, and will also permit qualified students to pursue baccalaureate degrees in engineering at Virginia Tech, Old Dominion University, and Virginia Commonwealth University.

Resource Needs

New state resources are not requested. The Professional and Technical Studies division will reallocate funds to initiate and operate the program. There will not be a significant impact on the budget with the reallocation of funds. The projected increased enrollment will provide a source of funding.

Board Approval

The State Board for Community Colleges approved the program on July 17, 2008.

Resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to John Tyler Community College to initiate an Associate of Science (A.S.) degree program in Engineering (CIP:14.0101) effective fall 2009.

State Council of Higher Education for Virginia Agenda Item

Item: Item #8.b – Action on Private and Out-of-state Postsecondary Education Institutions (**Consent Agenda**)

Date of Meeting: September 9, 2008

Presenter: Dr. Joseph G. DeFilippo
Director of Academic Affairs & Planning
JoeDeFilippo@schev.edu

Linda H. Woodley
Director, Private and Out-of-State Postsecondary Education
LindaWoodley@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements:

Two private, postsecondary institutions, Ancestral Mountain Tuina School and Hospitality Training Institute Inc., are seeking certification to operate in Virginia.

Materials Provided:

- Ancestral Mountain Tuina School application summary
- Hospitality Training Institute, Inc. application summary

Financial Impact:

Both institutions have submitted the required \$2,500 certification fee to operate career/technical institutions in Virginia.

Timetable for Further Review/Action: N/A

Resolutions:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Ancestral Mountain Tuina School to operate a postsecondary institution in the Commonwealth of Virginia, effective September 9, 2008.

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Hospitality Training Institute, Inc. to operate a postsecondary institution in the Commonwealth of Virginia, effective September 9, 2008.

Ancestral Mountain Tuina School **Application Summary**

School Overview

Ancestral Mountain Tuina School, located in southwest Virginia, is an academic institution that teaches a Chinese style of therapeutic bodywork called Jin Shou Tuina™. This style of bodywork has a strong base in traditional Chinese medicine and culture and has been preserved and developed through the generations. The school trains students to competently practice this system professionally and is appropriate for those looking for a holistic and highly effective approach to bodywork therapy. Graduates of its programs will be eligible to take the National Certification Exam administered by the National Certifying Board for Therapeutic Massage and Bodywork (NCBTMB)

School Officer

Chief Executive Officer – Jason Redinbo

School Mission Statement

The school's stated mission statement is as follows:

“Our mission as a Chinese bodywork therapy school is to teach the skills and perspectives of Jin Shou Tuina™ style of traditional Chinese bodywork and prepare student for licensure and professional practice as bodywork practitioners. Students will graduate with a well-rounded academic understanding, practical experience, and internal foundation of personal strength and therapeutic skills so they can become effective bodywork practitioners.”

Proposed Educational Programs and Credentials Conferred

Certificate – Jin Shou Tuina™

Proposed Location

Ancestral Mountain Tuina School operates from the following address:

144 Silver Maple Lane
Pilot, VA 24138

Financial Stability Indicator

Ancestral Mountain Tuina School completed the Projected Accounting Budget developed by SCHEV staff. Using the information provided by the school, SCHEV staff calculated the school's financial composite score as 2.7 out of a possible 3.0, which indicates that the institution demonstrates overall financial health, as defined by the U.S. Department of Education.

Guaranty Instrument

Ancestral Mountain Tuina School has submitted a \$9,600 surety instrument, which is adequate to provide refunds to students for the unearned non-Title IV portion of tuition and fees for any given enrollment period in the event of the school closure, pursuant to 8 VAC 40-31-160 (I).

Evidence of Compliance

Ancestral Mountain Tuina School provided the appropriate evidence to demonstrate compliance with each of the following requirements of the *Virginia Administrative Code*.

<u>Virginia Administrative Code Citation</u>	<u>Area of Compliance</u>
8 VAC 40-31-30	Advertising/Publications
8 VAC 40-31-160 (E) (5)	Maintenance of Student Records
8 VAC 40-31-140 and 150	Faculty Qualifications
8 VAC 40-31-160	Student Services
8 VAC 40-31-160 (M)	Library Resources and Services
8 VAC 40-31-160 (E)	Student Admissions Standards

Staff Recommendations

Ancestral Mountain Tuina School has demonstrated compliance with § 23-276.3 (B) of the *Code of Virginia*, which outlines the minimal standards for operating a postsecondary institution in the Commonwealth of Virginia. As such, staff recommends that Council adopt the following resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Ancestral Mountain Tuina School to operate a postsecondary institution in the Commonwealth of Virginia, effective September 9, 2008.

Hospitality Training Institute, Inc.
Application Summary

School Overview

Hospitality Training Institute, Inc. is a private corporation that provides training in hospitality for individuals and companies in the Washington, DC metro area. It is the training arm of Penguin Services Group Inc., which is an employment agency that provides staffing for the hospitality and entertainment industry. The Virginia State Corporation Commission incorporates the school. It is an approved testing facility for the National Registry of Food Safety Professionals and is a member of the National Restaurant Association and the American Culinary Federation. Its programs cater to both the seasoned hospitality professional and newcomers to the industry.

School Officer

Chief Executive Officer – Alex Atwood

School Mission Statement

The school's stated mission statement is as follows:

“The mission of the Hospitality training Institute is to provide superior training resources to individuals and companies by using practical methods to cultivate and expand performance and productivity in hospitality and entertainment through improved skills, knowledge, and attitudes.”

Proposed Educational Programs and Credentials Conferred

Certificate – Hospitality Safety
Certificate – Restaurant Bartending
Certificate – Banquet Training
Certificate – General Hospitality Training
Certificate – Hospitality English

Proposed Location

Hospitality Training Institute, Inc. will operate from the following address:

1432 Duke Street
Alexandria, VA 22314

Financial Stability Indicator

Hospitality Training Institute, Inc. completed the Projected Accounting Budget developed by SCHEV staff. Using the information provided by the school, SCHEV staff calculated the school's financial composite score as 1.8 out of a possible 3.0, which indicates that the institution demonstrates overall financial health, as defined by the U.S. Department of Education.

Guaranty Instrument

Hospitality Training Institute, Inc. has submitted a \$5,802 surety instrument, which is adequate to provide refunds to students for the unearned non-Title IV portion of tuition and fees for any given enrollment period in the event of the school closure, pursuant to 8 VAC 40-31-160 (I).

Evidence of Compliance

Hospitality Training Institute, Inc. provided the appropriate evidence to demonstrate compliance with each of the following requirements of the *Virginia Administrative Code*.

<u>Virginia Administrative Code Citation</u>	<u>Area of Compliance</u>
8 VAC 40-31-30	Advertising/Publications
8 VAC 40-31-160 (E) (5)	Maintenance of Student Records
8 VAC 40-31-140 and 150	Faculty Qualifications
8 VAC 40-31-160	Student Services
8 VAC 40-31-160 (M)	Library Resources and Services
8 VAC 40-31-160 (E)	Student Admissions Standards

Staff Recommendations

Hospitality Training Institute, Inc. has demonstrated compliance with § 23-276.3 (B) of the *Code of Virginia*, which outlines the minimal standards for operating a postsecondary institution in the Commonwealth of Virginia. As such, staff recommends that Council adopt the following resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Hospitality Training Institute, Inc. to operate a postsecondary institution in the Commonwealth of Virginia, effective September 9, 2008.

State Council of Higher Education for Virginia Agenda Item

Item: Item #9 – Items Delegated to Staff

Date of Meeting: September 9, 2008

Presenter: Daniel LaVista, Executive Director
DanielLaVista@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date: March 20, 2002, July, 2002, September 2006

Action: The Council approved delegation of certain items to staff

Background Information/Summary of Major Elements:

Council delegated certain items to staff for approval and reporting to the Council on a regular basis.

Materials Provided:

- Program Approvals – VCCS
- Program Title Change - VCU
- Organizational Changes / Off-campus Instructional Sites
July – September 2008
- Approval of Institution State License Plate Scholarship Plan:
 - Averett University
 - Bridgewater College
 - Hollins University
 - Virginia Wesleyan College

Financial Impact: N/A

Timetable for Further Review/Action: N/A

Resolution: N/A

Items Delegated to Director/Staff

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "Policies and Procedures for Program Approval and Changes," the following items were approved as delegated to staff:

Program Approvals Virginia Community College System (VCCS)

Institution	Degree/Program/CIP	Effective Date
Blue Ridge Community College	Associate of Applied Science (A.A.S.) in Aviation Maintenance Technology (CIP: 47.0607)	Fall 2008

Program Title Change

Institution	Degree/Program/CIP	Effective Date
Virginia Commonwealth University	Changing the title of the Bachelor of Science degree program in Urban Studies and Geography (CIP Code: 45.1201) to the Bachelor of Science degree program in Urban and Regional Studies (CIP Code: 45.1201).	Fall 2008

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council’s “Policies and Procedures for Internal and Off-Campus Organizational Changes,” the following items were approved as delegated to staff:

**Organizational Changes / Off-campus Instructional Sites
July – September 2008**

Institution	Change / Site	Effective Date
George Mason University	Renaming the Department of Climate Dynamics to Department of Atmospheric, Oceanic and Earth Sciences	July 1, 2008
George Mason University	Merging the Department of Geography and Department of Earth Systems and Geoinformation Sciences to create the Department of Geography and Geoinformation Science	July 1, 2008
James Madison University	Merging the Institute of Technical and Scientific Communication and the Writing Program to create the School of Writing, Rhetoric and Technical Communication	July 1, 2008

Approval of Institution State License Plate Scholarship Plan

As authorized by the Code of Virginia, § 46.2-749, state license plates may bear the seal, symbol, emblem, or logotype of an institution. Proceeds from sales of these license plates are then used by the institution for scholarships under a plan approved by SCHEV. The License Plate Scholarship Plans for the following institutions have been reviewed and found to be in compliance with state requirements:

- Averett University
- Bridgewater College
- Hollins University
- Virginia Wesleyan College