

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
**INSTITUTIONAL RESPONSE TO PRELIMINARY
PROGRAM VIABILITY REVIEW AND REQUEST FOR EXEMPTIONS**

1. Institution		
2. Program title		
3. CIP Code	4. Degree designation (e.g. AA, BS, MBA, PhD)	5. Date

**PLEASE CHECK ONE OF THE FOLLOWING TO DESCRIBE ACTION THE INSTITUTION WILL TAKE
CONCERNING THIS PROGRAM AND ATTACH REQUIRED DOCUMENTATION:**

_____ Institution voluntarily (*will close*) (*has closed*) the program (*Submit SCHEV program discontinuance form.*)

_____ Institution will submit evidence of program viability and request program continuation

_____ SCHEV data are inaccurate; program meets quantitative standards for productivity (*Document discrepancies in data and identify source.*)

_____ New program approved within the past five years and exempt from viability review process (*Program initiation date _____*)

_____ The institution requests an exemption based on the following. (*Please check all that apply and attach required documentation.*)

Program is central to the institution's mission (*Provide justification.*)

Program courses support general education and/or professional programs (*Provide five-year average of FTE enrollments for lower and upper division courses.*)

Interdisciplinary program (*Provide evidence that no more than 25% of the required courses in the curriculum are unique to this program.*)

Program shares a substantial number of courses and faculty with other similar programs (*Provide CIP codes for other programs and evidence of shared resources.*)

Student or employer demand, or demand for intellectual property is high and external funding for research will be jeopardized by program closure (*Provide evidence and cite sources of demand or funding.*)

Program provides access to an underserved population or geographical area (*Provide justification.*)

- Q Program meets a unique need in the region, Commonwealth, or nation (*Provide justification.*)
- Q Joint/consortium program in which combined enrollments or graduates meet standards (*Provide copy of consortium agreement and enrollments in other programs.*)
- Q Other (*Explain.*)