

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
NOTIFICATION OF DISCONTINUANCE OF AN ACADEMIC DEGREE PROGRAM**

1. Name of institution	
2. Title of discontinued program	
3. Degree title	4. CIP number
5. Date beyond which applications will not be accepted	6. Desired termination date for reporting enrollments and degrees
7. For community colleges: date discontinued by local board	8. Date discontinued by Board of Visitors or State Board for CC
9. If collaborative or joint program, name of other institution(s)	
10. Name, title, e-mail address, and telephone number(s) of person(s) other than the institution's chief academic officer who may be contacted by or may be expected to contact Council staff about the discontinuance.	

Instructions:

1. The institution's chief academic officer should submit this form to SCHEV's Associate Director for Academic Affairs. Attach the reasons for program discontinuance and plans to "teach out" currently enrolled students.
2. The institution's SCHEV-Reports Coordinator should submit an "Institutional Information Change Form" to SCHEV's Research Coordinator.